New Course Request

Indiana University

Check Appropriate Boxes: Undergraduate credit [x] Graduate credit [ ] Professional credit [ ]

1. School/Division: Academic Affairs
2. Academic Subject Code: UNIV
3. Course Number: U101 (must be cleared with University Enrollment Services)
4. Instructor: STAFF
5. Course Title: First Year Seminar
   Recommended Abbreviation (Optional): 1st Yr Sem
   (Limited to 32 characters including spaces)
6. First time this course is to be offered (Semester/Year): Fall 2009
7. Credit Hours: Fixed at 2 or Variable from _______ to _______
8. Is this course to be graded S-F (only)? Yes [x] No [ ]
9. Is variable title approval being requested? Yes [ ] No [x]
10. Course description (not to exceed 50 words) for Bulletin publication:
    This course exposes first year students to the resources of the University, diverse cultures and ideas, and promotes the development of intellectual, personal, and interpersonal skills that will assist in future semesters of study and beyond.

11. Lecture Contact Hours: Fixed at _______ or Variable from 2 to 3
12. Non-Lecture Contact Hours: Fixed at _______ or Variable from 0 to 2
13. Estimated enrollment: _______, of which _______ percent are expected to be graduate students.
14. Frequency of scheduling: Fall + Spring
   Will this course be required for majors? No
15. Justification for new course: See attached
16. Are the necessary reading materials currently available in the appropriate library? Yes
17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant. Course replaces the use of EDUC U100.
19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by: ___________________________ Date __________ Approved by: ___________________________ Date __________

Department Chairman/Division Director ___________________________ Date __________

Dean of Graduate School (when required) ___________________________ Date __________

Chancellor/Vice-President ___________________________ Date 1/6/09

University Enrollment Services ___________________________ Date __________

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

UPS 724 University Enrollment Services Final—White; Chancellor/Vice-President—Blue; School/Division—Yellow; Department/Division—Pink; University Enrollment Services Advance—White
Justification for new course (UNIV U101):

First year seminars are a common requirement at universities across the country. Research indicates that first year seminars, when properly implemented, staffed with full-time faculty, adequately funded, and offered for at least 2 credit hours, increase retention and student success. Successful seminar courses are structured so that students are engaged in academic activities, learn positive study habits, build community and become acquainted with the workings of the institution.