

New Course Request

Indiana University

East

Campus

Check Appropriate Boxes:

Undergraduate credit

Graduate credit

Professional credit

1. School/Division Academic Affairs 2. Academic Subject Code UNIV

3. Course Number U101 (must be cleared with University Enrollment Services) 4. Instructor STAFF

5. Course Title First Year Seminar

Recommended Abbreviation (Optional) 1st Yr Sem
(Limited to 32 Characters including spaces)

6. First time this course is to be offered (Semester/Year): Fall 2009

7. Credit Hours: Fixed at 2 or Variable from _____ to _____

8. Is this course to be graded S-F (only)? Yes _____ No X

9. Is variable title approval being requested? Yes _____ No X

10. Course description (not to exceed 50 words) for Bulletin publication: _____

This course exposes first year students to the resources of the University, diverse cultures and ideas, and promotes the development of intellectual, personal, and interpersonal skills that will assist in future semesters of study and beyond.

11. Lecture Contact Hours: Fixed at _____ or Variable from 2 to 3

12. Non-Lecture Contact Hours: Fixed at _____ or Variable from 0 to 2

13. Estimated enrollment: 300 acad yr of which 0 percent are expected to be graduate students.

14. Frequency of scheduling: Fall + Spring Will this course be required for majors? No

15. Justification for new course: see attached

16. Are the necessary reading materials currently available in the appropriate library? Yes

17. Please append a complete outline of the proposed course, and indicate instructor (if known), textbooks, and other materials.

18. If this course overlaps with existing courses, please explain with which courses it overlaps and whether this overlap is necessary, desirable, or unimportant. Course replaces the use of EDUC U100.

19. A copy of every new course proposal must be submitted to departments, schools, or divisions in which there may be overlap of the new course with existing courses or areas of strong concern, with instructions that they send comments directly to the originating Curriculum Committee. Please append a list of departments, schools, or divisions thus consulted.

Submitted by:

Approved by:

Date _____
Department Chairman/Division Director

Date _____
Dean

Date _____
Dean of Graduate School (when required)

Tammie B. Perkins
Date 1/6/09
Chancellor/Vice-President

Date _____
University Enrollment Services

After School/Division approval, forward the last copy (without attachments) to University Enrollment Services for initial processing, and the remaining four copies and attachments to the Campus Chancellor or Vice-President.

Justification for new course (UNIV U101):

First year seminars are a common requirement at universities across the country. Research indicates that first year seminars, when properly implemented, staffed with full-time faculty, adequately funded, and offered for at least 2 credit hours, increase retention and student success. Successful seminar courses are structured so that students are engaged in academic activities, learn positive study habits, build community and become acquainted with the workings of the institution.