

Office of Financial Aid and Scholarships  
 Whitewater Hall 112  
 2325 Chester Boulevard  
 Richmond, IN 47374-1289  
 Phone: 765.973.8206  
 Fax: 765.973.8288

## 2011-2012 Dependent Verification Worksheet

Your application has been selected for review in a process called "Verification." In this process, Indiana University East will be comparing information from your application with signed copies of your and your parent(s)' 2010 Federal Income Tax Returns. The law states that we have the right to ask you for this information before awarding Federal Student Aid. If there are differences between your application information and your financial documents, we may send corrections electronically to have your information reprocessed.

### WHAT YOU SHOULD DO

- Collect your **signed** 2010 Federal Tax Return (if you filed one)
- Collect your Parent(s)' **signed** 2010 Federal Tax Return (if they filed one)
- Collect all 2010 W-2, 1099, tax return schedules and unemployment forms for both you and your parent(s)
- Complete **both sides** of the Verification Worksheet, sign it on the back page, and submit this form to the Financial Aid Office along with the required tax returns as soon as possible so that your financial aid will not be delayed.

*IUE must review the requested information under the financial aid program regulations (CFR Title 34, Part 668).*

### A. STUDENT INFORMATION (please print clearly)

Last Name	First Name	M.I.	Student ID Number
Address (Include Apartment Number)			Date of Birth
City	State	Zip	Phone Number (include area code)

### B. FAMILY INFORMATION

List the following people below:

- Yourself and your parent(s) (including stepparent) you provided information for on the FAFSA, **AND**
  - Your parents' other children, even if they don't live with your parent(s) **IF**
    - a) your parent(s) provide more than half of their support from July 1, 2011, through June 30, 2012, **OR**
    - b) the children would be required to provide parental information when applying for Federal Student Aid.
  - Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2011, through June 30, 2012.
- If any of the people listed will be attending college at least half-time (6 credits or more) in a degree, diploma, or certificate program between July 1, 2011, and June 30, 2012, please list the name of the college they are/will be attending. **If your parents are attending college, do not list the college they are attending.**

Full Name	Age	Relationship	College (if any)
		<i>Self</i>	<i>IU East</i>

## C. TAX & INCOME INFORMATION

All tax filers must submit a signed copy of the first two pages of their 2010 Federal Income Tax Return (Form 1040, 1040A, or 1040EZ). If you did not keep a copy of your tax return, request a copy from your tax preparer or request a transcript from the IRS by completing the IRS Form 4506-T, available at www.irs.gov.

**Student** – Check only one box:

- I completed a 2010 Federal Income Tax Return (attach a signed copy to this worksheet)

OR

- I did not complete a 2010 Federal Income Tax Return **and** I was not required to complete one. Enter the amount of work income from 01/01/2010 – 12/31/2010:

\$ \_\_\_\_\_

**Parent(s)** – Check only one box:

- I completed a 2010 Federal Income Tax Return (attach a signed copy to this worksheet)

OR

- I did not complete a 2010 Federal Income Tax Return **and** I was not required to complete one. Enter the amount of work income from 01/01/2010 – 12/31/2010:

\$ \_\_\_\_\_

Everyone must complete the worksheet below. Use figures from Calendar Year 2010.  
USE FULL-YEAR TOTALS (not monthly amounts).

**DO NOT LEAVE ANY BOX BLANK. IF THE ANSWER IS ZERO, ENTER \$0.**

Student	2010 UNTAXED INCOME	Parent(s)
\$	Payments to tax-deferred pension and savings plans [such as a 401(k) or 403(b)] including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d (Codes: D, E, F, G, H and S).	\$
\$ <b>0</b>	Child support <b>RECEIVED</b> for all children. Don't include foster care or adoption payments.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits such as Disability, Death Pensions, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$
\$	Any other untaxed income or benefits not reported elsewhere, such as worker's compensation, disability, etc. <b>Don't include</b> student aid, Workforce Investment Act educational benefits, combat pay if you are not a tax filer, or benefits from flexible spending arrangements, e.g. cafeteria plans.	\$
\$	Money <b>RECEIVED</b> , or paid on your behalf (e.g. bills, free rent), not reported elsewhere on this form.	\$
\$	←----- 12 MONTH TOTAL -----→	\$

Student	2010 ADDITIONAL FINANCIAL INFORMATION	Parent(s)
\$ <b>0</b>	Child support <b>PAID</b> because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in questions 96 (or question 75 for your parents).	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study.	\$
\$	Combat pay or special combat pay. [Only list the amount that was taxable and included in the adjusted gross income. Do not list untaxed combat pay reported on the W-2 (Box 12, Code Q)]	\$
\$	←----- 12 MONTH TOTAL -----→	\$

## D. SIGNATURES

By signing this worksheet, we certify that all information is complete and correct. (At least one parent must sign.) We also understand that the Financial Aid Office may request additional documentation based on the information we provide.

**WARNING: If you purposely give false or misleading information, you may be fined, sentenced to jail or both.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date