Special Circumstances Appeal Form 2009/10 Aid Year

Purpose: If special conditions exist that might change your need for financial aid, check the box(es) that apply and submit this form. Complete only those sections that apply to you.

Requirements: You must have submitted a FAFSA for 2009-2010. You must include all required documents. This completed form and all required documentation must be submitted no later than 30 days prior to the end of the enrollment period.

Your name (print): _______________________________ University ID: _______________________________

Phone: _______________________________ E-mail: _______________________________

I give permission to the Office of Student Financial Assistance to verify any information that I provide on this form. I understand that this verification may include a request for my tax documents. I certify that all of the information provided on this form is correct to the best of my knowledge. I understand that if I purposely give false or misleading information on this form I am liable for cancellation or repayment of all or part of my financial aid.

_______________________________________________________________________________
Student’s Signature Date

Complete only the sections that apply to you. Do not make changes or add to this form.

Sections 1-6: Completing section 1, 2, 3, 4, 5 and/or 6 may allow an increase in your estimated cost of attendance (budget). A cost of attendance/budget increase does not guarantee that your financial aid will be adjusted. If you have already borrowed the maximum Federal Stafford Loan amount for your loan aggregate and/or academic year, please consider alternative sources of funding.

Please check the type of expenses that are applicable to the student/family member(s) circumstance.

☐ 1. Vehicle repair expenses between August 31, 2009 and May 14, 2010

Required Documentation: List the amount of vehicle repairs and attach receipts.

Total amount of vehicle expense(s) $ __________________________

☐ 2. Mileage expenses between August 31, 2009 and May 14, 2010

This section will only apply if you live outside of county in which your campus is located.

Required Documentation: None

Miles from home to campus __________
Number of times each week that you make this commute _____

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<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Car Repair</td>
<td></td>
</tr>
<tr>
<td>+ Mileage</td>
<td>+</td>
</tr>
<tr>
<td>= Total Expenses</td>
<td>=</td>
</tr>
</tbody>
</table>
3. Dependent care between August 31, 2009 and May 14, 2010

**Required Documentation:** Invoice from provider, cancelled check or a receipt. List below the ages of dependents receiving professional care or care by a non-profit. List below the total cost of professional care you pay for dependents while attending classes.

- **Ages of dependents receiving daycare/attending private school:**
- **Total cost of professional care/private school tuition while attending classes:**

4. Purchase of a personal computer between August 31, 2009 and May 14, 2010

*There is a one time computer allowance for undergraduate and graduate students*

**Required Documentation:** Receipt to show proof of purchase.

- **Total amount of computer:**

5. Student housing changed from living with a parent to living off campus in a separate household

**Required Documentation:** Letter from landlord or mortgage provider.

- **New address:**

6. Uninsured medical costs between August 31, 2009 and May 14, 2010

**Required Documentation:** Proof of expense(s) or receipts. Do not include routine checkups or insurance premiums.

- **Name of person that is not covered by insurance:**
- **Relationship to student:**

- **Total amount of uninsured medical expenses:**

**Section 7-9:** Completing section 7, 8, and/or 9 may reduce your *Excepted Family Contribution* (EFC). The EFC is used to determine federal student aid, which includes grants and loans. Items 7, 8, and 9 require the completion of the worksheet on the last page of this form.

7. Decrease in income between 2008 and 2009

**Required Documentation:** Estimated amounts for 2009, letter from former employer and last pay stub and completed chart. After January 31, 2010 all 2009 W2’s are required.

Circle the party for which income changed between 2008 and 2009. It may be helpful to refer to copies of your FAFSA data for 2009/2010 and/or 2008 tax returns.

- **Independent students:**
  - Student
  - Spouse

- **Dependent Students:**
  - Parent(s)
8. Separated, divorced, or widowed since filing the FAFSA

Required Documentation: Proof of lost income (statement on separation, divorce decree or death certificate) and completed chart with estimated amounts for 2009.

Please Circle one of the following:
Separated  Divorced  Widowed

__________________________________________________________

MM/DD/YY

9. Parent in College

Required Documentation: Copy of class schedule and invoice from Bursar.

Please fill in the blanks below:

__________________________________________________________

Parent’s Name  Parent’s Social Security Number

__________________________________________________________

Dates of Enrollment  Name of Institution

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<table>
<thead>
<tr>
<th>Cost:</th>
<th>Category</th>
<th>Amount Allowed</th>
<th>Staff initials</th>
<th>Date Processed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>New EFC</td>
<td>Prior EFC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Worksheet Calendar Year 2009

MUST BE COMPLETED FOR ITEMS 7, 8, AND 9.

IMPORTANT: Be sure to enter a zero in any blanks with no income

<table>
<thead>
<tr>
<th>Income for January 1, 2009 to December 31, 2009</th>
<th>Dependent</th>
<th>Independent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student’s gross earnings. (wages, salaries, net business or farm income - do not include Federal Work-Study)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spouse’s gross earnings. (wages, salaries, net business or farm income - do not include Federal Work-Study)</td>
<td></td>
<td></td>
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<tr>
<td>Father’s gross earnings. (wages, salaries, net business or farm income - do not include Federal Work-Study)</td>
<td></td>
<td></td>
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<tr>
<td>Mother’s gross earnings. (wages, salaries, net business or farm income - do not include Federal Work-Study)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other taxable income. (dividends, interest, pensions, annuities, alimony, unemployment compensation, capital gains, taxable Social Security)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payments to tax-deferred pension and savings plan (paid directly or withheld from earnings). Include untaxed portions of 401(k) and 403(b) plans.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deductible IRA and/or Keogh payments, tax exempt interest income, foreign income exclusions, and untaxed portions of pensions, credit for Federal tax on special fuels. (only non-farmers should report special fuel tax credit)</td>
<td></td>
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<tr>
<td>Child support you are receiving for all children. Do not include foster care or adoption payments.</td>
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<tr>
<td>Housing, food, and other living allowances paid to members of the military, clergy and others. (including cash payments and cash value benefits)</td>
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<td></td>
</tr>
<tr>
<td>Veterans’ non-education benefits, such as Disability, Death Pension, or Dependency &amp; Indemnity Compensation (DIC) and/or VA Education Work-Study allowances.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any other untaxed income and benefits, such as worker’s compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc. Don’t include student aid, Workforce Investment Act educational benefits, or benefits from flexible spending arrangements, e.g. cafeteria plans.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
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</tbody>
</table>