



# Application

## The Honors Program

### Indiana University East

Dear Student: We are delighted you are interested in the Honors Program! Please fill out this form and prepare a short essay (explained below) so we can know something about you. You will also need to get your transcripts and find a reference who can vouch for your abilities. The Honors Committee will review this application and the Director will contact you with their decision. Please send this hard-copy or electronically to Dr. Alisa Clapp-Itnyre, Honors Director, Honors Room, 202A Springwood, Indiana University East, Richmond, IN, 47374, [aclappit@indiana.edu](mailto:aclappit@indiana.edu) or [IUEHonor@iue.edu](mailto:IUEHonor@iue.edu).

**Admissions Criteria:** You should be an on-campus student in a bachelor's degree program with at least two academic years (4 semesters) left of study.

*Please fill out the following form:* Date: \_\_\_\_\_

Name \_\_\_\_\_ Student # \_\_\_\_\_

Status (freshman, etc.) \_\_\_\_\_ Expected graduation date \_\_\_\_\_

Complete Address \_\_\_\_\_

Email \_\_\_\_\_ Phone(s) \_\_\_\_\_

GPA (high school or college) \_\_\_\_\_ SAT score \_\_\_\_\_

Name of Reference \_\_\_\_\_ Position \_\_\_\_\_

How the reference knows you \_\_\_\_\_

**Admissions Process:** Turn in the following materials to the Honors Room, 202 Springwood, or electronically to [iuehonor@iue.edu](mailto:iuehonor@iue.edu):

- **This completed application form.**
- **Your transcript.** We are looking for an overall college GPA of 3.5, but if you do not quite meet this requirement, please explain why in your essay.
- **SAT score** for scholarship consideration (selected scholarships from \$12,000) – no scholarships awarded after April 15
- **One- to two-page essay (single-spaced in 12 point font) of intent** in which you tell us why you would like to be a member of the Honors Program and why you have the qualities to succeed. You may wish to give past examples of academic success (including awards and honors), times you showed motivation in pursuing your education, and why acquiring knowledge is important to you. We are also interested in your extracurricular activities. This is the place to mention extenuating circumstances that led to a lower GPA and how you are overcoming that situation. We are looking for good writing and a polished essay in addition to convincing content.
- **A letter of reference** from a high school teacher or college instructor. Select someone who has had you in class and knows your academic record, and ask them to complete the attached form and mail (or email) it directly to Dr. Alisa Clapp-Itnyre, Honors Program Director.

*Letter of Reference*



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*Faculty or teacher: Thank you for taking the time to recommend this student to the Honors Program! Your comments to the questions below may be hand-written, typed, or emailed. Please direct them to Dr. Alisa Clapp-Itnyre, Honors Director, Honors Room, 202A Springwood, Indiana University East, Richmond IN, 47374, or [aclappit@indiana.edu](mailto:aclappit@indiana.edu).*

*Please note: This student should be an on-campus student in a bachelor's degree program with at least two academic years (4 semesters) left of study.*

Student's name: \_\_\_\_\_

How long and in what capacity have you known the student? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Rank you would give the student, of all the students you have known: (example: top 5%, 10% 50%). In your letter, please explain this ranking.

Rank: \_\_\_\_\_

Your Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

The Honors Program at IU East has as its goal “to foster and create culturally well-rounded students, strong researchers, academic leaders, and good citizens in the community and on campus.” Please comment on how this student has the potential to meet these goals, using specific examples from work inside and/or outside the classroom. You may write or type your response below, attach a letter, OR email this information & commentary.

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