



**INDIANA UNIVERSITY  
EAST**

**School of Nursing**

**RN/BSN Program**  
**Bachelor of Science in Nursing**

**APPLICATION PACKET and GUIDELINES**

**Fall Semester 2012**

**Deadline for all On-Campus cohorts: August 1, 2012**  
**Deadline for Online cohorts: *Summer*; March 15, 2012**  
***Fall*; July 1, 2012**

## Calendar

Jan 1-Aug 1	Admissions applications & supporting documentation accepted for On-campus RN to BSN cohorts.
March 15	Application due date if applying to Online summer cohort .
June 15	<b>Preferred date</b> for submission of application materials for On-Campus cohorts.
July 1	Application due date if applying to Online fall cohort.
July 15	Priority Admission decisions will be communicated in writing.
August 1	Final Application deadline.
August 27	IU East classes begin. RN/BSN students will have orientation their first night of classes.

## RN to BSN Locations

RN to BSN cohorts are currently being offered in Richmond, IN, Lawrenceburg, IN, New Castle, IN, Dayton, OH (Good Samaritan Hospital), and Online. Please indicate on your application which cohort you wish to join. On-Campus Classes meet one evening per week for approximately 3 ½ hours.

## Admissions Requirements

All applicants must meet the following minimum requirements;

- Successful completion of NCLEX-RN
- 2.5 GPA from ASN program
- Be admitted to IU East as a student

**Along with the above requirements, students applying to the online cohort must have all general education coursework completed prior to applying.**

*Please contact Carla Ballenger if you have questions about the minimum admissions requirements.*

## Completing the Application:

**The RN to BSN Mobility Option is for students who have an associate degree or diploma in nursing and who are current registered nurses (RN).**

*Students who have graduated with an associate degree or diploma program in nursing but who have not successfully completed the NCLEX-RN may be admitted on a probational basis. (Excluding online).*

**When submitting the APPLICATION, please provide the following documentation in ONE ENVELOPE:**

- **Official transcripts from all previously attended colleges and/or universities. These should be in sealed unopened envelopes from the college or university in order to be considered “official.”**
- **Copy of RN License or online verification.**
- **The IUE RN/BSN Mobility Option Application (pg. 4 of this packet).**

**You are also required to request a CERTIFIED CRIMINAL BACKGROUND CHECK from CertifiedBackGround.com (see pg. 5). IUE School of Nursing will obtain the final report from CertifiedBackGround.com. Do not submit a copy of the final report.**

**It is vital that applications be submitted as soon as possible in order to determine the need for a class.**

**Return completed application to:**

**Carla Ballenger, RN to BSN Advisor  
Indiana University East School of Nursing  
Hayes Hall  
2325 Chester Blvd.  
Richmond, IN 47374**

**For additional questions about the RN to BSN program, please contact Carla Ballenger at [ballengc@iue.edu](mailto:ballengc@iue.edu) or 765-973-8336.**

**INDIANA UNIVERSITY EAST SCHOOL OF NURSING  
APPLICATION FOR ADMISSION**

**RN/BSN MOBILITY OPTION**

**BACHELOR OF SCIENCE IN NURSING**

**Fall 2012**

**RETURN APPLICATION/MATERIALS TO:**

Carla Ballenger, RN to BSN Advisor  
Hayes Hall  
Indiana University East  
2325 Chester Blvd.  
Richmond, IN 47374

(Check the appropriate location) **Richmond:** \_\_\_\_\_ **Lawrenceburg:** \_\_\_\_\_ **New Castle:** \_\_\_\_\_ **Good Sam:** \_\_\_\_\_ **Online:** \_\_\_\_\_

**NAME:** \_\_\_\_\_  
Last First Middle

In order to identify transcripts and/or other supporting documents, please list any other name(s) by which you have been known:

1. \_\_\_\_\_ 2. \_\_\_\_\_

**IU STUDENT ID#** (if issued) \_\_\_\_\_

**CURRENT ADDRESS:** \_\_\_\_\_

\_\_\_\_\_ City State Zip Code

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email (campus email required if an Indiana University student) \_\_\_\_\_

**Optional:** Birth date \_\_\_\_\_ Ethnicity \_\_\_\_\_ Gender: \_\_\_\_\_

Please provide summer address (June-August) and any phone number(s) if different from above:

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**Policy Compliance and Signature**

Please read the statements below and indicate by placing a check mark in the box to the left:

\_\_\_\_\_ I have received and read the *Application Guidelines*

\_\_\_\_\_ I have submitted the Certified Background Check via the instructions in this application packet

By signing below, I certify that all of the information I have provided on this application is true and accurate.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Students will be mailed the School of Nursing RN to BSN admissions packet if admitted.**



## CertifiedBackground.com

-----Student Instructions-----

### Background Check

#### Indiana University East School of Nursing

The above organization has chosen CertifiedBackground.com as an approved source for background checks.

### About CertifiedBackground.com

CertifiedBackground.com is a background check service that allows students to purchase their own background check. The results of a background are posted to the CertifiedBackground.com web site in a secure, tamper-proof environment, where the student, as well as organizations can view the background check.

To order your background check from CertifiedBackground.com, please follow the instructions below.

### Instructions

1. Go to [www.CertifiedBackground.com](http://www.CertifiedBackground.com) and click on "Students."
2. In the Package Code box, enter package code: **ND61**
3. Select a method of payment: Visa, MasterCard or money order. Once your order is submitted, you will receive a password via email to view the results of your background check. The results will be available in approximately 48-72 hours.

### Notes

- The package above includes a search of your current county of residence. If any additional residences are found within the previous 7 years (from your residency history), additional county criminal searches will be performed at an additional cost per county.
- The total cost of the basic criminal background check is approximately \$45.00 (**or more depending on the number of states where you have lived**).
- Background checks will only be accepted from CertifiedBackground.com

**The results of the background check must be available to Indiana University East by or before August 1, 2012.** IU East will obtain an official copy of this report after you have applied for it. Please do not submit the report to us.