Professional Council Minutes – June 3, 2005, 9:00 am

Present: Todd Duke, Dianne Chandler, Matt Dilworth, Hali Cartee and Tammy Williamson

SEED Revitalization—Dianne Chandler discussed a project to revitalize the Service Excellence and Employee Development performance evaluation program. She is putting together a committee to work with the university’s director of training and development, Susan Gastony, on making the necessary changes. Dianne will be contacting all professional staff to request a couple of volunteers to participate in this committee.

**Professional Staff Review Project**

Dianne Chandler talked extensively about the Compensation System Initiative which is reviewing the professional job structure across the university. The salary structure will be in place by late fall. A methodology is being developed and baselines set for new employees and positions with market reference data. Currently, there is no money tied to this project to adjust any current salaries.

IU East Professional Staff, who did not complete a PIQ(position information questionnaire) for the FLSA review, will be completing a PIQ to describe their jobs in the next few weeks.

**Lively Arts**

Professional Council will be holding a fundraiser at the upcoming Lively Arts Concert on June 23rd at 6 pm near the quad at IU East. Proceeds will go for Prof. Council projects.

Volunteers – don’t forget we need your help! We will be selling ice cream sandwiches, bottled water, juices and coke products. To help raise money, we are asking professional staff to donate either bottled water, or a coke products of their choice for the event. You may take these to Tammy Williamson in Whitewater Hall, Room 101G before June 23rd.

Thanks!

**Help Your Fellow Employees**

Those present discussed having a fundraiser to help out staff/professional staff that are ill and no longer have sick leave and/or vacation time. Dianne said university human resources may be willing to look again at the issue of a sick/vacation bank for staff to borrow from, but setting this up would be a lengthy process.

Respectfully submitted,

Tambrey Williamson
Secretary