Professional Council Meeting

3/8/2013

In Attendance: Tom Avery, Heather Bisher, Dianne Chandler, Cherie Dolehanty, Liz Ferris, Carrie Heller, Dennis Hicks, Patti Hicks, Amy Jarecki, Kristan Kanorr, and Jeff Locke.

The meeting opened with Director of Human Resources, Dianne Chandler discussing the Professional Council Service Award. The recipient of the IU East Professional Council Service Award is selected on the basis of her/his attitude, commitment to the campus, teamwork and contribution to the mission, goals, and strategic initiatives of IU East. This award is a qualitative award, not quantitative. The winner will not be selected based on the number of nominations received; the winner will be chosen based on the quality of the individual service to IU East.

Nomination Guidelines- The individual nominated must be a full-time or part time appointed professional staff member (not including any hourly paid employees).

Any member of the IU East community (faculty, staff, or student) may make a nomination.

This award will be given during the Spring Faculty and Staff Awards Program.

The nomination deadline will be Thursday, March 28th, 2013. The winner’s name will be submitted to the Chancellor’s office by April 10th, 2013. Nominations need to be submitted to Human Resources or through email to Duretta Callahan.

Selection Committee-
The selection committee will consist of the previous year’s winner of the Professional Council Service Award (Rebekkah Hester) and four staff members selected by the executive committee of the Professional Council (Tom and Chad). The previous year’s winner shall serve as the chair of the committee. Members of the committee may be excused if they are nominated for the award.

**If interested in being a part of the committee please let Tom Avery know.

*The selection committee uses a rubric to determine how well the staff member meets the definition of service described above.

Dianne also went on to mention that it is time to nominate the Employee of the Quarter again. They are due to Duretta Callahan by Friday, March 29th, 2013.

Also, later this month Retirement Readiness reports will be mailed to each faculty/staff member to show calculations of what has been saved in your retirement account. Its main purpose is to encourage you to think about retirement planning.
Tom Avery mentioned the Campus Campaign efforts and reminded those in attendance about the Soup in a Bread Bowl, Drink, and Dessert luncheon in Whitewater Lobby, Tuesday, March 12th from 11:30am to 1:15pm.

Liz Ferris encouraged those in attendance to remind students of upcoming career events and to stress the importance of such events to them. The events include a Resume Open House, America’s Next Top Professional, and Social Work, Healthcare, Career and Graduate School Fairs. More information about these events is available at www.iue.edu/ucollege/career/events.php.

Dennis Hicks shared with those in attendance that 535 students will be graduating in May. This is the largest graduating class IU East has ever had. Commencement will be held on Friday, May 10th from 5-8pm at Richmond High School’s Tiernan Center. The rehearsal is on Thursday, May 9th at 5:30pm. If anyone is interested in helping with commencement, please email Terry Wiesehan or Dennis Hicks.

Summer and fall registration begins Monday, March 25th for graduate students and seniors. On Friday, March 29th open registration begins.