

FACULTY SENATE MINUTES  
FACULTY RETREAT  
HUESTON WOODS STATE PARK  
AUGUST 29, 1990  
3:00 pm

Presiding: Charlie Nelms

Present: D. Baker, L. Baldwin, P. Barton-Kriese, M. Bergan, J. Blake, G. Blakey, P. Boley, P. Branstrator, B. Browne, C. Browne, D. Campbell, David Chandler, S. Collier, J. Dalphin, J. Dansby, D. Ebbers, W. Edwards, L. Englert, M. Folkerth, J. Fopma-Loy, M. Foos, D. Fulton, E. Gallo, S. Gongwer, F. Grohsmeyer, R. Hertzog, L. Hufford, J. Kauffman, P. Kelly, B. Kitterman, B. Kinnett, J. Lafuze, S. LaRue, J. Logston, V. Madan, M. Mahank, M. Martin, J. Martino, J. McCarty, H. Merrill, A. Milholland, M. Morse, C. Nelms, M. Nickel, K. O'Brien, S. Rankin, P. Ratcliffe, J. Rife, C. Riggle, T. Rivard, J. Rogers, J. Roman, S. Rule, K. Sakamoto, K. Shepherd, D. Silberstein, A. Szopa, T. Thomas, E. Turk, A. Veramallay, W. Wagor, B. Wright

I. Call to Order

The meeting was called to order at 3:10 pm by Chancellor Nelms.

II. Approval of Minutes

Fred Grohsmeyer moved the minutes of the April 24, 1990 meeting be approved. Paul Barton-Kriese seconded. Minutes approved.

III. Executive Secretary's Business - Joe Blake

A. The Executive Secretary announced the appointment of Mike Foos as Parliamentarian for 1990-91.

B. David Silberstein has submitted his petition to be a voting member of Faculty Senate.

C. Carol Browne, Chairman of the Nominating Committee, presented the list of candidates for Faculty Senate Standing Committees. She stated that members of the Budgetary Affairs Committee are recommended by Divisions. Fred Grohsmeyer moved to accept the slate of officers by acclamation. Tom Thomas seconded. Motion passed. Joe Blake asked all officers to send him their schedules to facilitate meeting plans.

D. Joe Blake opened the floor for discussion of Faculty Senate meeting time for 1990-91. He suggested 9:00. Judith Roman suggested 9:00 - 10:00 on Tuesday. Bill Browne made a motion to have Faculty Senate meetings from 9:00 - 10:00 am on the first Tuesday of each month. Motion passed.

#### IV. Standing Committees

##### A. AAA - Joan Lafuze

The Committee met on August 22, 1990 to review 6 suspension appeals. One suspension was upheld, the other 5 were allowed to enroll in classes with specific stipulations.

##### B. Budgetary Affairs - Mary Ann Morse

The Committee met twice in May. On May 7 it met with John Kauffman who presented the final summary of the 1990-91 operating budget. On May 25 there was a joint meeting of Executive Council and Budgetary Affairs to discuss the 1991-93 appropriations.

##### C. Curriculum - Carol Browne

Carol Browne thanked committee members Kris Dhawale, Tish Kelly, Lynn Hufford, Ashton Veramallay, and Walter Wagor for their work in the past year. The committee reviewed and approved a Certificate in Drug and Alcohol Abuse and one in Gerontology, and a new course- Integrated Seminar in Gerontology. Much time was spent on a Writing Across the Curriculum document which was approved by Faculty Senate.

##### D. Faculty Affairs - Bill Browne

A packet of revised pages for the All University handbook has been distributed. Also, several changes to the IU East Faculty handbook have been made.

#### V. Chancellor's Business - Charlie Nelms

A. David Fulton reported on building projects. Due to recent rains, the parking lot will not be finished by the October 1 deadline. The targeted date for completion of the Library/Classroom building is November 6, 1991. It is anticipated to be ready for classes in January 1992.

B. The all campus appropriation document for 1991-93 has been submitted to the Higher Education Commission. The three goals are access, success and commitment to quality.

C. The Chancellor welcomed John Dalphin, the new Vice Chancellor for Academic Affairs. He also expressed his appreciation to the Search and Screen Committee for its fine job.

Charlie Nelms announced the appointment of Henry Merrill as Director of Continuing Studies, beginning September 17. David Fulton will serve as acting Vice Chancellor for Student Services until a new Vice Chancellor is selected. A Search and Screen Committee will be appointed.

Kay O'Brien was introduced as the new Counselor in Continuing Studies.

D. Henry Merrill reported on "unofficial" enrollment figures for Fall Semester. The number of students and credit hours continues to increase.

E. David Fulton said a new telephone directory will be distributed soon. Faculty members suggested adding the position or department with the phone number.

#### VI. Academic Affairs - John Dalphin

A. The Vice Chancellor thanked everyone who had helped him get settled in Richmond and at IU East.

B. The Vice Chancellor has distributed an agenda to Division Chairs. Included are such items as the North Central Accreditation visit, the focus on the new majority students, how to best serve students, pattern and density of course offerings, and filling faculty positions.

#### VII. Student Services - Henry Merrill

A. Henry Merrill thanked faculty and staff members for their help in the advising and registration process in new student orientations.

B. Maps of classroom locations at Earlham are available. Maps of Richmond and Connersville classroom locations are being prepared.

C. "Codes of Student Ethics" booklets will be distributed in a week or two. It is the result of a three year task force study and is a statement of student rights and responsibilities, complaint procedures against faculty and administrators, and student conduct relating to academic issues, such as cheating and plagiarism, and personal misconduct.

D. The IU East Drug Free Campus Policy will be distributed from Personnel.

.

#### VIII. Old Business

#### IX. New Business

#### X. Announcements

Division Chairs introduced new faculty members:

Humanities and Fine Arts - Barry Kitterman, Mardi Bergan, T.J. Rivard, Joe Martin(absent)

Business - Sandy LaRue

Science and Mathematics - Ved Madan, Ed Gallo, Jim Martino

Education - Mary Ann Nickel, Pat Ratcliffe

Behavioral and Social Sciences - Ann Szopa

Nursing - Ann Parliament

David Fulton introduced the new Bursar, Billie Wright.

XI. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 4:00 pm.

FACULTY SENATE MINUTES  
OCTOBER 2, 1990  
ROOM 132  
9:00 am

Presiding: Charlie Nelms

Present: D. Baker, P. Barton-Kriese, J. Blake, G. Blakey, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, David Chandler, S. Collier, J. Dalphin, J. Dansby, W. Edwards, L. Englert, M. Foos, D. Fulton, E. Fitzgerald, F. Grohsmeyer, L. Hufford, J. Kauffman, P. Kelly, J. Lafuze, S. LaRue, H. Longworth, V. Madan, M. Mahank, M. Martin, J. Martin, J. Martino, M. Morse, C. Nelms, M. Nickel, T. Osgood, A. Parliament, P. Ratcliffe, J. Rife, T. Rivard, J. Rogers, J. Roman, S. Rule, K. Sakamoto, K. Shepherd, D. Silberstein, A. Szopa, K. Telfer, T. Thomas, R. Tolley, E. Turk, A. Veramallay, W. Wagor, K. Williams, T. Williamson

I. Call to Order

The meeting was called to order at 9:05 by Chancellor Nelms.

II. Approval of Minutes

Fred Grohsmeyer moved the minutes of the August 29, 1990 meeting be approved. Carol Browne seconded. Minutes approved.

III. Executive Secretary's Business - Joe Blake

A. Joe Blake thanked Ashton Veramallay who provided the doughnuts in celebration of the 12th anniversary of the Center for Economic Education at I.U. East.

B. Joe Blake announced that 64 people attended the Retreat and 37 had returned questionnaires evaluating the meeting. The results gave the location, Hueston Woods, the highest rating. The choice of the theme was well received and even though the luncheon rated low, 68% gave it a good or excellent rating.

C. On Tuesday, September 11, Chairs were elected in the following Faculty Senate standing committees:

AAA - Joan Lafuze

Curriculum - Carol Browne

Faculty Affairs - Larry Englert

D. Joe Blake reported that Executive Secretaries from all I.U. campuses met on Friday, September 28, at IUPUI to share concerns and issues of faculty such as budgetary matters, promotion and tenure, and early retirement. In particular regard to the office of Executive Secretary, discussion covered the possibility of election to a two year term in order to gain a better understanding of the office and enable the Executive Secretary to operate more effectively. Concern was expressed in the reluctance of faculty to serve as Executive Secretary and the fact that such service did not seem to be held in high esteem at the various campuses. Possible ideas discussed to make the position more attractive included a reduced course load and use of a computer.

E. The meeting was turned over to the Nominating Committee for election of various committee members.

1. The Committee brought to the Senate, moved and seconded, the following names for approval to the Budgetary Affairs Committee. BEST Division-Ashton Veramallay, LRC-Lora Baldwin, Natural Science and Math-Peggy Branstrator, Behavioral and Social Science-Walter Wagon, Education-Mary Ann Morse, Humanities and Fine Arts-Bob Hertzog, Nursing-Tish Kelly. Motion carried.

2. The Committee brought to the Senate, moved and seconded, the approval of the appointments of Ashton Veramallay to the Curriculum Committee and David Silberstein to the AAA Committee. Motion passed.

3. The Committee brought to Senate, moved and seconded, the approval of Rob Tolley as Adjunct Faculty representative for Fall semester 1990. Motion passed.

4. Ballots were passed out to vote for members of the Promotion and Tenure Committee. One ballot to complete the term of Kris Dhawale, who is on sabbatical and another to elect three new members. Fred Grohsmeyer was elected to complete the term. George Blakey, Judy McCarty and John Rife were elected to 2 year terms on the Promotion and Tenure Committee.

5. Ballots were passed out for election of members to the Faculty Board of Review. Bill Browne, Larry Englert, and Lyn Hufford were elected.

#### IV. Student Government

#### V. Standing Committees

##### A. AAA. - Joan Lafuze

The next meeting will be October 11th to plan for the coming year.

##### B. Budgetary Affairs - Mary Ann Morse

Reported on Committee discussions for the year.

C. Curriculum - Carol Browne

Reviewed agenda items for the year. The Committee meets on Thursdays at 3:00 pm.

D. Faculty Affairs - Larry Englert

The Committee meets every Tuesday from 12:00-1:00. Evaluation forms for Chairpersons and the Vice Chancellor for Academic affairs are being developed.

VI. Chancellor's Business - Charlie Nelms

A. In August the Board of Trustees approved the 1991-93 Biennial Budget for the entire University.

B. A third building for I.U. East is included in the 1991-93 Biennial Budget

C. The Chancellor asked faculty to read President Ehrlich's paper on the New Majority Student which was inserted in the I.U. News recently. President Ehrlich will be on campus October 18.

D. David Fulton gave an update on the building projects. The parking lot is nearing completion and after the light fixtures are installed, it could be open about October 15th. There have been some start-up problems with the new building which could delay the projected completion date.

VII. Academic Affairs - John Dalphin

A. In order to better serve students, the academic calendar and course patterns/density are being reviewed.

VIII. Student Services - David Fulton

A. The increases in Fall enrollment for 1986 and 1990 were compared.

B. Registration dates for Spring semester were reviewed. RAT tickets will be available October 5. Spring schedules should be available October 15. Registration begins on Friday, October 26, through Wednesday,

November 14. Connersville advising will be October 24, from 4:30-7:30. Fees are due December 6. Wash out is December 11. Thursday, December 13, will be a one day schedule adjustment. Final registration will be Thursday, January 3 from 9:00 am - 7:30pm. Classes begin on Monday, January 7. New Student Orientation will be Friday, November 30, from 9:00-4:00.

C. David Silberstein covered the Skills Review results for Fall semester.

IX. Old Business

X. New Business

A. Ashton Veramallay and Betty Ruhl will serve as chairmen of the I.U. East United Way Campaign.

B. Eleanor Turk announced the inter campus committee on Writing and Reading Assessment will hold a conference on Academic Literacy on November 9, in Indianapolis.

C. John Rife introduced Ed Fitzgerald, the new Director of PERC.

D. Peggy Branstrator announced the start of the campus recycling project . She will meet with students on October 4th to explain procedures.

E. Chancellor Nelms discussed two programs that are being planned. One to respond to the needs of unemployed workers, the other to work with groups of displaced homemakers.

F. David Campbell asked about remodeling plans for the building.

XI. Announcements

XII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:10am.

FACULTY SENATE MINUTES  
NOVEMBER 6, 1990  
ROOM 132  
9:00 am

Presiding: Charlie Nelms

Present: D. Baker, L. Baldwin, P. Barton-Kriese, J. Blake, G. Blakey, P. Boley, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, Dianne Chandler, S. Collier, J. Dalphin, W. Edwards, L. Englert, M. Foos, D. Fulton, E. Fitzgerald, E. Gallo, S. Gongwer, F. Grohsmeyer, R. Hertzog, L. Hufford, A. Ikenberry, J. Kauffman, B. Kinnett, J. Lafuze, S. LaRue, H. Longworth, V. Madan, M. Mahank, J. Martino, H. Merrill, M. Morse, C. Nelms, M. Nickel, T. Osgood, A. Parliament, S. Rankin, P. Ratcliffe, J. Rife, C. Riggle, T. Rivard, J. Rogers, J. Roman, S. Rule, K. Sakamoto, D. Silberstein, C. Steen, A. Szopa, K. Telfer, R. Tolley, E. Turk, A. Veramallay, W. Wagor, M. Watkins, T. Williamson

I. Call to Order

The meeting was called to order at 9:05 am by Chancellor Nelms.

II. Approval of Minutes

Fred Grohsmeyer moved the minutes of the October 2, 1990 meeting be approved. David Fulton seconded. Minutes approved.

III. Executive Secretary's Business - Joe Blake

A. The new Chairman of the Budgetary Affairs Committee is Walter Wagor.

B. Several faculty members attended the General Education Conference in Indianapolis on Friday, November 2nd. Joe Blake asked Mike Foos to give a report on the conference. Prior to the conference a survey of General Education at Indiana University was distributed, focusing on the implementation of common goals for General Education across the campuses. The conference was an analysis of the survey and its relation to undergraduate education. Each campus will submit a report to Vice President Gros Louis.

IV. Student Government - Chad Steen

A. Chancellor Nelms introduced the new President of Student Government, Chad Steen.

Chad reported that there are currently 20 Senators and Student Government is involved in several campus projects; The Blood Drive; the Fall Fest; Coats for Kids; as well as the smoking policy; and vending machine problems. Chad attended the Board of Trustees meeting and the All University Student Association meeting.

## V. Standing Committees

### A. AAA - Joan Lafuze

Joan Lafuze explained where AAA stands on meeting the needs of underprepared students. The committee will be moving ahead and not rehash the decisions made last year.

David Silberstein announced that representatives of ASSET (an ACT test) will be on campus November 8th, from 2-4, in room 139, to review standardized testing on campus.

### B. Budgetary Affairs - Walter Wagor

a. The committee has drafted a proposed amendment to the Constitution to clarify the election of Budgetary Affairs Committee members.

b. Information regarding the Faculty/Staff Compensation initiative has been distributed to all divisions. Budgetary Affairs will meet with David Fulton to get an update on information from the last Board of Trustees meeting.

c. Again this year the Committee will survey faculty about budgetary priorities.

### C. Curriculum - Carol Browne

No Report

### D. Faculty Affairs Larry Englert

a. The survey of evaluations of Division Chairs are due today.

b. There will be a meeting this afternoon at 1:00 in the auditorium to go over Early Retirement Plans.

c. Dianne Chandler discussed proposed changes in the Pay Policy, especially as it relates to summer sessions. One option is a 12 pay schedule, another is to issue checks for summer on the first of the month.

d. Faculty Affairs meets every Tuesday in the Administrative Conference Room from 12:00-1:00, and faculty members are always welcome to attend.

## VI. Chancellor's Business - Charlie Nelms

A. The Chancellor will meet with representatives from the Ohio Board of Regents, the Indiana Higher Education Commission, Miami University, Wright State University, and Indiana Vocational Technical College on Wednesday, November 14, to discuss the educational needs of students living in Ohio. There have been requests from Ohio

residents living in counties contiguous to Indiana to be permitted to enroll at IU East for in-state fees. Indiana University has a residence policy so it is unlikely that a change would be made for this campus. The Chancellor will keep faculty apprised of the situation.

B. Two new Trustees, Fred Eichhorn and John Walda, visited IU East last week.

C. The Chancellor has asked the Physical Facilities sub-committee to look into the campus smoking policy and the possibility of installing a ventilation system.

D. Chancellor Nelms encouraged everyone to vote in state and local elections.

E. The United Way Campaign is nearing its end. Ashton Veramallay asked that pledge cards be returned promptly.

F. The Indiana University budget request continues through the state budget system. Some items like the cost of living and the enrollment change money will be included. IU East may be "docked" money because some enrollment objectives have not been met. The Chancellor stressed the need to make accurate enrollment estimates for new programs.

G. The Chancellor has received authorization from the President to negotiate for the strip of land to the south of the IU East entrance.

## VII. Academic Affairs - John Dalphin

A. John Dalphin moved to approve the list of August graduates. Motion passed.

B. The graduation policy and dates to apply were explained. The Vice Chancellor will ask the Academic Affairs Council to consider the policy and to make a recommendation to Senate either to change the calendar or to come up with a mechanism to deal with the "after the fact" approval of graduates.

## VIII. Student Services - David Fulton

A. The number of students registered so far is 1,204.

B. The Chancellor's Cabinet has recommended that a Registration Advisory Committee be established to look at the registration process and review the results of the consulting group.

C. David announced that Ann Ikenberry has submitted her resignation as Director of Student Activities. She has accepted a job at IUPUI.

## IX. Old Business

## X. New Business

## XI. Announcements

A. John Kauffman announced that the auditors will be on campus Tuesday-Friday of this week.

B. Sue Gongwer had information on the Black Expo at Richmond High School. Dr. Kunjufu will be the main speaker. Anyone interested in attending the dinner needs to sign up.

C. Dianne Chandler gave an update on the health insurance changes. Rates have gone up 17-20% except for people earning less than \$15,000, which decreased, and there are some changes in wellness coverages. November is the month to make changes in coverage. Dianne plans to have an informational meeting on health coverage and the Tax Saver Benefit program on November 15 at 10:30 in room 135.

## XII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:15 am.

FACULTY SENATE MINUTES  
DECEMBER 4, 1990  
ROOM 132  
9:00 am

Presiding: Charlie Nelms

Present: L. Baldwin, P. Barton-Kriese, J. Blake, G. Blakey, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, David Chandler, S. Collier, J. Dalphin, W. Edwards, L. Englert, M. Folkerth, M. Foos, J. Fopma-Loy, D. Fulton, E. Fitzgerald, E. Gallo, F. Grohsmeyer, R. Hertzog, J. Kauffman, P. Kelly, B. Kinnett, B. Kitterman, J. Lafuze, S. LaRue, H. Longworth, V. Madan, M. Mahank, J. Martin, J. Martino, H. Merrill, C. Nelms, M. Nickel, T. Osgood, S. Rankin, P. Ratcliffe, J. Rife, T.J. Rivard, J. Rogers, J. Roman, S. Rule, K. Sakamoto, K. Shepherd, D. Silberstein, C. Steen, T. Thomas, R. Tolley, E. Turk, A. Veramallay, W. Wagor, M. Watkins, K. Williams, T. Williamson

I. Call to Order

The meeting was called to order at 9:10 am by Chancellor Nelms.

II. Approval of Minutes

Fred Grohsmeyer moved the minutes of the November 6, 1990 meeting be approved.  
Barry Kitterman seconded. Minutes approved.

III. Executive Secretary's Business - Joe Blake

A. No Report

IV. Student Government - Chad Steen

A. There were 470 coats collected in the recent Coats for Kids drive.

B. There has been increased janitorial service in the student lounge and signs posted reminding students to dispose of their trash in an effort to improve the appearance of the lounge.

C. The Student Senate provided Thanksgiving dinner on November 21 and it was a big success.

D. There will be a Student Senate report in each issue of the New Voice to keep students informed.

E. Chad Steen will attend the Board of Trustees meeting at IUPUI on December 8th.

F. The current Senate project is the Drive to Provide.

G. Engineers from Bloomington will visit the campus to check the feasibility of a ventilation system to alleviate the smoking problem in the student lounge.

H. A vending machine survey showed that 97% of the responding students had had problems with the machines. The possibility of having a catering service is being investigated.

I. The Student Senate will discuss ways students can show support for the troops in Saudi Arabia.

#### V. Standing Committees

##### A. AAA - Joan Lafuze

The committee will meet with Henry Merrill on Thursday, December 6, at 3:30, in room 141 to review academic standards and progress. The committee has made a cooperative commitment to work with skills review testing. In connection with the ASSET program, the committee is looking at standardized tests and alternatives to using such tests.

##### B. Budgetary Affairs - Walter Wagor

a. In order to establish consistent election policies for members on all Faculty Senate Standing Committees, the Budgetary Affairs Committee presented a proposal to amend the Senate Constitution. The proposal would provide for the selection of Budgetary Affairs Committee members in the spring to be approved by Senate in the fall, as is done for other committees. Discussion. Since there was not 2/3 of the voting membership present, Carol Browne made a motion to have a written vote distributed to the voting members of Senate, and returned to the Executive Secretary by December 10. Motion passed.

b. A budget priority survey will be distributed to faculty and full time staff.

c. The Board of Trustees' Faculty/Staff compensation project has been distributed to Divisions for discussion.

##### C. Curriculum Committee - Carol Browne

The Committee brought to the floor of the Senate, moved and seconded, approval for the Political Science course, Y206, Politics of American Ethnic Minorities. Motion passed.

##### D. Faculty Affairs - Larry Englert

In response to the survey distributed earlier regarding the evaluation of chairs, the committee will deal with procedures and design of the evaluation document.

## VI. Chancellor's Business - Charlie Nelms

A. Eleanor Turk said a survey will be distributed to faculty and professional staff for the North Central Accreditation. Dr. Gerald Paton, liaison for consultants from the North Central Association, will be on campus December 13 to look at the campus, to work with the committee and administrators, and formulate premises for evaluation.

B. The Chancellor reported that the Higher Education Commission had sent a recommendation for approval of the proposed budget for higher education institutions to the State Budget Committee.

## VII. Academic Affairs - John Dalphin

A. The Vice Chancellor explained procedures, requirements, and deadlines for FACET nominations for spring 1991.

B. Policies and responsibilities for students who might be called to serve in the Persian Gulf were discussed. The options of grade, withdrawal, incomplete or refund would be considered.

C. The Graduation Certification Proposal was discussed. Larry Englert moved to accept the proposal. Paul Barton-Kriese seconded. Motion passed.

D. Dates for the 10 week summer session were discussed. Larry Englert made a motion to start the 10 week session after the beginning of Summer I and coincide with the end of Summer II. Eleanor Turks seconded. Motion passed.

E. The tentative December Graduate list was presented, contingent upon successful completion of all course work. The list was accepted by faculty.

F. Information items:

The Inter Campus Research Committee approved 5 of 9 proposals for regional campuses. The Vice Chancellor strongly recommended faculty apply.

The deadline for applications for Graduate Faculty is March 1, 1991.

There is a new source of money available, Resources for Research, primarily for equipment. Proposals should be given to the Vice Chancellor by January 15, 1991

## VIII. Student Services - David Fulton

A. The Search Committee has received 71 applications for the position of Vice Chancellor for Student Services. Interviews should begin at the end of January.

B. Enrollment for Spring is 1,647. This includes continuing students and one session of new student orientation.

C. Lisa Weireter is a new employee in the Registrar's Office. Her responsibilities are primarily with the IU Cares program.

#### IX. Old Business

A. Ashton Veramallay reported \$7,745 was pledged to United Way, which surpasses the goal for IU East.

#### X. New Business

None

#### XI. Announcements

A. Bill Browne reported that Ann Szopa is in the hospital.

B. David Fulton said FSDIC has money available to projects on campus that deal with change. The deadline for projects is February 1, 1991.

C. Chancellor Nelms suggested that faculty incorporate some of Martin Luther King's philosophies into classes during January.

D. George Blakey announced that Judith Roman will be autographing her book in the Bookstore on Thursday, December 6, from 3:00-4:30.

#### University Committees

##### The Improvement of Learning Committee - Ron Carter

The Committee recommends a teaching award be established to recognize teaching excellence at IU East. Ron Carter reviewed the criteria, explained the committee's role in the selection process, and suggested the award be named the Helen Lees Award for Excellence in Teaching in honor of Helen Lees who received the first campus teaching award at IU East nearly 20 years ago. Mary Folkerth made the motion to support the award. Approved by acclamation.

#### XII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:30am.

FACULTY SENATE MINUTES  
FEBRUARY 5, 1991  
ROOM 132  
9:00 am

Presiding: John Dalphin

Present: L. Baldwin, P. Barton-Kriese, J. Blake, P. Boley, P. Branstrator, B. Browne, C. Browne, R. Carter, J. Dalphin, J. Dansby, K. Dempsy, D. Ebbers, W. Edwards, L. Englert, M. Foos, D. Fulton, E. Gallo, F. Grohsmeyer, J. Kauffman, B. Kinnett, J. Lafuze, M. Mahank, J. Martin, H. Martino, V. Madan, H. Merrill, T. Osgood, J. Rife, J. Roman, S. Rule, K. Sakamoto, D. Silberstein, K. Shepherd, R. Tolley, A. Veramallay, W. Wagor, M. Watkins, L. Wogomon

I. Call To Order

The meeting was called to order at 9:05 am by Vice Chancellor Dalphin.

II. Approval of Minutes

Fred Grohsmeyer moved to accept the minutes. Ashton Veramallay made an editorial change on page 3, section VIII, A, to add "at" before "the end of January." Minutes of the December 4, 1990 meeting approved as edited.

III. Executive Secretary's Business - Joe Blake

A. Letters requesting Faculty Senate voting privileges were received from Liz Craig and Mary Mahank.

B. Joe Blake reported that the vote on the Budgetary Affairs Constitutional Amendment was 33 - for, and 0 - against. There was discussion in regard to whether a passing vote should be two-thirds of the votes cast, or two-thirds of the voting membership. After determining that it should be two-thirds of the voting membership, which is 55, John Dalphin, as Chair, ruled it was not a passed vote. Ron Carter proposed to send the Amendment back to the Committee to be brought to Senate next month.

C. Nominating Committee - Carol Browne

1. The Committee brought to Senate, moved and seconded, to have Rob Tolley replace Ann Szopa on Curriculum Committee. Motion passed.

2. The Committee brought to Senate, moved and seconded, the recommendation of Susan Yanos, adjunct faculty in Humanities and Fine Arts, for election as Adjunct Faculty representative for Senate for Spring semester 1991. Motion passed.

#### IV. Student Government - Leslie Wogomon, Secretary of Student Senate

A. The Drive to Provide contributed to the Circle-U-Help Center and Salvation Army.

B. Engineers from Bloomington visited the Student Lounge are to determine the possibility of installing a ventilation system. Installing the system would cost an estimated \$50,000.

C. Charles Brown talked with a representative of Fowler Vending Company about problems with the vending machines. Complaints should be reported to the Reception Desk.

D. Student Senate has sent the message banners to the troops of Desert Storm and will put up more.

E. Student Senate hopes to have cable TV installed in the TV lounge. Also, there are plans for a mural in the lounge.

F. Plans are being made for an open forum at IU East to discuss the war.

#### V. Standing Committees

##### A. AAA Committee - Joan Lafuze

a. The Committee held three meetings in January. In the first meeting nine student appeals were reviewed. Four suspensions were upheld, and five recommendations were made. Joan reviewed the suspension/appeal process. 1) Student Services informs the student that he/she is suspended 2) The student can appeal to AAA by writing or in person 3) Committee decides to uphold suspension or can make recommendations to direct student. The Committee also met to consider the "no credit" option which would replace "I" in remedial courses in Math and English.

b. The Committee proposed changes in Academic Standards to review a student's GPA and recommend suspension after 12 hours instead of 24, as is current policy. so that the student can be identified and given help earlier. There was much discussion. John Dalphin proposed a motion to table the proposal. Motion passed.

c. David Silberstein reported that representatives from ACT will be on campus Thursday, February 21st between 1:30 and 3:30, to present skills review tests.

##### B. Budgetary Affairs Committee - Walter Wagor

a. The Committee sent a memo pertaining to the financial planning model to the Vice Chancellor for Administrative Affairs.

b. The Committee will review the budget priority survey on February 6th.

c. Budget hearings will be beginning and Chairs will be presenting their budget requests to Executive Council.

#### C. Curriculum Committee - Carol Browne

a. Curriculum Committee brought to Senate, moved and seconded, approval for two course requests from the Division of Humanities and Fine Arts. Motion passed

b. Curriculum Committee brought to Senate, moved and seconded, approval for a minor in economics as requested by the BEST Division. Motion passed.

#### D. Faculty Affairs - Larry Englert

a. The Committee is working on the evaluation forms for Chairs.

b. A sub-committee is working on the calendar.

c. The Committee will meet today from 12:00-1:00 to discuss proposed changes in the Academic Handbook.

#### VI. Chancellor's Business - John Dalphin

A. The House Ways and Means Committee will meet next week for hearings regarding the budget for IU East. The Chancellor has sent letters to members of the Chamber of Commerce encouraging them to write legislators to support of the budget. Faculty, staff and students are also encouraged to contact their representatives.

B. Budget preparation has begun and account managers have been notified that budget hearings will be held the week of February 18th. Presentations will be prepared for the Executive Council/Budgetary Affairs. Budgetary Affairs will submit recommendations to the Chancellor.

#### VII. Academic Affairs - John Dalphin

A. Divisions are holding meetings for fulltime and adjunct faculty and staff to review policies, procedures and goals.

B. IU East is eligible for 0 dollars of Perkins Funds according to new rules.

C. there were 275 part-time students and 156 fulltime students on the Dean's List for Fall Semester.

D. North Central Accreditation preparation is progressing.

#### VIII. Student Services - David Fulton

A. The new procedures for registration should be distributed soon.

B. Interviews for the Vice Chancellor for Student Services should begin at the end of February.

C. A list of candidates for the Student Activities position has been drawn up and interviews will begin soon.

D. The new building is close to schedule.

IX. Old Business

X. New Business

XI. Announcements

A. David Silberstein is looking for HEROs, students to help during orientation.

B. Dianne Chandler announced that representatives from TIA-CRF will be on campus Friday, March 8th to meet and explain the plan.

XII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:35.

FACULTY SENATE MINUTES  
MARCH 5, 1991  
ROOM 132  
9:00 am

Presiding: Charlie Nelms

Present: L. Baldwin, P. Barton-Kriese, J. Blake, G. Blakey, P. Boley, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, L. David Chandler, Dianne Chandler, Craig, J. Dalphin, J. Dansby, B. Davenport, D. Ebbers, W. Edwards, L. Englert, E. Fitzgerald, M. Foos, D. Fulton, E. Gallo, R. Hertzog, L. Hufford, J. Kauffman, B. Kinnett, B. Kitterman, J. Lafuze, S. LaRue, S. Lingle, M. Mahank, J. Martin, J. Martino, V. Madan, J. McCarty, H. Merrill, M. Morse, C. Nelms, MA, Nickel, T. Osgood, S. Rankin, J. Rife, T. Rivard, J. Roman, S. Rule, K. Sakamoto, T. Shepherd, D. Silberstein, K. Telfer, R. Tolley, A. Veramallay, W. Wagor, M. Watkins, K. Williams, T. Williamson

I. Call To Order

The meeting was called to order at 9:05 am by Chancellor Nelms.

II. Approval of Minutes

A. Three members said their names were not on the list of members present at the February 5th meeting.

B. Ashton Veramallay made two editorial changes; omit the "of" in section VI, A, second sentence, and correct TIAA-CREF in section XI, B.

C. Tom Osgood asked to add, in section III, B, "A recommendation was forwarded to Faculty Affairs to review the definition of voting membership in the Constitution."

Larry Englert moved to accept the minutes as corrected. George Blakey seconded.

III. Executive Secretary's Business - Joe Blake

A. Joe Blake reported on the February 15th Campus Faculty Leaders' conference call. Items discussed were: proposed changes in the Faculty Handbook; modification of Early Retirement proposal; the budget; and smoking issues. The next meeting will be Friday, March 8th in Indianapolis.

B. Myrtle Scott, President of Faculty Council at Bloomington, and Dick Peterson, Secretary of the faculty body at IUPUI, will visit IUE on March 18th.

IV. Student Government - Chad Steen

## V. Standing Committees

### A. AAA Committee - Joan Lafuze

1. Mr. Abernathy visited IUE before Spring Break to present information on College Board. The meeting was taped and is available from David Silberstein.
2. AAA brought to Senate, moved and seconded, the proposed policy change in academic standards. Bill Browne made a motion to add " students will be notified by letter when on probation." Eleanor Turk seconded. Motion passed. After further discussion, Ron Carter called the question. Motion passed.

### B. Budgetary Affairs Committee - Walter Wagor

1. Budgetary Affairs resubmitted the following Amendment to the IU East Faculty Senate Constitution regarding Article 6, Section 5, pages VII-1.5, Standing Committees: Budgetary Affairs. Proposed addition is underlined.

Budgetary Affairs Committee: The committee shall be concerned with financial and budgetary matters.

Each member of this committee shall represent a different academic division but shall not be chair of that division. The Library shall be considered as an academic division for the purposes of membership on this committee. Prior to the end of the spring semester, each division shall select a divisional nominee for the coming academic year. The name of that nominee shall be forwarded to the Nominating Committee for inclusion in the fall elections.

In addition, the elected faculty representatives to the University Fringe Benefits Committee and the University Budgetary Affairs Committee may serve as ex-officio members of the Budgetary Affairs Committee. These members are not included in the calculations of any representational ratio or size limits relating to committee membership unless duly appointed to the Budgetary Affairs Committee by the Faculty Senate.

George Blakey moved to vote by show of hands. Motion passed, 42-0.

2. a) The results of the Budget Survey have been distributed through divisions.  
b) Lora Baldwin was thanked for representing Budgetary Affairs in the budget hearings.
3. Budgetary Affairs has formed a series of recommendations for the East campus for 1991-92.

### C. Curriculum Committee - Carol Browne

1. BSS is offering a special topics course, Case Management in the Human Services, during Summer I, 1991 on an experimental basis. If the course is successful the division will petition through regular channels.

#### D. Faculty Affairs - Larry Englert

1. The University Faculty Council will vote on changes in the Academic Handbook at the March 26 meeting. Larry Englert would like written faculty input on voting in three areas; the definition of the word "unit", on the Fort Wayne campus faculty can go up for tenure 3 or 4 times, and Promotion and Tenure as 2 separate issues.

2. The Evaluation of Chairs forms have been distributed in mailboxes. The committee will hold an open meeting on March 19 at 12:00 in room 215, to get input about the evaluation.

#### VI. Chancellor's Business - Charlie Nelms

A. Budget update - Lobbying efforts continue for the 1991-93 budget. The House Ways and Means Committee did not make many changes and it is now before the Senate. Ten Student Alumni Council ambassadors went to Indianapolis to meet with representative to stress the importance of support for IUE. IU East has submitted its response to the President's office with regard to priorities.

B. The following Promotion and Tenure recommendations were submitted to the President on March 1, 1991; Eleanor Turk recommended for promotion to Professor, Lora Baldwin recommended for tenure and promotion to Associate Librarian, Robert Hertzog recommended for tenure, Walter Wagor recommended for tenure and promotion to Associate Professor.

C. Progress on the new building is on schedule.

#### VII. Academic Affairs - John Dalphin

A. Deadlines: Summer Research Grants - March 8th at 5:00.

Intercampus Research Grants- April 1.

B. Ron Carter, Chairman of the Registration Advisory Committee, explained some of the new registration procedures.

#### VIII. External Relations - Sandy Lingle

A. Sandy Lingle reported on fundraising for the year. External Relations does all the fundraising, all publications, all advertising, all alumni programs and community programs. Since 1988 the focus of publications and advertising has been to promote IUE and create more awareness for the institution. A recent mass mailing realized \$1.00 return

for each 1 penny spent. Total gifts for the year increased 78% in 1990 over 1989. Pledges have also increased.

B. David Fulton explained where the money goes i.e., unrestricted, building, library equipment, and scholarship.

#### IX. Student Services - David Fulton

A. Prioritized Registration will be March 18 - 28. New Student Orientation will be March 29.

B. Candidates for Vice Chancellor for Student Services will be on campus during March.

C. There will be 5 candidates for Student Activities Director visiting IUE the week of March 11th.

#### X. Old Business

#### XI. New Business

A. Tom Osgood reported on the status of changes in the Academic Handbook.

#### XII. Announcements

A. Dianne Chandler said there will be TIAA CREF representatives on campus Friday, March 8th for both morning and afternoon meetings. On March 15th Bloomington representatives will discuss the PERF program. CPR classes will be held on the mornings of March 9 and 16. The Faculty/Staff luncheon will be Friday, April 12 that noon.

B. Chancellor Nelms said President Ehrlich will be on campus today.

#### XIII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:45.

FACULTY SENATE MINUTES

APRIL 2, 1991

ROOM 132

9:00 am

Presiding: John Dalphin

Present: L. Baldwin, P. Barton-Kriese, J. Blake, G. Blakey, P. Boley, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, David Chandler, Dianne Chandler, R. Cromwell, J. Dalphin, J. Dansby, B. Davenport, K. Dempsey, W. Edwards, L. Englert, M. Foos, J. Fopma-Loy, D. Fulton, F. Grohsmeyer, R. Hertzog, L. Hufford, J. Kauffman, T. Kelly, B. Kinnett, J. Lafuze, P. Lemmons, S. LaRue, V. Madan, J. Martino, J. McCarty, H. Merrill, M. Morse, T. Osgood, J. Rife, T. Rivard, K. Sakamoto, D. Silberstein, C. Steen, K. Telfer, R. Tolley, E. Turk, A. Veramallay, W. Wagor, M. Watkins, K. Williams, T. Williamson

I. Call To Order

The meeting was called to order at 9:05 am by Vice Chancellor Dalphin.

II. Approval of Minutes

A. Carol Browne asked to add "for approval" following "petition" in the second sentence of the Curriculum Committee report.

Fred Grohsmeyer moved to accept the minutes with the editorial change. Minutes approved.

III. Executive Secretary's Business - Joe Blake

A. Joe Blake reminded faculty to be sure to sign the attendance sheet at each meeting so that records are accurate.

B. Campus Faculty Leaders met in Indianapolis on March 8th. Among items discussed were Promotion and Tenure issues, proposed changes in the Academic Handbook, and modifications to revisions from University Faculty Council.

C. Myrtle Scott and Dick Peterson visited IU East on March 18th and met with the Chancellor, the Vice Chancellor, and Standing Committee Chairs. This meeting, the first of its kind, was well received by all participants.

D. Joe Blake presented some changes in Senate governance. It was moved to send the recommendations to the Faculty Affairs Committee for review. Motion passed.

E. Nominating Committee - Carol Browne

1. There will be two elections held at the next Senate meeting; 1) to elect an Executive Secretary for 1991-1992, and 2) select 3 new members for the Nominating Committee. Faculty interested in either position should submit their interest, in writing, to Carol Browne.

2. All voting members of Senate will receive a committee preference form which should be filled out and returned to the Nominating Committee by May 10, 1991.

3. Due to the recent Constitution Amendment, each Division will need to nominate a member to the Budgetary Affairs committee by May 10, 1991.

4. Vice Chancellor Dalphin suggested that the next Senate meeting be set for April 30. Fred Grohsmeyer made the motion; Larry Englert seconded. Motion passed.

#### IV. Student Government - Chad Steen

A. A Child Care Survey will be distributed.

B. Student Government officers have been talking with candidates for the Director of Student Activities and Vice Chancellor for Student Services.

C. Student Government has been encouraging students to write to representatives supporting the Education budget.

D. Student Government officers elected for 1991-1992 will be President-Chad Steen, Vice President-Mikd DeGraw, and Secretary-Leslie Wogomon.

E. The Student Alumni Council dinner will be April 19th at Quality Inn. George Blakey will be the speaker.

#### V. Standing Committees

A. AAA Committee - Joan Lafuze

The committee discussed the no credit policy, but the motion was tabled at the request of the Chairman of the Natural Science and Math Division. The English Department will use the incomplete as described in the bulletin.

B. Budgetary Affairs Committee - Walter Wagor

No report.

C. Curriculum Committee - Carol Browne

No report

#### D. Faculty Affairs - Larry Englert

1. The Chairperson evaluation form has been tested in the Business and HFA Divisions.
2. The Academic calendar is being studied.
3. Tom Osgood presented an amendment, for discussion only at this time, to clarify the voting membership of the IU East Faculty Senate.
4. Vice Chancellor Dalphin suggested that, in addition to the written report that is required of faculty returning from sabbatical, a seminar presentation within a year of the sabbatical also be required.

VI. Chancellor's Business - Chancellor Nelms was in Indianapolis meeting with Senate leaders regarding budgetary needs of IU East. John Dalphin read a statement prepared by the Chancellor.

- A. Preliminary budget priorities for 1991-1992 were listed.
- B. Twenty seven members of the Chancellor's Cabinet attended a retreat March 22-23, at Marcum Center on the campus of Miami University to discuss campus issues.
- C. Dr. Andrew Brimmer has been nominated to receive an Honorary Doctor of Laws degree at graduation ceremonies May 10th. John Dalphin shared background information about Dr. Brimmer. Following some discussion, Kats Sakamoto made a motion to support the nomination, Ron Carter seconded. Motion passed.

#### VII. Academic Affairs - John Dalphin

- A. The Honors Convocation will be Sunday, April 7th at 2:00 pm in Vivian Auditorium. Jim Beier from Earlham will be the speaker. George Blakey again suggested that a brief explanation be given for each distinguished student. Ron Carter suggested distinguished students be seated together.
- B. Landrum Bolling will speak on "Beyond the Gulf War " on April 4th, in room 141, from 12:00-1:30 pm.
- C. Faculty members interested in Lilly Endowment Faculty Fellowships should contact John Dalphin.

#### VIII. External Relations - Sandy Lingle

#### IX. Student Services - David Fulton

- A. The Registration Advisory Committee will meet following the Senate meeting.

B. Karla Telfer reported on recent registration figures: Summer I - 588, Summer II - 552, Fall - 1252. Credit hours have also increased.

C. Bebe Kinnett distributed a flyer about a Job Fair in Indianapolis on April 5, and the Career Fair in Richmond on April 17, at the Quality Inn.

D. The Faculty/Staff luncheon will be Friday, April 12, at noon. The Student Award Banquet will be Friday, April 12, at 6:00 pm.

E. Two names for the Vice Chancellor for Student Services position were forwarded to the Chancellor.

X. Old Business

XI. New Business

XII. Announcements

A. Peggy Branstrator announced that April 15-21 is Environmental Awareness Week.

B. Anyone who needs a small wastebasket for non-recyclable trash should contact Peggy Branstrator.

C. There will be a nature trail walk on Thursday, April 4, at noon.

D. Ron Carter reminded faculty there will be a Registration Advisory Committee meeting in Room 132 after the Senate meeting.

E. Larry Englert said there will be a graduation party at Quality Inn following commencement.

F. Larry Englert reported that University Faculty Council has not voted on changes in the Faculty Handbook.

XIII. Adjournment

Larry Englert moved to adjourn. Meeting adjourned at 10:25 am.

# FACULTY SENATE MINUTES

APRIL 30, 1991

ROOM 132

9:00 am

Presiding: John Dalphin

Present: L. Baldwin, P. Barton-Kriese, J. Blake, G. Blakey, P. Branstrator, B. Browne, C. Browne, D. Campbell, R. Carter, Dianne Chandler, R. Cromwell, J. Dalphin, K. Dempsey, W. Edwards, L. Englert, E. Fitzgerald, M. Folkerth, M. Foos, J. Fopma-Loy, D. Fulton, R. Hertzog, L. Hufford, J. Kauffman, T. Kelly, B. Kinnett, J. Lafuze, S. LaRue, V. Madan, J. McCarty, H. Merrill, M. Morse, MA Nickel, T. Osgood, S. Rankin, J. Rife, C. Riggle, T. Rivard, J. Rogers, J. Roman, S. Rule, K. Shepherd, T. Shepherd, C. Steen, K. Telfer, E. Turk, A. Veramallay, W. Wagor, M. Watkins, K. Williams, T. Williamson, S. Yanos

## I. Call To Order

The meeting was called to order at 9:05 by Vice Chancellor Dalphin.

## II. Approval of Minutes

Ashton Veramallay moved to accept the minutes of the April 2, 1991 meeting. Paul Barton-Kriese seconded. Minutes approved.

## III. Executive Secretary's Business - Joe Blake

A. In a memo dated April 25th meeting it was announced that the position of Executive Secretary of Faculty Senate would be given 1/4 reassigned time beginning Fall 1991.

B. Chancellor Nelms will be up for review next year and Myrtle Scott of UFC asked the Executive Secretary of Senate to submit a list of 12 nominees to serve on the review committee. Joe Blake will meet with the Nominating Committee to prepare the list.

C. The Executive Secretary would like to receive the year end reports from each Standing Committee, including accomplishments and hold over items for next year, etc.

## D. Nominating Committee - Carol Browne

a. The Nominating Committee brought to Senate, moved and seconded, the nomination of Joe Blake for Executive Secretary of Faculty Senate for 1991- 92. Bill Browne moved the nominations be closed. Motion passed. Joe Blake was unanimously elected.

b. The Nominating Committee brought to Senate, moved and seconded, the slate for Nominating Committee for 1991-1992; Judith Roman, Carol Browne, Jackie Rogers.

Tom Osgood moved to close the nominations, Ron Carter seconded. The slate was unanimously elected.

c. Carol Browne asked that Divisions forward their nominations for Budgetary Affairs Committee to the Nominating Committee.

d. Carol Browne announced that committee preference forms would be distributed tomorrow.

#### IV. Student Government - Chad Steen

A. About 1,000 Child Care Surveys have been distributed; 200 have been returned.

B. The Student Government sponsored cook-out raised approximately \$300.

C. There will be a volleyball match between faculty and students following the Senate meeting.

#### V. Standing Committees

A. AAA Committee - Joan Lafuze

No report

B. Budgetary Affairs Committee - Walter Wagor

The Committee will be working this summer.

C. Curriculum Committee - Carol Browne

The Curriculum Committee brought to Senate, moved and seconded, a new class proposal, Propaganda and Persuasion, from the Humanities and Fine Arts Division. Motion passed.

D. Faculty Affairs - Larry Englert

a. The Committee brought to Senate, moved and seconded, a proposed change to the Academic Handbook regarding Sabbatical reports, to include a seminar presentation. Discussion. Motion passed.

b. There was discussion of the Evaluation of Chairs form. Walter Wagor offered a friendly amendment regarding how the evaluation instrument could be modified. The suggestion was that the evaluation instrument could be revised by the Vice Chancellor of Academic Affairs in consultation with the Faculty Affairs Committee and Division Chairs. Ron Carter asked why the evaluations were done every two years. Bill Browne questioned why the procedures had not been discussed before. The use of the evaluation

for Promotion and Tenure was also questioned as were review procedures. Following much discussion, Bill Browne moved to table the proposal. Ron Carter seconded. The show of hands vote to table was 18 for, 14 against.

c. The Committee will review Joe Blake's document which was presented at the previous Senate meeting.

#### VI. Chancellor's Business - John Dalphin

A. The Search for a Vice Chancellor for Student Services has been extended. The Search Committee will review the pool of candidates and a decision to reopen the Search will be considered.

B. Chancellor Nelms has received budget updates in talks with President Ehrlich. The Governor and Budget Committee are still working to resolve differences. Several options regarding tuition cap, enrollment change money, flat rate fee structure and capital items are still under consideration.

C. David Fulton reported that he had responded to a letter Rep. Bodiker had sent out earlier which contained some misleading information about monies IUE was receiving. Copies are available in David Fulton's office.

D. A building update was given by David Fulton. In spite of some recent delays, it is still hoped that the new building can be occupied in January 1992.

E. Eleanor Turk reported on the North Central Accreditation progress. The first drafts of unit reports have been received and returned with changes. The surveys of faculty, adjuncts, professional staff and students have been completed. Surveys of alumni and staff are scheduled. Eleanor Turk will work through the summer writing the report. The evaluation team will visit IUE on March 14-16, 1992.

F. Commencement will be May 10. Dr. Bremer will attend to receive his Honorary Degree. Henry Merrill explained time schedules for set up and participants.

#### VII. Academic Affairs - John Dalphin

A. John Dalphin presented the May degree candidates for approval contingent on audits. Ron Carter moved to accept the list; Ashton Veramallay seconded. Motion passed.

The lists of June and August graduates were presented for approval. Eleanor Turk moved to accept; Karen Shepherd seconded. Motion passed.

Students requesting graduation after May 15 will be reviewed by Vice Chancellor Dalphin with the approval of the appropriate Chair.

B. Honorary degree procedures were reviewed. The proposed process was circulated March 28, 1991. The Vice Chancellor suggested the process be reviewed in the fall. Ron Carter presented a friendly amendment to present it at the first Senate meeting in the fall and vote on it in October.

C. There are two external accreditation programs scheduled; NCATE for the Division of Education, and NLN for the Nursing Division. Larry Englert reported on the recent external evaluation of the Business Division. It was suggested to have a separate division reviewed each year.

Since the meeting had gone past the official time limit, George Blakey moved to scrap the rest of the agenda and adjourn the meeting. Larry Englert seconded. Meeting adjourned at 10:05 am.