

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
August 19, 1997
Room 124 Middlefork Hall
3:00 PM

Presiding: Walter Wagor, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Clark, K.; Dalphin, J.; Day, P.; Dempsey, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Frantz, D.; Gallo, E.; Goerss, B.; Haas, K.; Henry, M.J.; Hertzog, B.; Jayasuriya, K.; Lafuze, J.; Larger, M.; Ludlum, C.; McFadden, S.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Rains, J.; Roberts, D.; Rankin, S.; Rao-Dev, V.; Rivard, T.J.; Roman-Royer, J.; Sabine, N.; Scherer, S.; Spencer, S.; Stolle, C.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Worpenberg, B.; Wyett, J.

I. Call To Order

The meeting was called to order at 3:10 pm by Senate President Walter Wagor.

II. Approval of Minutes

Ed Brown moved to approve the minutes of the May 6, 1997 Faculty Senate Meeting. Tom Osgood seconded. Minutes approved.

III. President's Report - Walter Wagor

A. Summer Update

1. Walter Wagor presented, for Senate approval, the following dates for Faculty Senate meetings during 1997-98: September 23, October 21, November 18, December-no meeting, January 20, February 17, March 24, April 21, May 5. The meeting time would be 11:00 am - 12:15 pm. Walter explained these dates were selected to avoid conflicts with the Election Day holiday and Christmas vacation. Greg Weber moved to accept the times. Discussion. Larry Englert called the question. Meeting dates for 1997-98 approved as presented.
2. Walter Wagor welcomed and introduced the two new Vice Chancellors who have joined IU East: Diane Roberts, Vice Chancellor for Academic Affairs and Ben Young, Vice Chancellor for Enrollment Services and Dean of Students.
3. Walter Wagor reported the following IU East faculty members participated in the Summer Institute at IU Bloomington: Judy McCarty, Neil Sabine, Mary Fell, Bill Browne, Bob Hertzog.
4. The Legislature passed the State budget. The biennial budget for IU was approved as submitted. The implications of the budget will continue to be discussed.
5. Following consultation with Agenda Committee during the summer it was decided not to discuss restructuring at the Senate Retreat. The restructuring issue will not be discussed in a direct sense and any further discussions will focus on leadership and budget issues.

B. UFC Update

Walter Wagor announced that Mike Foos will be the IU East representative to UFC and has also been elected to serve on the UFC Agenda Committee as regional campus representative. Some of the topics to be discussed by UFC this year include Post Tenure Review and the issue of tenure eligible ranks. President Brand and UFC will participate in the discussions of these important issues.

- C. Michael Klein, former Department Chair and Professor of Economics, currently a lawyer with the University Counsel Office, will be at IU East on Tuesday, October 7, to conduct an open forum from 11:00-12:15, relating to P&T issues and processes. He will also meet with the Faculty Affairs Committee.

- D. Walter Wagor reminded Senate members that it is his duty as Senate President to convene the first meeting of Senate Standing Committees for the purpose of electing a Chair. He announced that AAA Committee would meet directly following this Senate meeting, and Budgetary Affairs 20 minutes later. Then on Thursday, August 21, Curriculum Committee will meet at 11:00 am, Faculty Affairs Committee at 11:30 am, and Workload Committee at noon.
- E. Walter Wagor added that it is also the in the duties of the Senate President to present some of the issues which Standing Committees might address during the year. He listed the following:
- AAA - Develop a set of procedures on how the committee works, to be made available to faculty and students.
 - Budgetary Affairs - Develop the budget for 1998-99 as well as long range budgetary planning.
 - Curriculum - Discuss how to deal with the changing curriculum scene as it relates to distance education and transfer of grades.
 - Faculty Affairs - Revisit the Sexual Harassment Policy, Review TERA criteria, Post Tenure Review, P&T Changes, and Constitutional changes.
 - Workload - Collect, monitor and analyze workload data and make recommendations based on that data.
 - Faculty Board of Review - Review committee composition, terms of service and a set of procedures.
 - P&T - Discuss what, if any, revisions need to be made to the P&T process.
- For all faculty and staff - to pay attention, get involved, become future oriented - Look ahead!

IV. Student Government - No Report

V. Standing Committees

AAA - Vandana Rao-Dev

The committee will meet August 21 for student appeals

Budgetary Affairs - Lora Baldwin

No Report

Curriculum Committee - Cathy Ludlum

- A. Cathy Ludlum reported that in talking with University Enrollment Services she found out the IU East campus is in non-compliance with University policy in reference to courses from the Master Course List. Bringing courses from the Master Course List as information items and adding them to programs and/or degrees is not the correct procedure. She found out that courses from the Master Course List must be put through the full, new course approval process. New course proposal form must be completed and circulated to each campus for approval. Ashton Veramallay asked about courses already listed in the Spring schedule. Cathy Ludlum said courses already approved are fine, but from now on the full approval process will have to be implemented. Curriculum Committee will review the process and Walter Wagor said he would contact his counterparts on other campuses to find out how they are working with the Master Course List. Bob Hertzog said he thought IU East could decide what courses it wanted to offer. Cathy Ludlum said the University Faculty has authority over all courses. Walter Wagor pointed out that students could have problems transferring credits to other campuses. Jerry Wyett said in the Education Council, every Education Division brings courses from the Master List and circulates them to all other Education Divisions for approval. Greg Weber noted the purpose of the approval process is for consistency and IU East does a good job with course descriptions, but some campuses do not. Ron Carter said there could be gaps in some courses.

Faculty Affairs - Joan Lafuze

No Report

Nominating Committee - Lora Baldwin

- A. Lora Baldwin announced that five Standing Committees need to be elected and presented the slates of candidates for AAA, Curriculum and Faculty Affairs Committees. The other two committees, Workload and Budgetary Affairs, require Divisional selection and Senate approval.
 - a. The slate presented for approval for **Budgetary Affairs**: Larry Englert, Ed Brown, Kurt Acton, Ron Carter, Lora Baldwin, Mike Foos, Kelly Dempsey. Cathy Ludlum moved to accept the slate. Ashton Veramallay seconded. Slate approved.
 - b. The slate presented for **Workload Committee**: Peit Nwobodo, Joe Blake, Mary Fell, Sue McFadden, Peggy Branstrator, Carmen DaCosta, Education to be selected. Greg Weber moved to accept the slate. Ron Carter seconded. Slate approved.
The slate of nominees for the remaining Standing Committees was distributed.
 - c. **AAA** - Mary Fell asked that her name be removed from the AAA Committee slate due to other committee assignments. There were no additional nominations. Walter Wagor noted that the Constitution states there could be no more than seven members on a Standing Committee, but the Committee could be elected with fewer than seven. Eleanor Turk moved to close the nominations. Ron Carter seconded. Slate elected. Paul Barton-Kriese, Phyllis Day, Kumara Jayasuriya, Vandana Rao-Dev, Susan Sherer, Greg Weber
 - d. **Curriculum** - Eleanor Turk moved to close the nominations for Curriculum Committee. Paul Barton-Kriese seconded. Slate elected. Kris Dhawale, MJ Henry, Cathy Ludlum, Sue McFadden, Laverne Nishihara, Joanne Rains, Rob Tolley
 - e. **Faculty Affairs** - Paul Barton-Kriese moved to close the nominations for Faculty Affairs Committee. T.J. Rivard seconded. Slate elected. George Avirappattu, Ed Fitzgerald, Michele Larger, Tom Osgood, T.J. Rivard, Anne Szopa, Jerry Wyett, Mike Foos, ex officio
- IV. Chancellor's Business - David Fulton
- A. Chancellor Fulton thanked Senate President, Walter Wagor, and the Agenda Committee for the good job they did on the Retreat.
 - B. The Chancellor reported that he met with the Nominating Committee regarding Administrative Committee selections. Due to one new Vice Chancellor and two Vice Chancellor vacancies, some committee selections have been delayed. The Long Range Planning and Research & Grants Committees selection will be delayed. The Marketing Committee will be selected when the Vice Chancellor for External Relations is on board. The Scholarship and Financial Aid Committee will be chosen with input from the Vice Chancellor of Enrollment Services. The Computer and Technology Committees have been combined and will be Chaired by Vice Chancellor Diane Roberts. IU Vice President for Technology, McRobbie, has asked to have a representative on this committee.
 - C. Chancellor Fulton announced a Lilly Endowment Grant for \$8 million over five years, awarded to IU. The grant, to increase retention rate at all campuses, will give IU East \$120,000 over five years. Mary Mahank, Jesse Dansby and Carol Browne worked on the grant.
 - D. The Chancellor reported he is pleased with renewed negotiations with IVTC. These led to an administrative agreement in shared planning and new agreement in Bookstore, Library and Security services. An articulation agreement between the IU East and IVTC Business Departments will be finalized in the next few weeks.
 - E. The IU East Education and Nursing Divisions have finalized articulation agreements with Sinclair Community College in Dayton, Ohio, which will provide Scholarship support for Sinclair graduates living in Ohio who wish to pursue a 4 year degree at IU East.

- F. The Chancellor announced that M.L. Smith had accepted a position as Director of Enrollment Management at Urbana College. Kurt Acton agreed to serve as Interim Director of Admissions. Sherrie Chandler and Pam Lipps were commended for their assistance in ensuring the department ran smoothly. Interviews for a new Director of Admissions will begin in September.
- G. Chancellor Fulton introduced the new Vice Chancellor for Enrollment Services and Dean of Students, Ben Young. Vice Chancellor Young has extensive experience in enrollment management, student recruitment and as a student advocate, with both regional campuses and four year degree institutions. Vice Chancellor Young said he was pleased to be at IU East and hopes to make a positive contribution. He explained that his emphasis will be on enrollment management in the areas of: comprehensive student recruitment; better and more efficient customer service to serve individual needs; work with Diane Roberts and faculty on retention; use of skills review and student orientation; look at the quality of IU East literature and work with External Relations. Vice Chancellor Young presented the enrollment report, as of August 18.
The Vice Chancellor noted that he had already worked with the Bursar's Office to send notices to students who had enrolled but had not paid fees. It is important to hold on to students and help them through the financial aid process.
- H. George Blakey asked about the healthcare agreement with Acordia and Reid Hospital. The Chancellor said IU East employees could go to Reid until the end of December for emergencies. He recommended everyone pay attention to the enrollment process for healthcare in October/November.

Noting the time was 4:15 Diane Roberts asked for a motion to extend the meeting 10 minutes. Ron Carter so moved. Paul Barton-Kriese seconded. Meeting extended.

VII. Academic Affairs - Diane Roberts

- A. She reported that she is here to serve IU East and help the Chancellor move the University into the 21st century. She explained that she came to IU East because she wanted a faculty who would actively work toward change; a Chancellor who did not micro-manage; and a place willing to reallocate resources to get where it wanted to go. She explained her motto is LOTS (or SLOTS) which stands for learning, optimism, teamwork, and service to the mission.

VIII. Old Business

None

IX. New Business

- A. Ashton Veramallay announced that B.E.S.T. program had received accreditation.

X. University Committees

- A. Walter Wagor encouraged faculty to serve on UFC Committees. He would like to have an IU East representative on most, if not all, University Committees.

XI. Announcements

- A. Eleanor Turk said AAUP meetings were held over the summer and were very productive. Open discussion meetings will continue.
- B. Cathy Ludlum announced that Campus Compact will have funds available for Service Learning.
- C. David Fulton reminded everyone of the Staff Council Craft Fair on Saturday, August 23rd, from 9-5. Proceeds from the Craft Fair support the Staff Council Endowment Scholarship Fund and Staff Scholarships.
- D. The Chancellor announced the IU East Homecoming Weekend, September 20th, which includes a Lively Arts Program, Ice Cream Social, and Community Reception for the new Vice Chancellors.

XII. Adjournment

Paul Barton-Kriese moved to adjourn. Ron Carter seconded. The meeting was adjourned at 4:25 pm.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
September 23, 1997
Room 132 Whitewater Hall
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Avirappattu, G.; Baldwin, L.; Barton-Kriese, P.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Chandler, Dianne; Clark, K.; Corder, S.; DaCosta, C.; Dansby, J.; Dalphin, J.; Dempsey, K.; Dhawale, K.; Englert, L.; Fahl, D.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Gallo, E.; Goerss, B.; Haas, K.; Helton, E.; Henry, M.J.; Hertzog, B.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Larger, M.; Ludlum, C.; McCarty, J.; McFadden, S.; McNeil, G.; Nishihara, L.; Nwobodo, P.; Osborne, R.; Osgood, T.; Pentz, M.; Rains, J.; Rankin, S.; Rao-Dev, V.; Sabine, N.; Scherer, S.; Silberstein, D.; Spencer, S.; Stolle, C.; Suhrheinrich J.; Szopa, A.; Tolley, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Wyett, J.

I. Call To Order

The meeting was called to order at 11:10 pm by Senate President Walter Wagor.

II. Approval of Minutes

Larry Englert moved to approve the minutes of the August 19, 1997 Faculty Senate Retreat Meeting. Randall Osborne seconded. Minutes approved.

III. President's Report - Walter Wagor

- A. Walter Wagor encouraged faculty to read President Brand's State of the University Address. The report contains several important ideas which will be discussed on all campuses during the year.
- B. For the benefit of new members, Walter Wagor explained that red and white notebooks placed in the lounges of each building contain minutes and agendas of Faculty Senate and Standing Committee meetings, as well as Staff and Professional Staff Councils' minutes.
- C. Due to his involvement in an auto accident, the visit by Michael Klein for an open discussion of P & T issues has been re-scheduled for Tuesday, October 28, at 11:00 am, in Whitewater 132. He will also meet with the Faculty Affairs Committee.
- D. Walter Wagor expressed thanks to the S102 First Year Experience team for their efforts in conducting open meetings and providing information about the new plan.
- E. Walter Wagor announced that, beginning this fall, students will be able to register for classes immediately after meeting with their advisor and having their RAT signed. There will not be separate priority registration times.

IV. Student Government - No Report

V. Standing Committees

AAA - Vandana Rao-Dev

- A. The Committee reviewed three student appeals. One was upheld and two students were reinstated. Vandana Rao-Dev commented on the maturity of the letters received.
- B. The Committee will be working on a policy statement. Former members of AAA will be contacted for input.
- C. The Committee meets on Tuesdays from 11-12:15, once a month or every other week depending upon necessity.

Budgetary Affairs - Lora Baldwin

- A. The Committee meets every Wednesday at 11:00 am in Hayes Hall Conference Room. Minutes will be available in the red notebooks, from the File Server or by Email (upon request).
- B. The Committee will be reviewing how IU East does things and how to be more efficient and responsible.
- C. Lora Baldwin said a copy of the Indiana University Budget is on reserve at the Library.

Curriculum Committee - Cathy Ludlum

- A. Curriculum Committee meets every Monday at 8:00 am in the DAR. Any material for the Committee should be submitted, with seven copies and an original, by Wednesday.
- B. Cathy Ludlum gave an update on the process of bringing courses from the Master Course List. She Emailed the Chair of the Education Policy Committee of UFC who found out that there is no University policy which requires courses brought from the Master Course List to go through the Remonstrance process. The Education Policy Committee said there is no policy governing courses from the Master Course List. Campuses can continue to bring courses as information items as has been done in the past.
- C. Cathy Ludlum listed two courses being brought from the master Course List, as information items: By B.E.S.T, P501 Operations Management (3cr.); and, by HFA, P282 Women in Philosophical Thought (3cr.)
- D. Cathy Ludlum used overheads to review questions and comments raised during First Year Experience discussions. (Attached)

Randall Osborne made a motion to change the Senate Agenda to allow the Chancellor to give part of his report next. Ron Carter seconded. Passed

IV. Chancellor's Business - David Fulton

- A. The Chancellor explained that performance expectations related to funding for higher education institutions are being articulated by the Higher Ed Commission and that non university groups, such as the Chamber of Commerce, are becoming concerned with the question of retention of students in higher education. Since Indiana ranks 47th or 48th in the number of residents with baccalaureate degrees, it does not provide an environment of economic development to contribute to quality of life. The question of how to correct this situation is connected to the goal of the Lilly Grant to Indiana University for \$8 million over the next eight years to improve retention. The Chancellor used an overhead to explain how the First Year Experience would provide the tools and experiences to achieve retention goals. (Attached) Several faculty members had questions about how data would be collected. Walter Wagor expressed appreciation to members of the team who put the program together and conducted the open meetings. Transcripts of all three meetings are available in each building. Walter Wagor said he felt the S102 course was no different from any other course brought from the Master Course List and therefore should go through the same processes in the Faculty Senate as other courses, like the two earlier in today's meeting, have done. In discussions with colleagues on other campuses there is some level of approval for courses brought from the Master Course List. Walter Wagor has asked that Curriculum Committee have further discussion on this issue and possibly prepare changes to our procedures.

Faculty Affairs - Jerry Wyett

- A. The entire Committee is looking at the Chair Review issue.
- B. The Committee has been broken down into six sub committees which will be dealing with separate issues of:
 - 1. TERA
 - 2. Affirmative Action
 - 3. Post Tenure Review
 - 4. P & T
 - 5. Constitution/Handbook
 - 6. Senate Committee Structure
- C. Minutes of meetings are available on the File Serves and in the building lounges. Faculty members were asked to provide input to the Committee regarding these issues.

Workload - Sue McFadden

- A. The Committee meets on Tuesdays in Hayes Hall 225, from 2:15 - 3:15 pm.
- B. Items to be discussed are:
 - 1. Profile of faculty workloads
 - 2. Information for criteria for reassigned time.
 - 3. Process and procedures for reassigned time
 - 4. Application for reassigned time

IV. Chancellor's Business - David Fulton (continued)

- A. The Chancellor thanked Cathy Ludlum and the Committee for their work on the First Year Experience.
- B. He reported that he met with the Budgetary Affairs Committee to discuss their role in increasing the efficiency of the campus. He has talked with the Committee about looking at faculty workloads, the number of adjuncts, and ways to deliver instruction more efficiently. The Vice Chancellors have also been given the same charge for their departments.
- C. The Chancellor reported for Fall semester an increase of 2.9% in credit hours but total headcount is down. There is a slight increase in Freshmen, Sophomores and Juniors, but a decrease in Seniors. The number of fulltime students increased, but there were fewer Advanced College Projects.
- D. The Chancellor encouraged faculty to consider a person to receive an honorary degree at graduation in May. The process to follow is: identify the person; develop a case; submit the case to the Vice Chancellor for Academic Affairs; bring to Faculty Senate for approval; submit to UFC for process and final approval. The candidate should have some status in the local community and connection to Indiana. Guidelines will be distributed.

VII. Academic Affairs - Diane Roberts
No Report

VIII. Old Business

- A. Jerry Wyett asked about how the differences between Reid Hospital and Anthem Healthcare are being resolved. David Fulton said the contract between the two will end on December 31, but added that the University is working with Reid Hospital to propose a new contract directly with Reid. Those persons in the Anthem plan will have to look seriously at options and costs available to them this fall. Dianne Chandler said Open Enrollment Packets will be distributed the end of October. All employees should participate in the open enrollment in November and ask questions about the different plans. The meetings at IU East are scheduled for Thursday, November 6, at 10:00 am and 1:00 pm.

- IX. New Business
 - A. None

- X. University Committees
 - A. The UFC meet the 2nd Tuesday of the month. Among items to be discussed are Post-tenure Review and the role of non tenured faculty. Read President Brand's State of the University
 - B. Walter Wagor has Emailed the list of IU East representatives to UFC Committees.

- XI. Announcements
 - A. Jesse Dansby wanted to remind people of the Diversity Enhancement Workshop, with Cathy Cox, on October 24th from 9-12, in Whitewater 132
 - B. Joan Lafuze said she has the candles for Mental Illness Awareness Week. Anyone interested in participating in the event on October 7th should contact her.

- XII. Adjournment
 - Larry Englert moved to adjourn. Randall Osborne seconded. The meeting was adjourned at 12:15 pm.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
October 21, 1997
Room 132 Whitewater Hall
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Ayton, E.; Baldwin, L.; Baldwin, L.; Barton-Kriese, P.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Clark, K.; Corder, S.; DaCosta, C.; Dalphin, J.; Dansby, J.; Dhawale, K.; Englert, L.; Fahl, D.; Folkerth, Foos, C.; M.; Foos, M.; Fulton, D.; Gallo, E.; Goerss, B.; Helton, E.; Hertzog, B.; Jackson, D.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Larger, M.; Marling, V.; Matika, J.; McFadden, S.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Rains, J.; Rao-Dev, V.; Rivard, T.; Roberts, D.; Sabine, N.; Scherer, S.; Spencer, S.; Stolle, C.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Weber, G.; Williamson, T.; Wyett, J., Young, B.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Larry Englert moved to approve the minutes of the September 23, 1997 Faculty Senate Meeting. Randall Osborne seconded. Minutes approved.

III. President's Report - Walter Wagor

- A. Walter Wagor announced that the Adjunct Representatives to Faculty Senate for the Fall 1997 semester will be Sharon Corder and Eugene Ayton. They were introduced and welcomed to the meeting.
- B. There was an Issues in Higher Education Forum on October 1st, at IUPUI conducted by the AAHE (American Association for Higher Education). Ed Fitzgerald, Walter Wagor and Suzi Shapiro attended. President Peg Miller's presentation focused on the issue of Post Tenure Review. Notes from the meeting will be given to the Faculty Affairs Committee for reference in their discussions on the subject of Post Tenure Review.
- C. The write-up from the discussion groups at the Senate Retreat has been completed by Walter Wagor and will be distributed to faculty this week.
- D. The current Faculty Review Board has been working on a proposal relating to new standards, structure, formation and operating procedures for the Faculty Review Board which will be presented at the November Senate Meeting.
- E. The new Vice Chancellor for External Relations, Joanne Matika, was introduced by Senate President Walter Wagor.
- F. The meeting with Michael Klein will be Tuesday, October 28, at 11:00 am. Faculty will be notified of the location via E-mail.

IV. Student Government - No Report

V. Standing Committees

Nominating Committee - Lora Baldwin

- A. The first item of business was the election of three (3) new members for two year terms on the P & T Committee, two Tenured and one Tenure Track. The Tenure Track member elected today will serve as an alternate on the committee. The committee consists of six members, four Tenured and two Tenure Track, representing at least three different divisions. Current members are Mary Fell, Marilyn Watkins and Kumara Jayasuria. The list of eligible Tenured faculty and Tenure Track faculty was presented. Paper ballots were distributed. Tenured faculty elected were: Joanne Rains and Neil Sabine. Tenure Track faculty elected: Laverne Nishihara.
- B. The second election was for three new members for the Faculty Review Board. The list of eligible Tenured faculty was presented. Carol Browne asked about having a pool of candidates available to serve on the committee. Walter Wagor said it was his understanding that a new proposal will be brought to Senate and part of that proposal is to increase the membership of the committee. Eleanor Turk suggested that the Nominating Committee keep a list of the top five choices in order to have additional names if the new proposal is approved. Walter Wagor suggested rotating terms of two years might be incorporated. It was decided that the election go forward under current constitutional rules, being aware that changes may occur. Faculty elected were: T.J. Rivard and Lora Baldwin. There was a tie between George Blakey and Mike Foes for the third member which required an additional election. George Blakey respectfully withdrew his name. Mike Foes was elected as the third member of the Faculty Review Board.

AAA - Rao-Dev/Jayasuriya
No Report

Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin used an overhead to show the comparison of IU East with peer institutions that John Kauffman uses every year to make analysis of where IU East stands in the area of salaries. President Wagor said that there has been some discussion within the University Faculty Council's Agenda Committee about peer institution selection and concerns voiced by President Brand about the adequacy of the peer comparisons.
- B. Lora Baldwin said the Committee had met with Vice Chancellor Roberts about expectations. She added that the merit policy will be reviewed again

Curriculum Committee - Cathy Ludlum

- A. Rob Tolley brought, moved and seconded by Curriculum Committee, a new course proposal from the BEST Division, I380, Data Communications in IIM. Call for discussion. Larry Englert called the question. Course proposal passed.
- B. Rob Tolley brought, moved and seconded by Curriculum Committee, a proposal for a new Minor in Biology. Discussion. George Blakey asked for clarification in using the work "Electives" when all the courses are in Biology, noting that electives should be outside the field. Peggy Branstrator moved to replace the "Electives" line with: "Plus additional biological science courses from the 200 level or above to bring the total to 18 credit hours." Ashton Veramallay seconded. Amendment passed. Larry Englert called the question. The Minor in Biology, as amended, passed.

- C. Rob Tolley brought, moved and seconded by Curriculum Committee, a proposal for a new interdisciplinary Minor in Environmental Studies. Discussion. George Blakey moved to delete the word "Electives". Larry Englert seconded. Peggy Branstrator offered a friendly amendment to read: "Choose courses from the following list to bring the total to 18 credit hours, only one course of which may be at the 100 level." Larry Englert seconded. Robert Hertzog called the question. Amendment passed. Bill Browne questioned having a minor with only one 200 level course and suggested eliminating the 100 level in the list of "electives". Bob Hertzog moved to add, in the Requirement section, as the second sentence: "At least 6 credit hours must be at the 200 level or above." Ashton Veramallay seconded. Motion passed. As a friendly amendment - in the "Objectives" section, number 3, to change the words "man affects" to "people affect" and in the "Purpose" section, third line, to replace "man's" with "human's". Friendly amendment accepted by Curriculum Committee. Walter Wagor then called for the vote on the proposed Minor in Environmental Studies as amended. Passed.
- D. Cathy Ludlum said Chairs will discuss, with their divisions, the issue of multiple degrees. The pros and cons of receiving an Associate and Baccalaureate degree at the same time will be listed. A revised policy proposal will be brought to Senate. Walter Wagor encouraged faculty to review the current forms in the Academic Handbook. Curriculum Committee has been informed by the Academic Policy Committee that they are working on guidelines for certificate proposals.

Faculty Affairs - Jerry Wyett

- A. The Sub committees continue to work on the several issues before the committee. Jerry Wyett encouraged faculty input.
- B. Minutes of meetings are available on the File Server and in the building lounges.

Workload - Sue McFadden

- A. The Committee has received two applications for professional development reassigned time. The deadline for applications for Spring reassigned time is October 15, and the deadline for Fall is March 1.
- B. The Committee is working on clarification of the section on workload in the Academic Handbook.
- C. The profile for workload is almost completed. The committee will be contacting faculty for information.

IV. Chancellor's Business - David Fulton

- A. In response to earlier comments by Senate President Wagor, the Chancellor said that he felt IU East had worked hard to identify a set of parameters, including size, cost, mission, regional, residential or non residential, used in the selection of peer institutions across the country, and that for years we had collected valid data for comparison. John Kauffman said the Lilly Grant had a set of peer institutions based on retention and that President Brand might have been influenced by that list.
- B. The Chancellor reported that he had received notification from North Central that IU East had taken the next step in the review process - the readers have reviewed our materials and the recommendations of the Accreditation Team and have agreed with the Team's recommendation. They, in turn, are recommending approval to the Commission on Institution of Higher Education of the North Central Association. IU East would be fully accredited for the next five years.

- C. Vice Chancellor for Enrollment Services, Dr. Benjamin Young, reviewed the enrollment figures to date. There has been a 6% decrease in Fall enrollment since census. Purdue Programs lost only 4 students.
The Vice Chancellor thanked all faculty and staff who have participated in getting students registered for Spring 1998. He announced that Saturday services will be available beginning December 6th, continuing December 13, 20, January 6, 13, 17. There have been 720 students registered at IU East and 36 in Purdue Programs, as of October 20th.
- VII. Academic Affairs - Diane Roberts
- A. Vice Chancellor Roberts said the nomination process for Honorary Degree candidates is still open. The person should have made significant contributions to the state of Indiana, Indiana University and/or IU East. Nominations will be presented at the November Faculty Senate meeting.
- B. The Vice Chancellor wished Chancellor Fulton a Happy Birthday
- VIII. Old Business
None
- IX. New Business
None
- X. University Committees
- A. Mike Foos reported that UFC will be discussing Post Tenure Review. There will be a review of copyright policies. Continuing Studies is reorganizing.
- XI. Announcements
- A. Neil Sabine reported that \$7,000 has been received in the United Way campaign. The IU East goal is \$12,000. He thanked those who have contributed.
- B. Paul Barton-Kriese encouraged everyone to attend the Civic Theater production of "Laura" directed by T.J. Rivard.
- C. Tom Thomas announced that the Whitewater Valley Art Competition will be November 8. The jurist for the show will be Dan Cameron, Head Curator of the New Museum in New York.
- D. Cathy Ludlum Foos said that students have coordinated the Week Without Violence activities. Purple ribbons will be handed out in Whitewater Lobby. Jesse Dansby will speak on racism on Thursday at 2:00pm.
- E. Rob Tolley said Anthropologist Joel Hartborn will present a lecture October 28th.
- F. Joanne Rains said Nursing is sponsoring a recruitment event on Friday, October 25.
- G. Sue McFadden reminded faculty that applications for Library Mini Grants are due the end of October.
- H. Diane Roberts announced that the Chamber of Commerce is sponsoring a Career Day at IU East on Friday, November 7. About 2,000 students are expected to participate.
- I. Jesse Dansby reminded Faculty of the Diversity Enhancement Workshop, with Cathy Cox, on October 24th from 9-12, in Whitewater 132. There will be a Workshop for staff in the afternoon.
- XII. Adjournment
Larry Englert moved to adjourn. Randall Osborne seconded. The meeting was adjourned at 12:20 pm.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
November 18, 1997
Room 132 Whitewater Hall
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Chandler, Dianne; Clark, K.; Corder, S.; DaCosta, C.; Dalphin, J.; Dansby, J.; Dempsey, K.; Dhawale, K.; Fahl, D.; Fell, M.; Folkerth, M.; Foos, C.; Foos, M.; Fulton, D.; Goerss, B.; Henry, M.; Hertzog, B.; Jayasuriya, K.; Kauffman, J.; Larger, M.; Matika, J.; McCarty, J.; McFadden, S.; Osborne, R.; Pandya, V.; Pentz, M.; Rains, J.; Rankin, S.; Rao-Dev, V.; Rivard, T.; Roberts, D.; Sabine, N.; Scherer, S.; Spencer, S.; Stolle, C.; Suhrheinrich, J.; Szopa, A.; Thomas, T.; Tolley, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M. Weber, G.; Williamson, T.; Wyett, J., Young, B.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Randall Osborne moved to approve the minutes of the October 21, 1997 Faculty Senate Meeting. Cathy Ludlum Foos seconded. Minutes approved.

III. President's Report - Walter Wagor

- A. Walter Wagor explained that there had been a suggestion by a member of Agenda Committee that he E-mail his remarks to Senate members prior to the Senate meeting in order to give people time to read them and have questions and/or comments ready for the meeting. Three items in the President's report E-mailed to Senate members included: Michael Klein's visit to IU East on October 28; a summary of the ICHE Leadership Conference which included information about the Family College Savings Plan, a study of the low level of college degree attainment in Indiana and, a proposal to tie campus performance based funding to degree completion rates; and Trustees' resolutions relating to faculty compensation which included: campuses review of faculty, librarians and professional staff to identify equity issues relating to minority and gender; campus identification of appropriate comparison institutions; and, a university wide committee to recommend how to pay for financial obligations of the 18/20 plan. President Wagor asked for questions and/or comments.
- B. President Wagor announced that Faculty Senate meetings in January through April would be held in Middlefork room 124, with the May meeting in Whitewater 137.

IV. Student Government - No Report

V. Standing Committees

AAA - Rao-Dev/Jayasuriya
No Report

Budgetary Affairs - Lora Baldwin

- A. Budgetary Affairs brought, moved and seconded, a Salary Policy, Part 1 stating that inflation should be paid using a percentage based on the cost of living in salary distribution. Discussion. Cathy Ludlum Foos called the question. Motion passed. (below)

"The total salary increase pool (those dollars left after promotions and equity adjustments) will be distributed at a percentage based on cost of living. Cost of living will be determined by using the revised U.S. Department of Commerce's Consumer Price Index for the previous year.

Funds remaining after cost of living allocations will be distributed based on merit."

- B. The Committee is examining the budget and will do a survey on campus priorities.
 C. Walter Wagor asked Budgetary Affairs to send him a memo indicating where the Salary Policy just passed should be placed in the Handbook.

Curriculum Committee - Cathy Ludlum Foos

- A. The following courses were brought from the Master Course List as information items. HFA Division will activate COAS S102 Freshman Seminar, PHIL P105 Thinking and Reasoning, and REL R180, Introduction to Christianity.

Continuing Studies would like to activate RHI 272 The Tourism System, for Spring 1998, to be used in the Hospitality and Tourism Certificate Program.

- B. In response to student interest and President Brand's plan to make Associate Degrees available, the Behavioral and Social Sciences Division brought, moved and seconded, a proposal for an Associate of Science in Behavioral and Social Sciences Degree. Peggy Branstrator noted that there was no lab course requirement listed in the Natural Science and Mathematics requirements. Discussion. Mike Foos made a friendly amendment to add in "Natural Science and Mathematics"- "At least 2 courses (6 credit hours) in 2 disciplines, one of which must be a lab course (not including the 100 level math requirement)."

The motion to approve the Associate of Science in Behavioral and Social Sciences Degree as amended passed. Walter Wagor explained that degrees are not automatically added to the program as soon as they are voted on by the Senate. There is a system of approval before the program is implemented.

- C. A proposal from The School of Nursing comes, moved and seconded, to endorse proposed changes to the Nursing curriculum. These changes were presented and discussed at all Divisions' meetings and faculty members were given copies of the proposal. Nursing Dean, Joanne Raines added that changes will be made in advising material to reflect changes in the program. Motion passed.

Faculty Affairs - Jerry Wyett

No Report

Workload - Sue McFadden

No Report

Faculty Board of Review - Mike Foos

- A. Mike Foos distributed, as information items, a proposed policy change for Faculty Board of Review and a draft document of revisions relating to the review functions of the Board. One revision, to change the membership of the Board, requires a Constitutional Amendment. The other item addresses changes in By Laws, the make up of the committee, dealing with dismissal, and other kinds of cases. These items will be brought for a vote at the next meeting. Faculty were encouraged to read these documents and notify the Committee (Mike Foos, Judy McCarty, Tom Osgood, Lora Baldwin) of any suggestions. The proposals are also available on the Web at:

<http://www.iue.indiana.edu/nsm/fbr/artv.html> or

<http://www.iue.indiana.edu/nsm/fbr/draft.html>.

There will be an Open Meeting on December 2, in Whitewater, Room 137, at 11:00am.

IV. Chancellor's Business

A. Annual Fund

The Vice Chancellor for External Relations, Joanne Matika, said that the Annual Fund Appeal packets were put in the mail today. The goal is to raise \$60,000 in unrestricted money but special designations can still be made. She reported that the IU Foundation will match any new gift from a new donor, up to \$1,000. She explained that many companies have matching gift plans and encouraged everyone to check with family members about policies of their employers.

B. Enrollment Report

Vice Chancellor for Enrollment Services, Ben Young, extended congratulations to everyone for their efforts in slowing the attrition rate - enrollment dropped by only 6 in the last 2 weeks. He reported that 1,390 students were registered for Spring 1998. Purdue has registered 93. Connersville and New Castle special advisement/registration will be later this week. Post cards have been mailed to current students not yet registered. There will be a large mailing of the Spring schedule in early December to generate more students. The date for "Washout" is December 5. Vice Chancellor Young said there is a new policy that, for \$20, students can hold their classes until January.

VII. Academic Affairs - Diane Roberts

A. Vice Chancellor Roberts had planned a report on the status of the Honorary Degree candidate, but President Brand has requested additional time for review.

B. The Vice Chancellor reported that campuses had been asked to make a preliminary review of Faculty, Librarians and Professional Staff compensation to see if there are any equity issues related to gender, race, or ethnicity. The Ad Hoc Committee to review these equity issues at IU East consists of: Lora Baldwin, John Kauffman, Dianne Chandler, Judy McCarty, Paul Barton-Kriese, and Ginnie McNeil. If inequities are found a full fledged review will be done in the 1999-2001 budgetary biennium.

C. President Brand has asked IUEast to identify a group of peer institutions. Hopefully, the same institutions used for comparison during the past 4 years can be maintained. A goal for compensation for all levels of faculty is that it be at the 60 percentile of the peer group. The Vice Chancellor will work with Budgetary Affairs to make recommendations. Walter Wagor added that the money is for compensation, not salary, and will include fringe benefits. He said that it is estimated that \$2.5 million will be needed to bring Bloomington up to the 60 percentile in comparison with other Big 10 schools. The Board of Trustees tabled the recommendation to go to the Legislature for money for the equity and competitive compensation for the Bloomington campus. President Brand has made it very clear that, at this point, other campuses will have to reallocate funds.

Vice Chancellor Roberts said a University wide committee comprised of faculty and administrators will be formed to recommend to President Brand and the Board of Trustees, steps to be taken in meeting the financial obligations of the imposed 18/20 payouts. There will be a report issued in March 1998 regarding 18/20.

Walter Wagor said that President Brand has said that neither he nor the Board have any plans to change 18/20. The question is how to pay for it. It is an unfunded retirement system, amounting to over \$2 billion between now and 2031.

- D. Vice Chancellor Roberts said that IU East has been successful in obtaining SDI funding. In the third round of SDI funding, those items coming forth will be reviewed by existing committees, not the Ad Hoc Committees used in the past, with each Chancellor presenting campus recommendations to the President. Preference will be given to proposals needing one time funding. The deadline for submitting proposals to Academic Affairs is mid December and they are due in Bloomington by January 15, 1998. There is about \$5 million available in the 3rd round and about \$4 million will be used to advance areas of excellence. President Brand wants the Bloomington campus to be in the top tier of research institutions in the Big 10, and IUPUI to be part of the Urban 13. Regional campuses are without clear cut goals for excellence. Chancellor Fulton has been working with other regional Chancellors to establish criteria for excellence as it pertains to regional campuses.
- E. George Blakey commented on the delayed status of the Honorary Degree nominee. He added that a special meeting of the Faculty Senate might be necessary to approve the nomination if accepted by the President.
- VIII. Old Business
None
- IX. New Business
None
- X. University Committees
A. UFC
Mike Foos reported that UFC had passed a Fair Use Copyright Policy.
UFC is discussing changes in the university-wide Sexual Harassment Policy.
There is discussion about a University policy for non tenure track faculty, which includes lecturers and adjuncts.
President Brand reported that he would like to see the same peer comparison lists used for compensation, retention, and other comparisons.
- XI. Announcements
A. Jana Lehman asked for nominations of Junior and Senior women students to participate in the Women's Extern Program. This is a program in which the students shadow area business women to find out opportunities available.
B. Dianne Chandler reminded everyone that the Open Enrollment for Health Care ends on Tuesday, November 25. Indiana University is still working on a separate contract with Reid Hospital. There are 59 employees currently on the Anthem plan. She encouraged people to look carefully at the option available.
C. The United Way campaign needs \$1,400 to meet the goal of \$12,000 by the deadline of December 15. Dianne thanked everyone who had participated and encouraged others to send in their pledges.
- XII. Adjournment
Jerry Wyett moved to adjourn. Ron Carter seconded. The meeting was adjourned at 12:15 pm.

INDIANA UNIVERSITY EAST
 FACULTY SENATE MINUTES
 January 20, 1998
 Room 124 Middlefork Hall
 11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Barton Kreise, P.; Blakey, G.; Branstrator, P.; Browne, B.; Corder, S.; Dalphin, J.; Dansby, J.; Dempsey, K.; DeSantis, K.; Fahl, D.; Fell, M.; Fitzgerald, E.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goerss, B.; Helton, E.; Henry, M.; Hertzog, R.; Jackson, D.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Larger, M.; Matika, J.; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; O'Brien, K.; Osborne, R.; Osgood, T.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.; Roberts, D.; Shapiro, S.; Sherer, S.; Spencer, S.; Stolle, C.; Suhrheinrich, J.; Szopa, A.; Thomas, T.; Tollery, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Williamson, A.; Williamson, T.; Wyett, J.; Young, B.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Randall Osborne moved to approve the minutes of the November 18, 1997 Faculty Senate Meeting. Ashton Veramallay seconded. Minutes approved.

III. President's Report

- A. President Wagor said he had intended to E-mail his remarks prior to the meeting. However, in preparing to leave for a conference, his message, inadvertently, had not been sent. He said the message had been sent this morning.
- B. President Wagor announced that the Parliamentarian, Ed Brown, had a class scheduled on Tuesday morning and will not be able to serve in that capacity. Anyone interested in serving as Parliamentarian should contact the Senate President.

IV. Student Government

No Report

V. Standing Committees

AAA - Rao Dev/Jayasuriya

- A. Kumara Jayasuriya reported that the Committee had met on January 8, 1998, to hear 11 student appeals. All students were reinstated and letters to that effect had been sent to their advisors.

Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin explained that the Budget Hearings would be conducted differently this year. In this new system, the Division Chairs will meet, at the end of January, with Vice Chancellor for Academic Affairs, Diane Roberts, to discuss Divisional budget cuts, increases and proposals. Prior to that time, faculty members should talk with their Chairs, either individually or in Division meetings, about their budget suggestions. Budgetary Affairs will meet with Chancellor's Cabinet on February 9, 1998, to discuss the budget. Performance Appraisals will be completed in February and Budget building will begin in March. Lora Baldwin encouraged faculty to look at ways to make cuts since the IU East campus is anticipating a \$200,000 deficit. She added that there are no "Sacred Cows" and that all aspects of the budget will be reviewed for savings.

Curriculum Committee - Cathy Ludlum Foos

- A. The Committee meets on Thursday mornings at 9:00 AM in the new Conference Room, 200C, in Whitewater Hall.
- B. Several courses are being brought from the Master Course List as information items; The BSS Division intends to activate S112 Freshman Seminar, as part of the First Year Experience.
Continuing Studies plans to add the following courses to the Hospitality & Tourism Management Certificate program: RHI 272, The Tourism System; RHI 191 Sanitation; RHI 171 Introduction to Convention/Meeting Management; RHI 311, Purchasing for Restaurants, Hotels, and Institutions.
English courses being offered this Spring which were scheduled for presentation at the December meeting include: L374 Ethnic American Literature, L380 Literary Modernism and W250 Writing in Context.. (Descriptions attached)
- C. Continuing Studies proposed a change in the core course requirement for the Hospitality & Tourism Certificate which came, moved and seconded, from the Committee. The change would replace RHI 221, Customer Relations with RHI 272, The Tourism System. Approved.

Faculty Affairs - Jerry Wyett

- A. Jerry Wyett reminded faculty that Minutes of Faculty Affairs meetings are available in each building lounge and on the file server.
- B. A proposal relating to amending the Bylaws of the Constitution was presented. Tom Osgood explained that the addition of the line "when a quorum is present . . ." would eliminate the necessity of having paper ballots to approve a change. President Wagor will distribute paper ballots for the approval of this proposed change. A 2/3 majority of the voting members of Senate is required for approval.
- C. Mike Foos reported that Faculty Affairs has been looking at the committee structure at IU East and hopes to have a Constitutional amendment ready by the next meeting to address the changes. He asked faculty to send their suggestions and comments to the Committee. Some of the changes the Committee is discussing include Senate Committee members serving 2 year terms, with half of the members being elected each year and, Senate committees will be elected in April, with service beginning in the middle of summer. Discussions will be included in Committee minutes.
Faculty Affairs is also reviewing the structure of all IU East committees, Senate and Administrative. Letters have been sent to 16 committee Chairs requesting their input by February 23, 1998, about how committee structure might be changed.
- D. Walter Wagor asked where Faculty Affairs is on looking at the TERA process. Jerry Wyett said the process is being discussed and they should have a proposal ready by the February Senate meeting. He added that there would be no changes which would affect material faculty would include in their annual reviews. Mary Fell asked exactly what TERA stood for - Teaching Excellence Recognition Award.

Workload Committee - Sue McFadden

- A. The Committee reviewed two applications for Professional Development Reassigned time. Marty Pentz and Cathy Ludlum Foos were granted reassigned time.
- B. The Committee hopes to have revisions to their By Laws by the next Senate meeting.
- C. A reminder - Professional Development Reassigned Time applications for Fall are due March 1, 1998.
- D. The Committee meets in Hayes Hall Lounge at 3:15 PM on Thursdays.

Faculty Board of Review - Mike Foos

- A. Two voting items were brought, moved and seconded by the committee, for a vote. The Committee has been working on re-drafting Constitution and By law statements. There was a meeting in December and University attorneys were consulted regarding clarification of certain issues.

The Amendment proposal revised in November was not changed. In that proposal the current sections 2 and 3 were eliminated, Section 1 was revised, and Section 2 expanded the reference to faculty in the current #4. (See attached) Robert Hertzog asked who can bring a complaint. In #2 it refers to "any" faculty member may request or any member of the Board may bring a complaint. Mary Folkerth asked why "professional conduct" had been removed. Mike Foos said the committee felt that conduct issues were addressed in other areas of the Constitution.

Mike Foos suggested that this item be placed on the paper ballot with the vote on the Constitution Amendment change because if the Constitutional Amendment did not pass the By-Laws would be affected. Mike Foos explained that changes in the attached By Laws had been discussed at the November meeting and all changes had been underlined. Robert Hertzog suggested voting on the Constitutional Amendment and the Amendment relating to revisions to the Faculty Board of Review on paper ballots by the February meeting and then vote on the By Law changes at the February meeting. Faculty agreed. If the By Law changes pass then there will have to be an election to add 2 additional members to the Board. George Blakey noted that changes were long overdue and encouraged faculty to vote on these new guidelines. Walter Wagor added that in the past paper ballots had not been returned in a timely fashion and urged faculty to return the votes promptly.

VI. Chancellor's Business - David Fulton

- A. The Chancellor reported that the architects are coming along with plans for Building 4. The bidding documents should be out in February and a contractor selected by March. Plans are being initiated for a community open house/ground breaking and reception late in March. The building is scheduled for occupancy in Fall 1999.
- B. Chancellor Fulton reported on the status of the 3rd round of SDI proposals. One proposal is to acquire two additional VIC units for the IU East campus, one in Hayes Hall and one in Connersville. The proposal has gone to Budgetary Affairs for consideration. The other proposal comes from the Chancellors of the regional campuses who are requesting funding to identify quality measurements on similar campuses around the country. These qualities will provide goals for regional campuses so that they will be able to meet the standards of excellence set by President Brand.
- D. The Chancellor shared an overhead on retention rates at IU campuses. IU East has made great progress from fall 1996 to fall 1997, and is no longer rated at the bottom of the list. The number of returning students increased from 48.3% to 54.0%. (Attached)
- E. Enrollment statistics for the current semester were reviewed by Vice Chancellor Benjamin Young. He reported that the headcount for Spring semester was slightly below last year, but credit hours were slightly higher than a year ago. He thanked the people who worked with advising to increase these numbers.
- F. Chancellor Fulton expressed his thanks to Neil Sabine for his work with the United Way Campaign. There was a 10% increase in giving.
- G. The Chancellor reminded everyone of the reception for Herman Blake, Vice Chancellor for Undergraduate Education, this afternoon at 3:00, in the Community Room.

VII. Academic Affairs - Diane Roberts

- A. Diane Roberts presented a list of peer institutions under consideration by IU East. (Attached) The institutions have similar numbers of faculty, students, degrees, salaries, etc., and all but one is on the North Central accreditation list. There are no other IU campuses included in the list. She will report further decisions.
- B. Chancellor Fulton reported that the name IU East submitted for an Honorary Degree was turned down. He said that if anyone had a name they would like to submit, to forward it to the Chancellor's Office. Walter Wagor added that often names are submitted and approved ahead of the year the degree is actually granted.

VIII. Old Business - None

IX. New Business - None

X. University Committees

- A. UFC - None
 - B. Joan Lafuze said she serves on the President's Financing Committee for 18/20. The Committee is looking at ways to finance the plan, not do away with it.
 - C. Mary Fell said she had been appointed to the committee to see what faculty do, but the committee has not met.
- XI. Announcements
- A. Lora Baldwin, Nominating Committee, said the election of Faculty Senate President will be conducted next month.
 - B. George Blakey said that Professor Ron Carter had received recognition for his work in translating Jack London books into Polish.
 - C. Jesse Dansby said Rev. David Young would be presenting a Martin Luther King program on Thursday, January 22, at 7:30 PM, in Vivian auditorium.
- XII. Adjournment
- Jane Vincent moved to adjourn. Randall Osborne seconded. Meeting adjourned at 12:00 noon.

INDIANA UNIVERSITY EAST
 FACULTY SENATE MINUTES
 February 17, 1998
 Room 124 Middlefork Hall
 11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Avirappattu, G.; Ayton, E.; Baldwin, L.; Barton Kreise, P.; Blakefiels, M.; Blakey, G.; Branstrator, P.; Browne, B.; Browne, C.; Carter, R.; Clark, K.; Corder, S.; Dalphin, J.; DeSantis, K.; Dhawale, K.; Englert, L.; Fahl, D.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Helton, E.; Henry, M.; Hertzog, R.; Jackson, D.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Matika, J.; McCarty, J.; McFadden, S.; McNeil, G.; Morse, M.; Nishihara, L.; Osborne, R.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.; Shapiro, S.; Sherer, S.; Spencer, S.; Stolle, C.; Suhrheinrich, J.; Szopa, A.; Thomas, T.; Tollery, R.; Turk, E.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Williamson, T.; Wyett, J.; Young, B.

I. Call To Order

The meeting was called to order at 11:05 am by Senate President Walter Wagor.

II. Approval of Minutes

Lora Baldwin moved to approve the minutes of the January 20, 1998, Faculty Senate Meeting. T.J. Rivard seconded. Minutes approved.

III. President's Report

- A. President Walter Wagor announced that Eugene Ayton, B.E.S.T. Division, had expressed his interest in serving as an Adjunct Representative this semester. There are still 4 slots available for Adjunct Representatives.
- B. The new Parliamentarian, Ed Fitzgerald, was introduced .
- C. Walter Wagor asked if anyone who had not returned a ballot in the vote on the Constitution Amendments wished to vote at this time. No responses. He mentioned that a two thirds majority, 46 votes, was needed for the amendments to pass. The result of the votes on two Constitution amendments was announced. The vote on changes in Article V, Faculty Board of Review, was 45 positive, 3 negative. The amendment did not pass. The vote on article VII, Amendments, was 47 positive and 1 negative. Amendment change passed. (attach new amendment) Mary Fell asked how voting membership was determined, relating to faculty on leave or sabbatical, and how proxy votes were counted. The President said ballots were sent to all voting faculty. If a person on sabbatical returned a ballot it was counted. Parliamentarian, Ed Fitzgerald, responded that proxy votes were contrary to Roberts Rules. George Blakey said that some time ago the Senate had adopted a By-Law on proxy votes whereby a person unable to attend a meeting could submit a sealed proxy vote. Walter Wagor quoted Article VII-1.7 - "Any voting member of the Faculty Senate who will be unavoidably absent from a meeting of Faculty Senate may cast an absentee vote provided the following conditions is met. . . ." He felt this would include those persons on leave or sabbatical and that being on leave does not revoke voting privileges.

IV. Student Government

No Report

Standing Committees

Faculty Board of Review- Lora Baldwin

- A. Michael Foos said that due to the defeat of the proposed Amendment relating to Faculty Board of Review the committee would withdraw the By-Law changes since some would

no longer be applicable. The committee will meet and make appropriate changes and resubmit changes to the By-Laws.

Nominating Committee - Lora Baldwin

- A. Lora Baldwin said Kurt Acton had resigned as the Education representative to Budgetary Affairs Committee. She stated that Senate approval for his replacement, Mary Ann Morse, was necessary and called for a vote of approval. Passed.
- B. Lora Baldwin announced there were two nominees for the office of Senate President - Walter Wagor and Michael Foos. She asked for nominations from the floor. Kris Dhawale moved the nominations be closed. Passed. Each candidate gave a brief statement of his interest in serving as Faculty Senate President. Robert Hertzog said he had an absentee vote given him over the phone. The Parliamentarian stated that an absentee vote must be in writing and signed by the person submitting the vote. President Wagor added that two votes, written and signed, had been given to the Senate Secretary. Mary Fell moved to accept the two written votes. Seconded. Passed. Paper ballots were distributed, collected and counted. Lora Baldwin announced that Michael Foos was elected the President of Faculty Senate for 1998-99.

AAA - Vandana Rao-Dev

As an information item, the Committee will bring forward, at the next Senate meeting, a new statement which clarifies and separates the admissions and placement policies. The new and old procedures will be placed in the red notebooks in building lounges. Faculty were encouraged to look at these procedures and contact Committee members with any questions. The Committee will bring them to the March Senate meeting for a vote. The next AAA meeting will be Tuesday, February 24, at 11:00am.

Curriculum Committee - Rob Tolley

- A. The committee presented, as an information item, a request from the BSS Division to activate COAS S100 from the Master Course list as a variable title and variable credit course, as part of the First Year Experience.
- B. A summary of revisions in the Associate of Science in Nursing degree was included with the minutes. Jo Rains is available to discuss these changes and answer questions.
- C. The Curriculum Committee brought, moved and seconded, a proposal from the B.E.S.T. Division for a Concentration in Economics and Finance. George Blakey questioned the wording sequence in V., Distribution Requirements of Arts and Humanities. He suggested placing the excluded items at the end of the listing for clarity. There was discussion about why W132 was excepted as a requirement. Additional course exceptions suggested included; Psych P103, SOC S100 and SPCH S121. It was felt those courses were already in the General Requirement section and asked the B.E.S.T. Division if it would accept a "Friendly Amendment" to remove them. B.E.S.T. Division Chair, Ashton Veramallay, accepted. Bill Browne asked how the Concentration would meet the accreditation guidelines relating to faculty. Ashton Veramallay said there would be no problem with accreditation since it would not be necessary to hire additional faculty. Vandana Rao-Dev added that current faculty were qualified to teach the courses. Concentration in Economics and Finance approved as amended.

Budgetary Affairs - Lora Baldwin

- A. Lora Baldwin said faculty should have received an E-Mail listing proposed campus goals, required reductions, and expenditure reallocations reported at Chancellor's Cabinet. Open meetings to discuss budget concerns are scheduled for Thursday, February 19, at 2:00pm and Wednesday, February 26, at 10:00 am in Whitewater 200C. Comments may also be E-Mailed to Lora Baldwin. All comments and discussions will be passed on to the Chancellor. One of the recommendations which came from discussion was the use of the Values Audit document. This document, created in 1994, was designed to address situations in a financial crisis and suggests a list of procedures to examine if a particular program should continue. The committee would like consensus on using this document and feels it should be supported by the Senate. The committee suggested that the Senate President charge the Nominating Committee to appoint an Ad Hoc committee consisting of representatives from every Division, including the Library, to examine all

academic units. The committee could be broken down into sub committees consisting of one representative from the unit and 2 from outside. The same suggestion was made for administrators to examine administrative areas. Copies of the Values Audit will be placed in binders, on E-Mail, and on Reserve in the Library for faculty review prior to discussion and voting on its use at the March Senate Meeting. Vice Chancellor Roberts would like resolution and to have final suggestions by fall 1998. Mary Fell asked if Budgetary Affairs could serve as the review committee instead of the Ad Hoc. Lora Baldwin said the Ad Hoc would have permanent membership whereas the Budgetary Affairs Committee members would be changing in mid year. She added that the budget process is continuing, recommendations from Chancellor's Cabinet will be discussed in open meetings and the budget will be finalized some time in March. Ron Carter commented that Academic programs have been reduced while administrative services personnel has increased. Chancellor Fulton again encouraged faculty to attend the open meetings on the Budget. He will take all the information to his meeting with President Brand when the budget is discussed.

Faculty Affairs - Jerry Wyett

- A. Jerry Wyett reported that, at its January 27 meeting, the Committee decided to send a memo to the board of Trustees that IU East would delimit TERA funds. Administration's discussion with the committee suggested that refusal of the funds might be misinterpreted. Faculty Affairs then determined that they would offer the following motion, with approval from the Senate, to be sent :

"TO: University Faculty Council

The faculty at Indiana University East has expressed widespread dissatisfaction with the implementation of TERA. It is perceived by many that implementation and administration of the award creates divisiveness and lowers morale. In light of this we request that University Faculty Council attempt to determine how TERA is perceived by other campuses and recommend to the trustees such changes as may be required to affect a more workable policy in keeping with their original goals for TERA."

Mary Folkerth asked if a week's notice was required before voting. Some faculty asked if this had been discussed in Divisions. Kris Dhawale and Robert Hertzog said their divisions had discussed it and were in agreement. Nursing had not discussed the issue and Jo Rains spoke against the motion saying she felt teaching excellence should be recognized. Susy Shapiro asked if the IU East representative to UFC had any idea if UFC was looking at TERA. Mike Foos responded that nothing had been on the agenda but TERA was discussed outside of the meetings. Much discussion followed. Some points mentioned: TERA was divisive; UFC had reservations about TERA from the beginning; and, UFC approved TERA with the recommendation that it be reviewed in 3 years. Jerry Wyett agreed there were arguments for both sides and Faculty Affairs was only asking to send the motion forward to get some consensus.. Ed Fitzgerald moved to close debate. Paul Barton-Kriese seconded. Motion to close debate was passed. Walter Wagor re-read the resolution. Paper ballots were distributed and collected.

Due to a class scheduled in the room, Anne Szopa moved to recess the meeting until next Tuesday, February 24, at 11:00 am in Middlefork 124, to complete the Agenda. Vandana Rao-Dev seconded. Passed. Meeting recessed at 12:20 pm to reconvene Tuesday, February 24 at 11:00am.

CONTINUING SENATE MEETING
 FEBRUARY 24, 1998
 Room 124 Middlefork Hall
 11:00 AM

I. Call to order

Senate President Walter Wagor called the meeting back from recess at 11:09 am. He noted that the motion on the floor at the time of recess was the vote to send a motion relating to TERA forward to UFC. Walter Wagor added that the Parliamentarian had informed him there should be an exact accounting of ballots. According to Roberts Rules, to record a vote, it is necessary to give the number of votes cast, the number of votes needed to win, and the number of yeas and nays. President Wagor announced the results of the vote: 44 votes cast, 23 votes needed to pass, 33 yeas, 11 nays. TERA motion passed. Faculty Affairs will forward the TERA motion to UFC.

Faculty Affairs - Jerry Wyett

- A. Committee member, Anne Szopa, brought to Senate, moved and seconded by Faculty Affairs, Recommendations for the implementation of the TERA Award at IU East. The changes include: Adding adjuncts to faculty eligible for the award. This is consistent with the process on other campuses. Faculty with highest merit would be automatically forwarded by the Division Chair to the Vice Chancellor for Academic Affairs. Other faculty could ask to be included. All cases receiving highest merit at the Division level or who request that they be included would be given to the P & T Committee which would review the teaching portion of annual reviews in determining the award. Adjunct faculty would submit all three years' student evaluations to the Vice Chancellor for Academic Affairs. Discussion. Robert Hertzog felt including adjuncts was good but wondered how they would be selected and felt that perhaps a \$1000 award was rather high for an adjunct. Mary Fell was concerned that the recommendations did not address the issues of concern with TERA. Faculty Affairs suggested that people who have problems with TERA decline to take part in the process as stated in the recommendation "Faculty...who wish". Suzi Shapiro suggested some limitations be placed on what material can be submitted so that documentation does not become a dossier. Sharon Corder, who serves on the Adjunct Advisory Board suggested that the number of eligible adjuncts be determined as are Adjunct representatives to Senate, one representative for every 25 adjuncts and that the award be limited to \$500. Ron Carter suggested limiting the number to 25% of resident faculty and 25% of adjunct faculty. Mike Foos asked if there were limits on Divisions as to how many faculty could be sent forward. Walter Wagor explained that the vote was on the entire TERA recommendation. Cathy Ludlum Foos added that if it is voted down adjuncts will not be eligible for TERA. Ashton Veramallay asked if a person could win the award annually and the answer was yes. Paper ballots were distributed. Two absentee ballots had been received by the Senate President and were included in the vote. The results were announced: 46 ballots cast, 24 votes needed to pass, 37 yeas, 7 nays, 2 abstentions. TERA recommendations passed. Marilyn Watkins asked when the recommendation would take effect. Walter Wagor said it replaces the previous document and is in effect immediately.
- B. Faculty Affairs Committee proposed, moved and seconded by the committee, a Constitutional Amendment change relating to committee elections. (Copy attached) George Blakey reminded faculty this change requires a two thirds vote of the Senate and encouraged them to vote. Paper ballots will be distributed to all voting members of Senate.

Workload Committee - Mary Fell

- A. The Workload Committee brought, moved and seconded, a printed copy of the proposed Constitutional Amendment expanding the description of the Workload Committee. (attached) The change will parallel the membership of the Budgetary Affairs

- Committee and will add the library as an academic unit. Discussion. Jerry Wyett asked about a Division not having a member on the Committee. Mary Fell said the committee would operate without representation from every academic unit. Walter Wagor pointed out that the current Constitution does not require that all divisions be represented, just that different divisions be represented. Larry Englert suggested sending out the change as a ballot. That would satisfy the 48 hour notification prior to a Constitutional vote.
- B. Information items: Mary Fell said that a committee member will be contacting each Division to interview faculty to create a faculty profile survey of fall semester workload. A reminder that the deadline for applications for reassigned time for Professional Development for Fall 1998 semester is March 1.
- VI. Chancellor's Business - David Fulton
- A. Chancellor Fulton said that Rose Gallagher will be on campus April 2 to meet with faculty and students. She is the IU Trustee assigned to IU East.
- B. The International Program meeting with Alexander Schilte last week was very informative.
- C. The Strategic Plan will be distributed to all faculty and staff.
- D. The Chancellor announced that Joan Lafuze will receive the Frederick Bachman Lieber Memorial Distinguished Teaching award at Founders Day, in Bloomington, Sunday, March 1.
- VII. Academic Affairs - Diane Roberts
- A. In response to a suggestion from Budgetary Affairs the Vice Chancellor has asked Walter Wagor to form a task force to look at the functions of the office of Academic Affairs and assist the Vice Chancellor to see how best those functions might be performed. The task force might also do some kind of program review or "values audit". Ron Carter asked if everyone had a copy of the Values Audit document. The Vice Chancellor said that either Academic Affairs or Budgetary Affairs will be sending copies.
- VIII. Old Business - None
- IX. New Business - None
- X. University Committees
UFC
- A. Mike Foos reported that at the February 2nd meeting the University Misconduct Policy was presented. If campuses do not develop their own policy they will be governed by the Bloomington policy.
The Distributive Education Report on technology was completed in November but is not yet available on the WEB page. Chancellor Fulton encouraged faculty to look at the report and it may be discussed here. Joan Lafuze added that IU East will need to respond to the report and become familiar with Distributive Education.
- B. T.J. Rivard, the IU East representative to the UFC Faculty Affairs Committee reported on the policy for non tenure track faculty. The policy is similar to the Clinical Rank policy and will be distributed when documentation is completed.
There are discussions relating to Post Tenure Review and whether UFC should develop an umbrella policy for branch campuses. Cathy Ludlum Foos asked how UFC felt about Post Tenure Review. Mike Foos said the two research campuses will be moving forward with it. Walter Wagor added that there is an overall movement to have this done and it would be best if IU East set up a policy in order to have control.
- C. Anne Szopa reported that the UFC Affirmative Action Committee had made changes in the University Sexual Harassment Policy. She will attend the meeting on March 10, where it will be discussed. The new policy states that persons having knowledge of harassment will be subject to corrective action. Faculty having questions and/or comments should contact Sue McFadden.

XI. Announcements
None

XII. Adjournment
Randall Osborne moved to adjourn. Jerry Wyett seconded. Meeting adjourned at 12:15 pm.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
March 24, 1998
Room 124 Middlefork Hall
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Ayton, E.; Baldwin, L.; Barton Kreise, P.; Blake, J.; Blakefield, M.; Blakey, G.; Browne, B.; Carter, R.; Chandler, Dianne; Corder, S.; DaCosta, C.; Dalphin, J.; Dempsey, K.; Fahl, D.; Fitzgerald, E.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goerss, B.; Helton, E.; Henry, M.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; Larger, M.; Matika, J.; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Roberts, D.; Shapiro, S.; Sherer, S.; Spencer, S.; Suhrheinrich, J.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Williamson, T.; Wyett, J.

I. Call to Order

The meeting was called to order at 11:05 am by Faculty Senate President, Walter Wagor

II. Approval of Minutes

Randall Osborne moved to approve the minutes of the February 17/24, 1998 Faculty Senate meeting. Jo Rains seconded. Jo Rains asked for a correction to the February 17 portion of the minutes. Under Standing Committees, Faculty Affairs, third paragraph, third sentence - place a period following "Nursing had not discussed the issue" and delete the word "and". Minutes approved as corrected.

III. President's Report

President Walter Wagor asked if anyone who had not voted wished to do so at this time. Two additional votes were received. The results of the votes on two Constitutional Amendments were announced. A total of 58 votes cast. A 2/3 majority (48), of 72 Senate voting members, needed for passage.

A. The first - Article VI, sections 3 and 5a, relating to Standing Committee election

53 votes for; 5 against; 0 abstain Motion passed

B. The second - Article VI section 5g - to change wording relating to Workload Committee

46 votes for; 10 against; 2 abstain Motion failed

As a result of this change, the election of new Senate Standing Committees will take place at the April Senate meeting. The Nominating Committee will develop the list of nominees for that meeting. Lora Baldwin asked if two separate requests for committee preference should be sent out, one for Standing Committees and the other for Administrative Committees. Hearing no response, she said she would send out only the request for Standing Committee preference since the Administrative Committees might change.

III Student Government - Stephen Anderson

No Report

IV. Standing Committees

Faculty Board of Review - Michael Foos

A. The Committee brought to the floor of the Senate, moved and seconded, a Constitutional Amendment change to, Article V. Section 1, relating to the phrase "professional conduct".

No comments. A paper ballot will be distributed.

AAA - Kumara Jayasuriya

- A. The Committee has been discussing Admission and Placement testing policy and procedures. Divisions have given the Committee feedback and some minor changes have been made. The Committee hopes to present these changes at the next Senate meeting as a voting item.

Budgetary Affairs - Lora Baldwin

- A. The Values Audit document has been distributed to faculty for review. The Committee recommends its use in determining where to go with potential budget problems in current budget planning. Lora Baldwin said the Values Audit and other proposals should be discussed in Divisions during the coming month and a vote will be taken at the April meeting. Chancellor Fulton said he had been part of a group which designed the Values Audit document five years ago as a means to measure how closely a program is tied to campus goals and the mission statement in case of a budget shortfall. He added that other proposals for reviews are being discussed to evaluate particular programs. One such is the curriculum audit with which the Vice Chancellor for Academic Affairs is working. Another is program review which has recently been discussed by the Trustees. Chancellor Fulton encouraged Divisions to discuss which would work best in their programs. Walter Wagoner added that a Mini Conference, sponsored by an SDC Grant, for developing "best practices" for program review will be attended by HFA, NSM and BSS to review procedures already in place.
- B. Chancellor Fulton gave a budget update. The budget process is in the third step - building budgets for individual units. The deficit is slightly smaller given reduced expenditures for the 18/20 package and health insurance. The Budgetary Affairs Committee report questioned the reduction in advising personnel. The Chancellor said all advising resources need to be reviewed. Under serious consideration is combining Continuing Studies with Off Campus programs. A report on that is due in May. Other areas being carefully looked at include reassigned time, Assistant and Associate Vice Chancellor positions, LEAD Center, WREC funding, and faculty lines. The Chancellor added that the biennial budget discussions will begin in June following completion of the annual budget.

Curriculum Committee - Cathy Ludlum Foos

- A. The Curriculum Committee brought for endorsement, moved and seconded, some minor revisions made to the new Associate of Nursing degree. It was noted that no changes were made in the general education requirements of the degree and the revisions brought the Associate degree more in line with the Baccalaureate degree. Vote for endorsement passed.
- B. A Minor in Women and Gender Studies was brought, moved and seconded, by the Curriculum Committee for approval. Discussion. Minor approved.
A concentration in Women and Gender Studies to be included with the Associate of Arts degree was brought, moved and seconded, by the Curriculum Committee. George Blakey noted that he did not find, in V. Curriculum, the Freshman Speech requirement in the course listings. It was explained that Freshman Speech was included in the core requirements of the Associate of Arts degree and since the Concentration was part of the Associate of Arts degree, Speech would be included. There were questions about adding a concentration to an Associate degree. Concentration in Women and Gender Studies to be offered within the Associate of Arts degree, passed.
- C. A Minor in Chemistry was brought, moved and seconded, by the Curriculum Committee for approval. Discussion. A question was raised about the number of hours required - higher than other minors at IU East. This was due to laboratory hours required. Ed Fitzgerald asked about the C requirement in all courses. Minor in Chemistry approved.

- D. Walter Wagor asked what further approval was needed before Minors, etc., approved by Faculty Senate would go into effect. Minors are approved locally and can go into effect immediately. Diane Roberts said concentrations do not need to be sent to Academic Officers Council for approval before going in to effect.
- E. Cathy Ludlum Foos reminded faculty of the questions raised last Spring about the policy on Multiple Degrees. The Curriculum Committee reviewed the policy and rewrote some sections for clarification. The draft went to Academic Affairs, Dr. Ben Young, and AAA. The current policy allows a student to receive a second Baccalaureate Degree, at the same time, with 30 additional hours. Also, a student receiving an Associate degree can receive an additional Associate degree by completing an additional 15 hours in degree requirements. The proposed change would eliminate the requirement that a student seeking a BA and an AA needs to take 15 additional hours. Discussion. Walter Wagor said the student should have to get the Associate Degree before the Baccalaureate, not at the same time. Tom Osgood asked about double majors, two concentrations. Bill Browne noted that two minors could be awarded at the same time. There are no procedures for awarding two concentrations. Suzi Shapiro felt getting a second Baccalaureate degree for 30 hours was ridiculous. Cathy Ludlum Foos said the student would have to meet the requirements of the degree and 30 additional hours which Diane Roberts pointed out is a standard minimum at most universities. The intent was to allow a student with a Baccalaureate Degree to get an Associate Degree without having to take additional hours for work already completed. Walter Wagor said that the Parliamentarian had informed him that the version dated 12/95 being used for this discussion was not the latest version in the revised Academic Handbook. Michael Foos asked the President of the Senate to table this issue. George Blakey moved to table discussion until the discrepancy could be resolved. Ashton Veramally seconded. Discussion tabled. The Senate President will look into the matter.

Faculty Affairs - Jerry Wyett

- A. Jerry Wyett reflected on some question he had relating to the 2/3 majority requirement for passing Senate Constitution changes. In recent votes, 45 - 48 people have voted regularly. If one or two people vote against an issue, it is defeated. He wondered if the "will of the Senate" was really being reflected in such a vote. He asked voting members to participate and to take votes seriously. Walter Wagor pointed out that by not voting, a person is also registering a "no" vote. A 2/3 majority must be convinced to vote in favor of an issue. Changes to the Constitution are intentionally made more difficult so it is not changed frequently.
- B. Diane Roberts pointed out that the Academic Handbook is a legal document and suggested that it be looked at closely to see what needs a 2/3 majority vote and what needs a simple majority vote.

Workload Committee - Sue McFadden

- A. Committee members have met with Divisions and distributed the Workload Profile Forms. The Committee hopes this will provide information about what people are actually doing. She said that three years ago when the Committee was formed, its mission was to receive applications for and grant reassigned time for special development. There has been some criticism of the committee in the past so this year the committee was looking into clarifying the language of what the Committee should be doing. She asked faculty to let her know if they felt the committee has accomplished its goals or does it need to be discontinued.

VI. Chancellor's Business - David Fulton

- A. The Chancellor reported on the Trustees meeting. The review of the Capacity Model has been completed and the results will be delivered soon. The Chancellor said the numbers for IU East are positive. Trustees discussed program review and are trying to standardize procedures.
- B. April 7 will be the Groundbreaking Celebration for Building 4.

- C. The Sexual Harassment Policy will be voted on by UFC. It will then be up to each campus to come up with a process of defining the policies. Walter Wagor said that the Sexual Harassment Policy will go to the Trustees and then come back for faculty approval. He also clarified that at a mini conference, Trudy Banta will present the "best practices" for program review, not a set of procedures.

VII. Academic Affairs - Diane Roberts

- A. The Vice Chancellor reported that the campus was requested to do an equity study relating to faculty. The findings concluded that there was no salary inequity due to gender or minority status.
- B. President Brand has asked IU East to submit a new listing of Peer institutions. The new list is still being discussed.
- C. In addition to the current HFA outside review, there will be an academic review of the library. The Vice Chancellor for Academic Affairs will be working with Lynn Hufford on this.
- D. The campus Strategic and Technology Plans are now on the Server and progress on goals and procedures will be posted.

Old Business

New Business

There will be an item coming from the Assessment Committee - A proposal for three changes in the Learning Objectives which will be voted on at the April meeting. There was a question when technological (information) literacy would become one of the learning objectives. Walter Wagor said it was included under communication. He added that if faculty had wording changes they could pass them on to the Committee for inclusion and/or a vote.

UFC - Mike Foos

No report

XI. Announcements

- A. Walter Wagor announced that Honors Day will be Sunday, April 19, at 2:00 PM in Civic Hall. Faculty were encouraged attend. In addition to the campus teaching awards, Joan Lafuze will be honored as recipient of the Indiana University, Frederic Bachman Lieber Memorial Award.
- B. Paul Barton-Kriese said the Affirmative Action/Multicultural Affairs Committee has finalized a Guide for Search and Screen procedures for staff and also for academic positions.
- C. Sue McFadden said that a Gender Awareness Week Retreat will be Friday, March 27, from 11:00 until 2:00. The video "Oleanna" will be shown. T.J. Rivard will moderate discussion of the video to help clarify issues of ambiguity of language. Lunch will be provided.
- D. Dianne Chandler said a representative for the Indiana College Saving Plan would be at IU East on Monday, March 30, at 9:00 am and 1:00 PM in Whitewater 200 C, to answer questions.
- E. Anne Szopa announced that the Midwest Sociology Conference would be April 3 and 4 at IU East. The keynote speaker will be Frances Fox Piven who will speak on Social Compacts: Wealth and Poverty in America. This program will begin Friday, April 3, at 8:00 PM, in Vivian Auditorium. A reception will be held following the presentation.

XII. Adjournment

Ron Carter moved to adjourn the meeting. Various seconded. Meeting adjourned at 12:25 PM.

INDIANA UNIVERSITY EAST
 FACULTY SENATE MINUTES
 April 21, 1998
 Room 124 Middlefork Hall
 11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Ayton, E.; Baldwin, L.; Barton Kreise, P.; Blakey, G.; Branstrator, P.; Browne, B.; Carter, R.; Chandler, David; Chandler, Dianne; Corder, S.; Dalphin, J.; Dansby, J.; Dempsey, K.; De Santis, K.; Englert, L.; Fell, M.; Fitzgerald, E.; Foos, C. Ludlum; Foos, M.; Fulton, D.; Goerss, B.; Helton, E.; Henry, M.; Hertzog, R.; Jayasuriya, K.; Lafuze, J.; McFadden, S.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Spencer, S.; Stolle, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Wyatt, J.; Young, B.

I. Call to Order

Meeting called to order at 11:10 a.m. by Senate President, Walter Wagor.

II. Approval of Minutes

Randall Osborn moved to approve the Minutes of the March 24, 1998, Senate Meeting. Lora Baldwin seconded. Minutes approved.

III. President's Report - Walter Wagor

A. President Wagor reported the results of the vote on the proposed changes to Article V regarding the Faculty Board of Review. A total of 60 votes were cast. A 2/3 majority, 48 votes, was necessary for passage. There were 55 votes for; 3 against; 1 abstention; 1 ballot returned with no vote marked. The proposal passed.

Section 1.

The Board shall review and express its judgment on issues of dismissal, academic freedom, reappointment, tenure, promotion, salary, merit, professional conduct, and the nature or conditions of work.

Section 2.

The Board may initiate a review of an issue or may have a review requested by any member of the faculty, including associate faculty members.

B. Walter Wagor said the meeting with Trustee, Rose Gallagher, on April 2 provided an opportunity for open discussion of several issues.

IV. Student Government - Stephen Anderson

No Report

V. Standing Committees

Nominating Committee - Lora Baldwin

A. Due to recent changes in committee election process Lora Baldwin said several elections will be conducted. The first election was for UFC Representative. The nominees: T.J. Rivard and Walter Wagor. Paper ballots were distributed. Lora Baldwin reported that 44 votes were cast. 23 votes for T.J. Rivard, 21 for WalterWagor. T.J. Rivard elected. He will also serve as an Ex Officio member of the Faculty Affairs Committee.

B. Parliamentarian, Ed Fitzgerald, informed Senate that a majority vote, not just a plurality, is necessary in elections, so multiple ballots may be conducted for some committees.

C. Faculty Board of Review - Mike Foos

Mike Foos said the proposed changes to the By Laws of the Faculty Board of Review, first presented to Senate at the January meeting, are brought, moved and seconded from the committee. Discussion. Robert Hertzog called the question. Proposed By-Law changes passed. In order to comply with the change that increases committee membership Mike Foos explained that two members would be elected now to serve as transition members to bring the total membership to 5. Another election will be held in October to elect 3

members to serve 2 year terms. Walter Wagor made a motion to elect two members to the Faculty Board of Review to begin serving immediately through December 1999. Lora Baldwin seconded. Motion passed.

- D. The slate of nominees for AAA Committee was presented; Mary Blakefield, Ron Carter, Betty Goerss, Kumara Jayasuriya, Marty Pentz, Sherry Rankin, Sue Sherer. There were no nominations from the floor. Tom Osgood moved to accept the slate. Larry Englert seconded. Slate approved.
- E. The slate of nominees for Curriculum Committee was presented; Kris Dhawale, Larry Englert, Cathy Foos, Lynn Hufford, Sue McFadden, Joanne Rains, Rob Tolley. There were no nominations from the floor. Joan Lafuze moved to close nominations. Larry Englert seconded. Slate approved.
- F. The slate of nominees for Faculty Affairs Committee was presented; Robert Hertzog, T.J. Rivard, ex officio, Jerry Wyett, Michele Larger, Anne Szopa, Tom Osgood, Vandana Rao, Walter Wagor. There were no nominations from the floor. Larry Englert moved to close the nominations. John Dalphin seconded. Slate approved.
- G. The slate of nominees, as selected by each Division, for Budgetary Affairs Committee was presented; Lora Baldwin, Mary Blakefield, Ed Brown, Ron Carter, Larry Englert, Cheryl Stolle, Joy Suhrheinrich. Tom Osgood moved to close the nominations. Randall Osborne seconded. Slate approved.
- H. The slate of nominees, as selected by each Division, for Workload Committee was presented; Joe Blake, Peggy Branstrator, Carmen DaCosta, Mary Fell and George Blakey(each to serve one semester), Sue McFadden, Greg Weber. Robert Hertzog moved to close the nominatins. Larry Englert seconded. Slate approved.
- I. The slate for Nominating Committee included almost all faculty. The following members withdrew their names; Greg Weber, Sue McFadden, Ron Carter, Kelley Dempsey, Cheryl Stolle, Julia Logston, Karen Haas and Kim DeSantis. Three members to be elected. Paper ballots were distributed. Following the first vote, those receiving the most votes were; Ed Brown, Lora Baldwin, Cathy Ludlum Foos, Judy McCarty, Mary Ann Morse, Neil Sabine, Anne Szopa and Walter Wagor. Paper ballots were again distributed. Ed Brown was clearly elected on the second ballot, receiving 23 votes of 42 cast. A third election was conducted for the final two members of the committee among; Lora Baldwin, Cathy Ludlum Foos, Mary Ann Morse, Neil Sabine, Anne Szopa and Walter Wagor. Paper ballots were distributed for a third vote.

AAA - Kumara Jayasuriya

- A. The committee brought proposed updates to the admissions and placement procedures policy to better reflect current practice. Mary Fell had a question about who actually wrote the new policy. Kumara replied that it came from Student Affairs. Mary Fell also asked whether practice determines policy or vice versa. There were questions about #5 which pertains to assignment of students to an academic division or unit upon admission, regardless of admission status. There was also discussion about the Categories designated for placement of students based on placement test scores. A question was raised how students could be assigned advisors in Student Support Services since that was a federal program governed by specific guidelines. Chancellor Fulton said some revisions were made last Spring. He added that # 5 is a change from current advising policy. There was explanation that the admissions policy is administered jointly under the jurisdiction of faculty and administration and either can initiate changes. Walter Wagor felt the policy confuses admission with advising. AAA accepted a friendly amendment in #5 of Admission Policies and #2 of Placement policies to replace the word "unit" with "University Division". Ron Carter suggested voting against the policy now and re-vote at the May meeting. He added that putting students in Student Support for advising would be a violation of Federal law and the funding could be lost. Ed Fitzgerald moved to table these policy changes to allow Nominating Committee to continue. Paul Barton-Kriese seconded. Discussion tabled.

(Nominating Committee announced the top vote getters in the Nominating Committee vote and distributed ballots for another election.)

Ed Fitzgerald moved to remove the AAA policy revision from the table. Greg Weber seconded. In a show of hands vote, 18 - no, 17 - yes. Policy remained tabled.

Budgetary Affairs - Mike Foos

- A. Mike Foos gave a budget update. Despite budget shortages there are still some options for funding through Lilly Grants and Technology Enhancement to obtain money to upgrade computers. The Budget has been sent to Bloomington but no response has been received. A new list of Peer Institutions is being looked at.

Curriculum Committee - Cathy Ludlum Foos

The committee chair had notified the Senate President to continue with the Seanate agenda if she was not in the room at the time of the report.

Faculty Affairs - Jerry Wyett

The committee brought two items, moved and seconded, to the Senate for a vote.

- A. The first statement would replace Section VI.B.4 of the IUE Constitution By-Laws relating to performance reviews of the Vice Chancellor and Division Chairs. Mary Fell asked for a clarification of the role of the Faculty Affairs Committee in the review policy. Walter Wagor said the committee reviews chairs but questioned what authority it has to review other officers reporting to the Vice Chancellor for Academic Affairs as mentioned in the proposal. Jerry Wyett said other unit heads fall under the pervue of Faculty Affairs. Discussion. Mike Foos said they could review administrators reporting directly to the Vice Chancellor for Academic Affairs. George Blakey asked what is a Constitutional power and what is By-Law power? He then moved to table the replacement for Section VI.B.4. Bill Browne seconded. Item tabled.

George Blakey moved to extend the meeting until 12:25 to complete Senate business. Walter Wagor pointed that there has not been an ending time listed on the Senate agenda this year. He did, however, say that the meeting would end at 12:25 due to a class scheduled in the room.

- B. Jerry Wyett said that the second item brought by Faculty Affairs was to add a category under "Committees" to be called "Records", in order to provide continuity of Committees. This proposal would create archives of committee materials which could be used and referred to by incoming committees. Walter Wagor said that the Agenda Committee had discussed the issue of committees needing to know what had happened previously. He offered a friendly amendment to add at the end the statement that "each committee's annual report shall be reported at the 1st Senate meeting in the following Fall semester". The annual reports would then be included with the minutes of that meeting. Faculty Affairs accepted the amendment. Amendment passed.

Workload - Sue McFadden

- A. Sue McFadden presented a proposal to amend the By-Laws, adding "Responsibilities of the Workload Committee" to the "Scope " of the committee. Ed Fitzgerald suggested using the term "faculty workload" in 5.A. instead of "faculty teaching load" since more than just teaching is included. Mary Fell said she felt that was covered in section 5 B. Bill Browne asked if there was a difference between reassigned and release time. Sue McFadden said that the Workload Committee was charged to develop the criteria for release time.

Walter Wagor announced that the time was 12:25 p.m. Someone called the question. Walter Wagor announced that a quorum was no longer present. George Blakey asked when Senate was going to vote on May graduates. President Wagor said without the quorum there could be no vote.

Meeting ended at 12:25 p.m.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
May 5, 1998
Room 132, Whitewater Hall
11:00 AM

Presiding: Walter Wagor, President of Faculty Senate

Present: Baldwin, L.; Bergen, M.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Browne, B.; Browne, C.; Carter, R.; Chandler, David; Clark, K.; Corder, S.; Dansby, J.; Dempsey, K.; Dhawale, K.; Englert, L.; Fahl, D.; Fell, M.; Fitzgerald, E.; Foos, C. Ludlum; Foos, M.; Goerss, B.; Helton, E.; Henry, M.; Hertzog, R.; Hufford, L.; Jayasuriya, K.; Kauffman, J.; Lafuze, J.; McFadden, S.; Morse, M.; Osborne, R.; Osgood, T.; Pentz, M.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Shapiro, S.; Stolle, C.; Suhrheinrich, J.; Szopa, A.; Veramallay, A.; Vincent, J.; Wagor, W.; Watkins, M.; Weber, G.; Williamson, T.; Wyett, J.; Young, B.

I. Call to order - Walter Wagor

Meeting called to order at 11:07 a.m. by Senate President, Walter Wagor.

II. Approval of Minutes

Randall Osborne moved to accept the minutes of the April 21, 1998 Faculty Senate Meeting. Ashton Veramallay seconded. Minutes approved.

III. President's Report - Walter Wagor

- A. Walter Wagor reported that the Faculty Senate Retreat would be held on the IU East campus, Thursday, August 20, 1998. There have been many program suggestions and further information will be distributed over the summer.
- B. Senate President Elect, Michael Foos, read a resolution commending Walter Wagor on his commitment to the welfare of campus faculty and his years of service as Faculty Senate President.

IV. Student Government - Stephen Anderson

No Report

V. Approval of May Graduates

President Wagor presented the May 1998 Graduate List for approval. David Chandler moved to approve the list. Sharon Corder seconded. May Graduate List approved.

VI. Standing Committees

A. Nominating Committee - Lora Baldwin

1. Lora Baldwin announced that, in the election held at the end of the last meeting, Anne Szopa had received 29 vote of the 44 ballots cast and was elected to the Nominating Committee. One more election, between Cathy Ludlum-Foos and Mary Ann Morse, was necessary to complete the committee. Ballots distributed. The winner of the election was Mary Ann

Morse, who received 28 votes of the 44 ballots cast. The 1998-99 Nominating Committee will be Ed Brown, Anne Szopa, and Mary Ann Morse.

2. Faculty Board of Review - Due to recent changes made to Faculty Board of Review membership requirements, two additional tenured faculty members need to be elected to serve until December 1999. With 42 ballots cast, three faculty members receiving the highest number of votes were George Blakey, Jane Vincent, and Walter Wagor. Another election to select two members was necessary. George Blakey said he would withdraw but was reinstated as a candidate in a motion by Ron Carter, approved by faculty. Walter Wagor said that a majority vote was needed for election and asked if all three candidates would be willing to run and to serve. In the final vote for two members, a total of 42 ballots cast, George Blakey and Jane Vincent each received 28 votes, Walter Wagor received 24. The Faculty Board of Review members are T.J. Rivard, Lora Baldwin, Mike Foos, George Blakey, and Jane Vincent.
- B. Workload Committee - Sue McFadden
Discussion continued from the previous meeting on the proposed amendment to the By-Laws pertaining to the responsibilities of the Workload Committee. Changes were made in A. to read - "The Faculty Senate Workload Committee will review and make recommendations in matters regarding faculty workload, including teaching, service and professional development." As a clarification, Sue McFadden said that in checking previous documentation, it was determined that release time and reassigned time referred to the same thing. The motion to approve the addition of # 5, Responsibilities of the Workload Committee, A and B, 1, 2, 3 4, to Section VI, B, passed.
(Attached)
- C. Curriculum Committee - Cathy Ludlum Foos
 - a. A new course proposal from the Division of Natural Science and Math, Chemistry C108, brought, moved and seconded by the Committee. The class would serve as an option for non-science majors. Mary Ann Morse added it would be helpful for Secondary Education majors. Larry Englert called the question. New course proposal passed.
 - b. A proposed revision to the Computer Literacy requirement from the B.E.S.T. Division to allow CSCI A110, Introduction to Computers and Computing, to count toward computer literacy requirement and to delete COLI courses G101, G110, G120, G150 and G199, brought, moved and seconded by the Committee. These COLI course have either not been developed or have been discontinued. Additionally, this would be an initial change prior to future review of computer literacy requirements. Larry Englert called the question. Proposed revision passed.
 - c. As information items, two courses are being brought from the Master Course List: X410, Business Career Planning and Placement, 1 credit, by the B.E.S.T. Division, and, PHSL P547, Topical Seminar in Physiology, to be taught by Joan Lafuze, by the NSM Division.

- d. The Committee brought, moved and seconded, proposed revisions to the policy on Multiple Degrees. To clarify some confusion during previous discussion, the "Multiple Degrees" policy appeared in both the Faculty and Student sections, on pages X-11.1 and X-2.5. Also, the correct title in both places should be "Second Degrees". The revisions, as proposed by the Committee, would delete wording in the first paragraph to make it possible for a student who is receiving a baccalaureate degree to also receive an associate degree without additional hours, assuming all requirements for the baccalaureate degree have been met. A change in the third paragraph from "cross listed" to "joint offered" reflects common university terminology, as pointed out by IU East Registrar, Karla Telfer. In order to participate in the discussion, Walter Wagor asked President Elect, Michael Foos, to conduct the business meeting. Walter Wagor spoke against the proposed motion saying he felt it would allow students to re-package courses to receive additional degrees without additional work. He pointed out that in Business and Education a student could receive an Associate of General Studies Degree by re-packaging courses already taken for a baccalaureate without additional coursework. He said he had been on the Curriculum Committee 11 years ago when the original policy was drafted and part of the rationale then was to eliminate IU East from becoming a "diploma mill" and to provide a structure for awarding degrees. Mary Fell suggested adding "second degree" to limit the number of degrees a person could receive. Jerry Wyett asked Curriculum Committee to explain their rationale for the change. Cathy Ludlum Foos said the committee had discussions and received feedback relating to re-packaging degrees. One rationale was that students wanting to show competencies in two fields were penalized by having to do additional coursework. She added that there was probably not much to be gained by getting an Associates of General Studies if a student already had a Baccalaureate Degree. Greg Weber asked for a clarification of the term diploma mill. Walter Wagor explained it as awarding multiple degrees for the same work. Robert Hertzog felt that if a student met the requirements of the degree, they should get the degree. Randall Osborne said perception was that multiple work was done for different degrees. Cathy Ludlum Foos said a second baccalaureate degree would require additional work, as would a second associate degree. This policy applied only to the first degree. Ed Fitzgerald said advisors should advise students to get the associate degree first and then build on that for a baccalaureate degree. Peggy Branstrator pointed out that some courses are offered infrequently and it may not be possible for a student to get an associate degree prior to a baccalaureate degree. Carol Browne said that the Bloomington policy restricts students from applying for an associate degree after they have earned more than 70 hours to insure that some course planning had taken place and the degree was not just added at the end. Ed Brown noted that Criminal Justice students could go several semesters and never receive a baccalaureate degree since one is not offered in at IU East.

Mary Ann Morse called the question. The proposed revisions to the Multiple Degrees policy passed. The revision will replace the 10/96 policy.

D. Approval of Changes to Campus Learning Objectives

President Wagor said that changes to three Campus Learning Objectives, brought before the March Senate meeting, had been tabled and now asked a member of the Assessment Committee to make a motion to bring those items to the floor for a vote. Tom Osgood so moved. Seconded. Discussion.

George Blakey suggested voting on the proposals separately.

1. In the first proposal, relating to liberal arts, there were two deletions, one addition and wording changes recommended. Motion to approve wording changes passed.
2. In the second proposal, on communication, technology was added and some wording changes were recommended. Mary Fell did not think "accessing resources" was grammatically correct nor a form of communication. George Blakey appreciated the effort of the committee in broadening of the focus of communication to make it more informational, but felt perhaps it really belonged in #3, problem solving and conceptual ability. He presented substitute proposals for 2 and 3. The proposal #2 stated; "Educated persons should be able to express themselves clearly, completely, and accurately. Effective communication entails successful sharing of ideas through a variety of techniques and non verbal techniques." There was much discussion about the inclusion of the term "non verbal". Walter Wagor made a motion to amend the original proposal to delete "also" in the second line and "and accessing resources" in the third line. Randall Osborne seconded. Walter Wagor then made an amendment to the elimination of the phrase "use of information" to his amendment. Randall Osborne seconded. In view of this amendment, George Blakey withdrew his alternate proposal for #2. Amendment passed. Proposal #2, as amended, passed.
- c. Assessment Committee changes to proposal #3, problem solving and conceptual ability, and George Blakey's substitute proposal were discussed. Sue McFadden asked if computer analysis was included. Cathy Ludlum Foos moved to amend the Committee's proposal by adding the last sentence from the substitute proposal, beginning with "Effective problem solving . . .". Larry Englert called the question. Passed. The question called on the proposal. Proposal #3, as amended, passed.
George Blakey asked if all the Learning Objectives could be changed to the plural. The committee said it was working on that.
(Copy of approved changes to Campus Learning Objectives attached)

E. Budgetary Affairs - Lora Baldwin

- a. The percentage of raises for the coming year has been determined at 3.5% for the overall campus. Faculty will receive 3.58%, Professional Staff-3.32%, and Clerical/Technical Staff- 3.5%. The budget has been sent to Bloomington and will be reviewed at the May Board of Trustees meeting on May 6, 1998. It is fairly similar to the March version. Reallocations are

much the same as previously presented. Anyone who would like to have copies of the budget information should contact John Kauffman or any member of Budgetary Affairs Committee. Copies will be placed in the lounge notebooks.

- b. Some new Peer Institutions has been selected and some others were dropped. The additions were made to include institutions in states where there were Big 10 schools. There is some question about whether faculty comparison is for salary or total compensation.

VII. Academic Affairs - Diane Roberts

- A. Vice Chancellor Roberts congratulated Greg Weber who received Tenure and Promotion to Associate Professor of Computer Science. Also, Brian Alenskis received Tenure and Promotion to Associate Professor of Mechanical Engineering Technology from Purdue University.
 - New FACET members were congratulated - Jane Vincent, Vandana Rao and Kumara Jayasuriya.
 - The Vice Chancellor complemented Jo Rains and Nancy Lykins and Senior Nursing Students on the successful Health Fair.
 - Joe Blake and Anne Szopa were congratulated for their work with the Midwest Student Sociology Conference held at IU East on April 3rd and 4th.
 - The Vice Chancellor thanked the AAUP, and George Blakey, for the luncheon with Ken Gros Louis which was very successful.
 - Ashton Veramallay was congratulated on receiving the Sagamore of the Wabash Award.
 - Karen Clark has received an Indiana Public Health Association Award.
 - Congratulations were extended to the following TERA Award recipients: Marilyn Watkins, Anne Szopa, T.J. Rivard, Vandana Rao, Randall Osborne, Kumara Jayasuriya, Delores Jackson, George Avirrapattu and Paul Barton-Kriese.
- B. The Vice Chancellor announced the formation of a Task Force to review the function of the office of Academic Affairs. A report from the committee should be completed in time for next year's budget discussions. Task Force members include: George Blakey, Chair, Vandana Rao, Kelly Dempsey, Kris Dhawale, Suzi Shapiro.

IX. Old Business

None

X. New Business

- A. Ed Fitzgerald moved that next year's Nominating Committee develop an efficient procedure for elections which advances the goal of representation with majority vote. Sue McFadden seconded. Passed.
- B. Ed Fitzgerald also asked that the Faculty Affairs Committee take responsibility for updating the Academic Handbook. Passed. He also asked the Faculty Affairs Committee to determine the two-year term revisions and have that information available for the Senate.

- C. Walter Wagor called on Jerry Wyett to make a statement about committee term limits. Jerry Wyett responded that it was the intent of Faculty Affairs that for this transition year, committees, at their organization meetings, needed to decide which members were serving one year and two year terms.

XI. UFC
No Report

XII. Announcements

- A. George Blakey said that on the front page of the Eastward there was a notice that faculty should submit a list of their publications and/or scholarly works to the Chancellor and strongly encouraged faculty to do so.
- B. Joan Lafuze said her term as liaison to the Graduate Council will end after next year and asked anyone who might be interested in the position to contact her.

XIII. Adjournment

Larry Englert moved to adjourn. T.J. Rivard seconded. Meeting adjourned at 12:37 p.m.