

AGENDA
INDIANA UNIVERSITY EAST
FACULTY SENATE
August 24, 2000
Vivian Auditorium
10:45 am - 12:00 pm

- I. Call to Order - Suzi Shapiro
- II. Approval of Minutes of Faculty Senate Meeting - May 2, 2000
- III. Approval of August Graduates List (Executive Session)
- IV. President's Report - Suzi Shapiro
- V. Student Government Announcements
- VI. Faculty Committees
 - A. Nominating Committee -
 - B. AAA Committee - Sherry Rankin
 - C. Budgetary Affairs - Mary Blakefield
 - D. Curriculum Committee - Lora Baldwin
 - E. Faculty Affairs - Vandana Rao-Dev
 - F. Workload - Edwina Helton
- VII. Chancellor's Business - David Fulton
- VIII. Academic Affairs - Diane Roberts
- IX. Old Business
- X. New Business
- XI. Announcements
 - A. Matt Marshall - Graf Recreation Center
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
August 24, 2000
Vivian Auditorium Whitewater Hall
10:45 am – 12:00 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Blakefield, M.; Blakey, G.; Branstrator, P.; Carter, R.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A; Clark, Karen; Clark, Kevin; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hufford, L.; Kauffman, J.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; May, D.; Matika, J; McCarty, J.; McFadden, S.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Reynolds, S.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddinghin, M.; Shapiro, S.; Stolle, C.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Acton, K.; Brown, E.; Corder, S.; DaCosta, C.; DeSantis, K.; Fitzgerald, E.; C. Ludlum; Foos, Hufford, L.; Humphries, P.; Jayasuriya, K.; Larger, M.; Roman-Royer, J.; Stanforth, D.; Sundaram, D.S.; Thomas, T.; Weber, G.

- I. Call to Order
Senate President Suzi Shapiro called the meeting to order at 10:50 am.
- II. Approval of Minutes
Randall Osborne moved to approve the Minutes of the May 2, 2000, IU East Faculty Senate Meeting. T.J. Rivard seconded. Minutes approved.
- III. The Senate went into Executive Session to approve the Tentative August Graduate List. Discussion. Ron Carter moved to accept the August Graduate List, pending satisfactory completion of coursework. Randall Osborne seconded. Executive Session ended.
- IV. President's Report – Suzi Shapiro
 - A. President Shapiro said she has been working on the Senate Listserv and hopes to have everyone included so that it can be used for Senate business. She is also working with Lora Baldwin to get the Faculty Handbook on line so that faculty will be able to print their own copy.
 - B. The President proposed the Schedule for Senate meetings during Fall 2000, on the first Tuesdays of the month, as follows: October 3, November 7, December 5. Meeting dates approved.
 - C. President Shapiro explained that new degree proposals need to be ready for submission to the Higher Ed Commission by October 1, 2000. She encouraged Divisions to get their proposals to the Curriculum Committee immediately if they had not already done so. She proposed a Senate meeting on September 19, to review and approve new degree proposals. Lora Baldwin seconded. She added that anyone unable to attend could submit a proxy ballot. (Paul Barton-Kriese said that had been done before.)
 - D. President Shapiro said she would continue to serve on the UFC Committees.

- E. President Shapiro reported that the Trustees had replaced the TERA Award, with a new Trustee Teaching Award of \$2,500, to be awarded to the top 7% of faculty. The remaining TERA money will be placed in the FACET account. Mary Fell asked how the selections would be made for the new award. Diane Roberts said the award would only be for Tenured or Tenure track faculty. She added that Chancellors will work with faculty about setting up the process and what committee would establish criteria. Eleanor Turk said the criteria would be set locally and assessment of faculty productivity would be one criterion. Walter Wagor asked if it would be tied to the annual review. Vice Chancellor Roberts said that was not stated. Kris Dhawale asked if the award could be used for professional development. Diane Roberts said the Trustees have stated absolutely not. Joan Lafuze asked if there was any way to get money for an award for part time faculty, such as clinical or non-tenured. Chancellor Fulton said that was a good idea and he would look into it. He added that any concerns should be referred to Suzi Shapiro.
- F. The Ceremonies Committee worked over the summer to produce a document relating to the criteria for Distinguished Student, to review the evaluation of the orientation process, and to look at changes in the Honor's Day program.

VII. Chancellor's Business - David Fulton

- A. Chancellor Fulton had asked to give his report first since he would be having lunch with Senator Lugar, who was visiting Richmond for the day.
- B. The Chancellor thanked returning faculty and welcomed new faculty members.
- C. He thanked everyone who participated in the Chancellor Review process this Spring, and the Review Committee for their efforts in conducting the review. He said that the report was forwarded to President Brand and has been discussed with the Vice Chancellors. The Chancellor then spoke to the results of the Chancellor's Review and how he intends to address the areas of concern presented in that review.

One area of concern was the lack of leadership by the Chancellor in defining a meaningful plan that supports the vision for the campus.

A second area identified was his lack of leadership of the Vice Chancellors and directing their activities in relationship to the campus strategic plan. The report also cited some discord among the Vice Chancellors.

A third area of concern was that there was no clear connection between campus budget allocations and the goals for the campus. The Budgetary Affairs Committee was not included in coordinating the budget process. The Chancellor said he would work to improve resource allocation to be more in line with the campus goals.

A fourth area of concern expressed in the review was that the Chancellor should give greater attention to and support for faculty on campus – and also to promote greater diversity among the faculty.

The Chancellor said some actions have already been put in place to address these concerns. A Strategic Management Process, as suggested by President Brand and the Vice Chancellors, will move forward with another phase of strategic planning to determine a consensus of where the campus is going. This will be the vision for the future with an action agenda to provide a foundation for allocation of resources. A Strategic Plan addressing the challenges of the Community College issues in all phases of campus management will be needed. These efforts will need to show results. A Steering Committee has been established to act as a sounding board for faculty and staff. Members of the Committee include: Diane Roberts, Marilyn Watkins, Diana Stanforth, Michael Foos, Randall Osborne, Judy McCarty, Carrie Treager-Huber, Yvonne Washington, Marcy Heminger and Chris Carter. The committee has met with consultant, Michael Canic, to develop a well defined plan

for the IU East campus, with input from the entire IU East community. Chancellor Fulton said he intends to work on developing that plan but that he will need help from all areas of the campus. He added that this is a multi year plan to work on a vision and action plan for the campus. The Chancellor feels IU East is one of the best regional campuses. Eleanor Turk commented that she felt this was an exciting opportunity to combine the vision and planning in a self-study. She added that this is an important time in the life of IU East and it will be a very different place in five years.

V. Student Government
No Report

VI. Faculty Committees

A. Nominating Committee – Mary Fell

Mary Fell explained that a slate of six needed to be selected for the Faculty Board of Review election that will be held at the October Faculty Senate meeting. The list of eligible candidates was distributed. The results were announced later in the meeting – Mary Fell, Michael Foos, Joanne Rains, Vandana Rao, Neil Sabine and Eleanor Turk.

B. AAA Committee – Sherri Rankin

Sherry Rankin reported that the committee met to hear five student appeals. Three appeals were upheld, two were denied.

C. Budgetary Affairs –Mary Blakefield.

Mary Blakefield said the committee met twice during the summer to discuss goals. They also met with John Kaufman to review the budget and met to review a degree proposal.

D. Curriculum Committee – Lora Baldwin

Lora Baldwin said that the Board of Trustees decided to fund additional degree programs. Division Chairs need to forward seven copies of new degrees to her and one electronic copy to the Faculty Senate Secretary. Eleanor Turk said that the Humanities degree has been before the commission for some time and asked if it would be a good idea to go before the Legislature with new degrees. The Vice Chancellor for Academic Affairs said that the Higher Ed Commission was still holding the Humanities degree. She added that there are seven requests for new faculty for current programs and one for each new degree - B.S. in Criminal Justice, B.A. in Fine Arts, B. A. in Natural Science and Math, B.S. in Health Service with IUPUI and a Post Baccalaureate degree in Alternative Routes to Recertification in the Division of Education. In addition, there are 27 degree programs from other campuses going before the Legislature.

E. Faculty Affairs Committee – Vandana Rao-Dev.

The committee Chair reported that they had not met yet, but they will be looking at revisions to the P & T statement that reflect concerns and changes suggested by faculty two years ago. Committee members will be asking for additional input. Committee members include: Walter Wagor, Varsha Pandya, Marty Pentz, Neil Sabine, Tom, Osgood, and Michael Foos, ex officio.

F. Workload Committee – Edwina Helton

The committee will be discussing the workload evaluation of technology. Walter Wagor said that year-end committee reports should have been presented at this meeting but that they never were sent to the Senate President. Suzi Shapiro said that the reports will be on the Senate Web site and she will send a message on the Senate listserv to notify Senate members when they are available.

VIII. Academic Affairs - Diane Roberts

- A. Trustee Teaching Award
- B. The Vice Chancellor said she has to give a report to the Trustees, at the December 1st meeting, about how teaching is evaluated at IU East.
- C. There are 30 new degrees going to the Higher Ed Commission. John Kauffman has worked with the budgets for IU East degrees.
- D. The Vice Chancellor reported that P & T guidelines are being examined.
- E. The Vice Chancellor announced that Ken Gros Louis, the Vice President for Academic Affairs at Bloomington, is retiring. A Search Committee has been formed. There are no regional representatives and no academic person on the committee.
- F. The Vice Chancellor also announced that Eileen Bender, the founder of FACET, is stepping down from that position. A Search Committee will be looking for her replacement.
- G. The Vice Chancellor has been working on the inter campus transfer of credits as mandated by the Higher Ed Commission. Currently there are 23 courses that will transfer. Ron Carter asked about transfer of IVTC credits to IU East. The Vice Chancellor said 60 credits is the usual limit from Community Colleges, but that the discussions are on-going. President Brand has suggested that credit transfers be decided within the University or it will be told what will transfer.
- H. The Board of Trustees has mandated the minimums for class sizes as follows: 100-200 level classes minimum is 15; upper level classes is 12; and Masters level is 8.
- I. A new computer program, PeopleSoft, will be implemented on September 25, to track student information.

IX. Old Business
None

X. New Business
None

XI. Announcements

- A. Vice Chancellor for External Relations, Joanne Matika welcomed everyone back. She reported that the Annual Fund was a success, raising about \$276,000. There were increases in unrestricted funds and faculty development funds. The Vice Chancellor announced a new service to be provided by External Relations that will assist faculty who apply for grants. The office will prepare the University background and other standard information needed on grant applications. The IU East Homecoming will be September 21 - 23, 2000. There will be a free Lively Arts Concert on Thursday; a golf outing on Friday; and, the Chancellor's 5K Walk-Run, fireworks and dance on Saturday. Sponsors will support most of the events.
- B. Vice Chancellor for Enrollment Services, Ben Young, said their mission is to get students into the classrooms and he thanked faculty for their efforts. He added that any questions relating to Technology and GTE should be referred to Vice Chancellor Reynolds since Information Technology (IT) is now in charge of the phones. There are plans for an "IT Week" sometime in the fall to familiarize faculty and students with the services available through the Information Technology Department..
- C. Cheryl Stafford, Student Support Services, explained that her office provides services and accommodations for first generation students, low income students or students with disabilities. She encouraged anyone with questions to contact her office.

- D. Kris Dhawale said the new Research & Grant Proposal forms are available on the web.
- E. Amy Stadick, Director of the Center for Health Promotion, explained a new class that is being offered for Fall semester, E219, Weight Loss and Exercise. The class will include health screening assessment, information on health issues as well as exercise programs and opportunities in the Graf Recreation Center. Contact Amy or Matt Marshall for further information
- F. Dianne Chandler announced that on Wednesday, September 27, representatives from TIAA CREF and the University Benefits office would be on campus to share retirement information. Contact Dianne to schedule individual appointments.
- G. Eleanor Turk said she is acting as the coordinator of the Monterrey Initiative and encouraged faculty to let students know of the opportunity. Over 20 students are interested in the program and 14 are set to participate this year. This program is open to students in all majors and, she added, that the classes would be conducted in English. Laura Dennis Bay will be accompanying the group to Mexico.

XII. Adjournment

Suzi Shapiro moved to adjourn. Meeting adjourned at 12:10

**Indiana University East
Special Faculty Senate Meeting
Middlefork Hall 124
September 26, 2000 11:00 am**

Approval of New Degree Proposals

Presiding: Susan Shapiro, President of Faculty Senate

Present: Baldwin, L.; Barton-Kriese, P.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Clapp-Itnyer, A.; Clark, Kevin; Corder, S.; Dennis-Bay, L.; Fell, M.; Fitzgerald, E.; Foos, M.; Goerss, B.; Helton, E.; Henry, M.; Lemming, E.; Lemna, K.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stolle, C.; Szopa, A.; Thomas, T.; Veramallay, A.; Wagor, W.; Wilde, J.

I. Call to Order

Senate President, Susan Shapiro, called the meeting to order at 11:04 am, announcing that a quorum was present. She explained the importance of approving the four new IU East degree proposals and sending them forward to the Higher Ed Commission.

II. Curriculum Committee - Lora Baldwin

Lora Baldwin reported that the Curriculum Committee had worked very hard to bring the proposals before the Senate for approval by the deadline. She added that the Committee supports all degrees but only if they are approved with the faculty budgeted.

Bachelor of Science in Criminal Justice

Lora Baldwin said the B.S. in Criminal Justice is a four-year degree and comes moved and seconded from the Curriculum Committee. Vice Chancellor Roberts added that the degree also had to be approved by SPEA in Bloomington. Although there has not been an official vote yet they have indicated that they will support it. Walter Wagor noted in the sample curriculum that the course, G140, was listed twice. Lora Baldwin said it was just a typo and one should be G100. Walter also asked for a clarification in the budget request that there be an annual increase for the library budget. He also questioned why there was only one faculty member requested when the other degrees had requested two. He felt there should be requests for as many new faculty as we could get. Vice Chancellor Roberts said that two positions are being requested outside of the degree requests. Lora Baldwin called for a vote to approve the B.S. in Criminal Justice. Degree approved.

Bachelor of Arts in Natural Science and Math

Lara Baldwin explained that the B.A. in Natural Science and Math is a four-year program and comes moved and seconded from Curriculum Committee. Vice Chancellor Roberts explained that that in the past the Commission had not felt regional campuses could provide baccalaureate degrees in individual

subjects so this degree was presented as an "umbrella" degree from the department. Randall Osborne commented that degree has an interdisciplinary focus as well. Mary Fell asked why a science degree was a Bachelor of "Arts". It was explained that if a foreign language is included, it is an arts degree. Lora Baldwin called for a vote to approve the B.A. in Natural Science and Math. Degree approved.

Post Baccalaureate Certification In Teaching and Learning

Lora Baldwin explained that this proposal was designed for people who have a Bachelor degree in something else but would like to get teaching certification. This program would allow a person to take classes for one year and receive teaching certification. The proposal comes moved and seconded from Curriculum Committee. Walter Wagor asked why there was no curriculum in the proposal. Vice Chancellor Roberts explained that the courses will come through Curriculum Committee later. Education Chair, Marilyn Watkins, explained that the Division has received a grant to develop alternative routes to certification that will be used to plan and develop a curriculum. Lora Baldwin said there are no other programs like this on other campuses. Marilyn Watkins said the division is doing this on their own and not having the state tell what to do. Neil Sabine asked what the faculty member requested in the budget would do. Lora Baldwin said he or she would serve as coordinator and develop curriculum. The vote was called. Post Baccalaureate Certificate in Teaching and Learning passed.

Bachelor of Arts in Fine Arts

Lora Baldwin presented the Bachelor of Arts in Fine Arts Degree proposal, moved and seconded, from Curriculum Committee. She added that the focus of the degree would be in the visual arts (painting and sculpturing). Walter Wagor felt that the budget requests needed to be clarified and questioned why there was a clerical position included. It was explained that the clerical position should have been removed prior to submission of the degree. Walter asked why there were no requests for performing arts or music. Tom Thomas explained that Fine Arts imply art and sculpture; music is in a separate category. He said additional visual arts could be added. He felt this is a unique degree opportunity for the campus. Lora Baldwin called for a vote. Bachelor of Arts in Fine Arts degree passed.

III. Adjournment

Paul Barton Kriese moved to adjourn. T.J. Rivard seconded. Meeting adjourned at 11:29 am.

AGENDA
IU EAST FACULTY SENATE
OCTOBER 3, 2000
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes - Faculty Senate Retreat, August 24, 2000
Special Senate Meeting, September 26, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. AAA Committee - Sherry Rankin
Grade Policy
 - C. Budgetary Affairs - Mary Blakefield
No Report
 - D. Curriculum Committee - Lora Baldwin
Information Item
 - E. Faculty Affairs - Vandana Rao
No Report
 - F. Workload - Edwina Helton
Reassigned Time Application for Professional Development
 - G. Nominating Committee - Mary Fell
P & T Committee Election
Faculty Board of Review Election
- VI. Chancellor's Business - David Fulton
Information Items
- VII. Academic Affairs - Diane Roberts
Strategic Management
- VIII. Enrollment Services - Ben Young
Enrollment Update
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
October 3, 2000
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A; Clark, Kevin; Corder, S.; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Dooley, D.; Englert, L.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hufford, L.; Kauffman, J.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; May, D.; Matika, J; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, M.; Shapiro, S.; Stanforth, D.; Sundaram, D.S.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Acton, K.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Clark, Karen; DaCosta, C.; DeSantis, K.; Fitzgerald, E.; C. Ludlum; Foos, ; Humphries, P.; Jayasuriya, K.; Larger, M.; McCarty, J.; Rains, J.; Rivard, T.J.; Roman-Royer, J.; Stolle, C.; Thomas, T.; Turk, E.; Weber, G.

II. Call to Order

Senate President Susan Shapiro called the meeting to order at 11:04 am.

II. Approval of Minutes

President Shapiro asked for approval the Minutes of the August 24, 2000, Faculty Senate Retreat. Sharon Corder so moved. Seconded. Diana Stanforth asked that her name and Paulette Humphries' name be added to the list of attendees. Minutes approved as corrected.

III. President's Report – Susan Shapiro

G. President Shapiro thanked members of the Nursing Division for attending the Senate meeting and encouraged support for its accreditation visit.

H. Dan Dooley was introduced and welcomed. He will be working with John Kauffman during the next two months before officially assuming the duties of Business Manager.

I. Members of the Curriculum Committee and Divisions were thanked for their efforts in getting the new degree proposals together and approved in a relatively short time frame. The new degrees will enable Divisions to hire additional faculty.

J. President Shapiro also thanked the staff of the IT Division for their efforts in setting up the new computer systems, training people to use them, helping solve problems and answering all the questions.

K. The UFC Meeting will be next week. Following the meeting, President Brand will deliver his State of the University Address that was postponed due to the situation on the Bloomington campus following Bobby Knight's removal as basketball coach. UFC Committees will meet for the first time and President Shapiro reviewed IU East representatives on the various committees. Faculty Affairs and Faculty Council - Michael Foos; Education Policy Committee - Mary Ann Morse; Faculty

Compensation and Benefits - Ed Fitzgerald; Faculty Governance - Marty Pentz; Finance and Facilities - Sherri Hamilton; and Student Affairs - Randall Osborne. She added that there are currently no IU East representatives on the Technology Policy Committee, the Library Committee or the University Planning Committee. Anyone interested in serving should contact Senate President, Susan Shapiro.

- L. President Shapiro reported she had attended the Registration Wrap-Up session with Dennis Hicks to critique how the process worked this year and to give faculty input. Overall everyone felt the process went well. More information on this process is forthcoming.
- M. The Indiana Academy of Science will be on Friday, November 3, 2000. Michael Foos, Kris Dhawale and Randall Osborne will be working with them.

IV. Student Government
No Report

V. Faculty Committees

Nominating Committee - Mary Fell

Promotion & Tenure

Mary Fell asked if Nominating Committee could go first since there were two elections to be conducted. She explained that those elected to P & T could not serve on the Faculty Board of Review. Ballots were distributed for election of P & T Committee. Joanne Rains asked to be removed from the ballot. Current members are Ed Fitzgerald, Tenured faculty, and Edwina Helton, Tenure Track faculty. Two Tenured faculty, one Tenure Track faculty and one Tenured faculty as a one-year replacement to be elected. At least four divisions must be represented in the membership of the committee. Results announced later - Tenured faculty elected to two-year terms - Michael Foos and Vandana Rao. Ed Brown elected to one-year replacement term. Cheryl Stolle elected as Tenure track faculty for two-year term.

Faculty Board of Review

Mary Fell distributed ballots for the Faculty Board of Review election. She noted that the names of Michael Foos and Vandana Rao needed to be removed and replaced with Lynn Hufford and Judy McCarty. The results of the election were announced later in the meeting. Mary Fell, Joanne Rains and Neil Sabine were elected to Faculty Board of Review.

Curriculum Committee

Mary Fell said there is no requirement to replace the member of Curriculum Committee who resigned, but asked if there were any nominations from the floor to fill the one-year appointment. She explained that the committee meets Thursdays from 9:30-11:00 am. There were no nominations.

AAA Committee - Sherry Rankin

Sherry Rankin presented revision to the Grade Appeals Policy, brought moved and seconded, from the AAA Committee. The revision is for faculty to have authority to change a student grade as indicated by the underlined portion of the policy.

Current policy states that grade appeals go through the Vice Chancellor for Academic Affairs. Tom Osgood asked why the Vice Chancellor was included in the first place. Marilyn Watkins pointed out that the Vice Chancellor was a person that could be contacted for information about the grade. Larry Englert called the question. Policy changed by a voice vote.

Sherry Rankin then presented the Full Grade Replacement Policy as an information item for re-evaluation. The policy has been voted on but it has never been implemented because the technology was not available. There was much discussion about when technology might be available and alternative methods of

auditing student grades. Dr. Young said that the new PeopleSoft system might help clear up problems. Walter Wagor stated that grades needed to be on an official transcript. Walter Wagor felt the issue should be addressed as to how it would affect students moving to other campuses. Peggy Branstrator thought the policy came from other campuses and all policies were comparable. Sherry Rankin said she would look in to this further.

Budgetary Affairs - Mary Blakefield

No Report

Curriculum Committee - Lora Baldwin

Curriculum Committee has been looking at two policy proposals from HFA Division. One proposal would allow those students who score high on SAT tests to be exempt from W131. The other will create W130 as an alternative to W031. The committee will also explore implementation of a Bachelor of Science in Health Services.

The University will be looking at the intercampus transferability of courses.

Workload Committee - Edwina Helton

Edwina Helton reminded faculty that it is time to apply for reassigned time for professional development. Applications should be made before October 15, 2000.

VII. Chancellor's Business - David Fulton

D. The Chancellor extended his thanks to Faculty Senate and Curriculum Committee for their work getting the new degree proposals approved and sent forward to the Trustees and Higher Ed Commission.

E. The Chancellor used overheads (attached to these minutes) to explain the Strategic Management Process. There are three phases:

- Strategic Assessment, Committee will review documents to establish a case for change; determine the mission; and decide what we want to be.
- Strategic Planning, should be completed by the end of the year. This includes campus objectives, how we reach the objective, and individual steps to be taken.
- Strategic Implementation, should begin in about 18 months after determining what was not done well in the past and how it can be improved and how progress can be measured.

IU East will need to look at its competition in the marketplace and determine its value, its strengths and weaknesses, and how it "stacks up" relative to other post secondary education institutions. Neil Sabine wondered if IU East cooperation with IVTC and Vincennes would strengthen its standing. Dan Meyer asked if work with Ohio schools could be included.

One of the critical issues will be the level of quality of our students and concerns about admissions standards. Diane Roberts noted that the Trustees had looked at SAT test scores and, in general, Indiana students tended to score below the national levels, especially in math and verbal skills. David Fulton added that IU East does not admit students based on test scores. Joan Lafuze said she thought IU East students were high quality, adding that with the on line courses there were students from out of state and even overseas participating in classes. Sherri Hamilton asked what IU East was doing to attract home-schooled students. The Chancellor noted that there are strong home school advocates on campus, mentioning Lynnae McConaha specifically. Michael Shapiro felt that the growth of on line courses has progressed quickly and IU East needs to participate.

VIII. Enrollment Services - Ben Young

Vice Chancellor Young thanked faculty and enrollment service personnel for their teamwork in getting students registered for Fall. Using the overhead, he noted that numbers are up for headcount and also credit hours. He reported that African American student enrollment was up and cited assistance from the Office of Multicultural Affairs, Jesse Dansby and Tim Williams.

XI. Old Business
None

XII. New Business
None

XI. Announcements

- H. Dianne Chandler announced that November is the time for Open Enrollment for Benefits. She said this year there will be two health plans from which to choose. The new plan will affect Tax Saver decisions. Information packets for enrollment will be available October 23. There will be an open Enrollment meeting scheduled November 9, 2000
- I. Joanne Matika said the Faculty/Staff Kick-Off for the Annual Appeal will be October 11, from 8:00-9:00 am in the Community Room.
- J. Sheila Armstead announced that the Social Work/Continuing Studies Conference, Sexual Assault 101, would be held October 13, 2000. Marty Pentz and others will be presenters.

XII. Adjournment

Mary Folkerth moved to adjourn. Randall Osborne seconded. Meeting adjourned at 12:15 pm.

AGENDA
IU EAST FACULTY SENATE
NOVEMBER 7, 2000
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, October 3, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. AAA Committee - Sherry Rankin
Information Items
 - C. Budgetary Affairs - Mary Blakefield
Information Items
 - D. Curriculum Committee - Lora Baldwin
Items from English Department
Exemption Policy
Elective Credit for Preparatory English
Course from Master Course List
EDUC L559, Trade Books in the Elementary Classroom
 - E. Faculty Affairs - Vandana Rao
Emeritus Policy
 - F. Workload - Edwina Helton
Information Items
- VI. Chancellor's Business - David Fulton
Report
- VII. Academic Affairs - Diane Roberts
Report
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
Open Enrollment - Dianne Chandler
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
November 7, 2000
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Chandler, Dianne; Clapp-Itnyre, A; Corder, S.; Dempsey, K.; Dennis-Bay, L.; Dooley, D.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Heffron, M.; Helton, E.; Henry, M.; Kauffman, J.; Lafuze, J.; Larger, M.; Lemna, K.; Mahaffey, J.; Martin, M.L.; Matika, J; McFadden, S.; Morse, M.; Osborne, R.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Szopa, A.; Treager, C.; Veramallay, A.; Watkins, M.; Young, B.

Absent: Acton, K.; Armstead, S.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Chandler, David; Clark, Karen; Clark, Kevin; DeSantis, K.; Dhawale, K.; Englert, L.; C. Ludlum; Foos, ; Hamilton, S.; Hufford, L.; Humphries, P.; Jayasuriya, K.; Lemming, E.; May, D.; McCarty, J.; Meyer, D.; Nishihara, L.; Osgood, T.; Pandya, V.; Pentz, M.; Pomper, M.; Roman-Royer, J.; Sabine, N.; Stolle, C.; Sundaram, D.S.; Thomas, T.; Tolley, R.; Turk, E.; Wagor, W.; Weber, G.; Wilde, J.;

At 11:15am, George Blakey suggested the meeting begin although a quorum was not present. Senate President, Suzi Shapiro began her report.

III. Call to Order

Senate President Susan Shapiro called the meeting to order at 11:20 am, at which time a quorum was present.

II. Approval of Minutes

President Shapiro asked for approval the Minutes of the October 3, 2000, Faculty Senate Meeting. Ron Carter so moved. Seconded. Mike Foos asked that Mary Blakefield and Peggy Branstrator be added to the list of people who would be working with the Indiana Academy of Science on Friday, November 3, 2000. Minutes approved as corrected.

III. President's Report – Susan Shapiro

N. President Shapiro said that there was a one-page article in the Chronicle of Higher Education about the future of colleges and nine inevitable changes in college education. She commented that it was a good reminder for faculty.

O. Vice Chancellor Roberts reported that several IU East faculty and administrators attended the Enhancing Minority Achievement Conference in Kokomo on November 2 and 3. The conference was affiliated with the FACET summer program on diversity. A group from Denny's Restaurants led a workshop for staff that was excellent. The IU East group participated in an evening discussion session on transforming curriculum to have diversity as its theme. She will send an email regarding incorporating diversity into curriculum and monies that will be available. Those attending from IU East included: Marilyn Watkins Joanne Rains, Anne Szopa, Steve Reynolds, Ed Fitzgerald, James Bland, Marty Pentz, Paul Barton-Kriese, Dan Meyer, Cheryl Stolle, and Diane Roberts.

- P. President Shapiro announced that it is time to select candidates for an Honorary Degree. She asked that names of nominees be sent to her or to Chancellor Fulton. Discussion of candidates and a vote of approval will be held at the December Faculty Senate meeting.
- Q. A group of students met with the Chancellor to talk about student issues. Discussion included: Faculty running over the allotted class time; the need for more Internet classes; and, evening classes that run too long.

IV. Student Government Carey - Treager-Huber

Campus Life has instituted a new Student Leadership Group called Leaders. The seven students in this group were interviewed and selected from nominations from faculty and staff. They will represent the campus at the Board of Trustees meetings and serve as student advocates. The students attended a two day retreat to discuss campus services and multicultural. The position description and Bio information on the seven students were distributed.

V. Faculty Committees

AAA Committee - Sherry Rankin

The committee heard one student appeal and upheld the decision.

The committee is continuing its work on the grade replacement policy.

Budgetary Affairs - Mary Blakefield

Mary Blakefield said the committee needs input from faculty on the following information items.

The committee will be looking at salary floors, compression, summer salaries and adjunct salaries. They will also be looking at merit categories to determine whether to leave them at five or reduce them, possibly to three.

Mary explained the mechanism to determine the budget implications of a new program. The IU East budget office works with the division to project numbers of new and existing students who may enroll in the new program. Then Bloomington determines the amount of funds to allocate. If the actual enrollment meets or exceeds the projected enrollment, there should be no cost to the campus. Mary Blakefield thanked John Kauffman and Dan Dooley for all their help.

Curriculum – Lora Baldwin

The committee brought forth an Exemption Policy. Lora explained that new students who do well on achievement tests are given credit for W131. The student would still need six credit hours in writing courses, and some degree programs require 6 hours in writing. Ed Brown asked if the grade could be posted under distribution credits or as an elective. Edwina Helton said that might depend on the degree program, and there may be some flexibility within divisions. Lora Baldwin said the proposal came moved and seconded from the Curriculum Committee. Proposal passed. This is a second proposal for Students who test into W031. Lora added that this applies to students who test into W131. Students who test into W031 can then take W130 for 3 credits. The W001 course is intended for those students who really need remedial coursework. The W031 course may be removed from the curriculum.

Diane Roberts said there are discussions on how many remedial courses IU East will be able to offer. It is rumored to be one. She added that there will be no credit for remedial courses when the Community College system is established.

Ben Young said he supports this proposal. Edwina Helton said this policy will begin in Summer of 2001. Proposal passed.

Faculty Affairs – Vandana Rao

Vandana Rao presented a Policy on Emeritus Faculty, moved and seconded from the committee. She said Michael Foos and Walter Wagon had worked on the policy that follows the IUPUI model and added that, if approved, the policy would go in to effect in January 2001. She requested Mike Foos to present the policy. Mike Foos discussed the details of the Emeritus policy on other campuses and the specific proposal for our campus. Lora Baldwin asked if the Emeritus faculty would be eligible for insurance. Michael Foos said that the list of what can be offered does not include a statement relating to insurance. Dianne Chandler said that a retiree is entitled to insurance through the university at their own cost. Joan Lafuze asked for clarification on the statement that retirees are expected to maintain professionalism. Following some discussion on the issue of professionalism, the Policy for Emeritus Faculty was passed.

Workload Committee - Edwina Helton

Workload committee is putting together an application procedure for reassigned time for teaching projects including teaching technology courses (i.e. on course classes, distance education). The application will be similar to our current procedure for reassigned time for professional development.

VII. Chancellor's Business - David Fulton

Chancellor Fulton said that last week had been very busy and thanked everyone who participated in the various events.

- a. President Brand visited IU East on Tuesday, October 31.
- b. The Indiana Academy of Science had about 200 people on campus for its competition on Friday, November 3.
- c. The Whitewater Valley Art Show was accepting entries and the show was juried on Saturday.
- d. A Diversity Conference was held at IU Kokomo on Thursday and Friday. There was a large group attending from IU East.
- e. Several Strategic Management meetings have been scheduled. The Chancellor encouraged continued participation of faculty and staff in these sessions to develop the goals that are critical to achieve the mission, vision, and case for action of the campus.

The Chancellor reported that at the last Trustees Meeting the University Policy Committee adopted 30+ degrees from all campuses. These degree proposals will be considered in the community college initiative. He said the HFA Humanities degree would probably be included. The Chancellor said the Higher Ed Commission would have to recommend funding for the degree programs. The Trustees placed a restriction on each degree approval that funding be provided by the General Assembly before the degree is implemented. Chancellor Fulton asked for exceptions to this proviso for the Criminal Justice degree and the Post-Baccalaureate Certificate that was granted. Since the funding will eventually be resolved in the Legislature, the Chancellor felt it is important to get people in the Legislature who support IU East.

VIII. Academic Affairs – Diane Roberts

- A. Vice Chancellor Roberts said that the Academic Officers had discussed the role of Continuing Studies in the Distributive Ed. Courses, since they can offer them at lower fees than the University. A proposal will be sent to Ken Gros Louis.
- B. The Vice Chancellor reported that the base budget has funding for hardware and software, but nothing to support the incorporation of technology into courses.

She will ask for more support for faculty who want to incorporate the use of technology in classes.

IX. Enrollment Services - Ben Young

- A. Vice Chancellor Young said he is working on a position paper to assist people in Darke and Preble Counties of Ohio who want to attend IU East, but not pay out of state fees. He is looking at what might be within the scope of Indiana University to help those people.

XIII. Old Business

None

XIV. New Business

None

XI. Announcements

- K. Dianne Chandler reported that contributions to United Way were nearing last year's total. She thanked everyone who contributed and asked for support from people who had not yet made their contributions. Dianne Chandler added that Information packets for Health Benefit Enrollment have been sent. There is a new plan and some changes in prescription providers. An open Enrollment meeting is scheduled for November 9, 2000, and she encouraged everyone to attend and ask questions. The enrollment forms are due in November 21.
- L. George Blakey commented on an Indianapolis Star report in which a student at IUPUI had stated that there was no "life" on that campus. Dr. Blakey noted that IU East had "life" and listed several events: a percussion concert; a film; a faculty, student and staff performance; and, the Humanities Club had attended Civic Theater and visited with the cast following the performance.
- M. Michael Foos said that a month ago President Brand announced \$4 million for the arts, with regional campuses receiving \$100,000. He said faculty should contact Bill Schneider to suggest how that money might be distributed.
- N. Mary Fell urged people to attend the Health Care meeting and ask questions. There are some rumors that local doctors have not been contacted about being listed on the preferred provider list and she felt questions should be addressed.
- O. Joanne Rains reported that Nursing had received a positive report on their accreditation site visit and had been recommended for 8 years full accreditation. She added she is the IU East representative on the Graduate Council and will keep everyone informed.
- P. Laura Dennis-Bay reported that she and 12 students went to Monterrey Mexico earlier this semester. They will be meeting on November 16, to talk about their experiences. Anyone interested in the program or wanting more information is welcome to attend. Chancellor Fulton thanked her for her work with the Center for University Studies.

XII. Adjournment

Meeting adjourned at 12:15 pm due to lack of a quorum.

AGENDA
IU EAST FACULTY SENATE
DECEMBER 5, 2000
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, November 7, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. AAA Committee - Sherry Rankin
Waiver Requirements
 - B. Budgetary Affairs - Mary Blakefield
Information Items
 - C. Curriculum Committee - Lora Baldwin
Freshman Seminar Proposal
Courses from Master Course List
 - D. Faculty Affairs - Vandana Rao
Information Items
 - E. Workload - Edwina Helton
Information Items
- VI. Chancellor's Business - David Fulton
Biennium Budget
Legislative Forum
- VII. Academic Affairs - Diane Roberts
Sabbatical Approvals
RUGGS Award
Summer Fellowships
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
December 5, 2000
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Baldwin, L.; Barton-Kriese, P.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Carter, R.; Clapp-Itnyre, A; Corder, S.; Dennis-Bay, L.; Dhawale, K.; Dooley, D.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Humphries, P.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Matika, J; May, D.; Meyer, D.; Morse, M.; Osborne, R.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Thomas, T.; Tolley, R.; Veramallay, A.; Wagor, W.; Wilde, J.; Young, B.

Absent: Acton, K.; Armstead, S.; Bergen, M.; Blake, J.; Chandler, David; Clark, Karen; Clark, Kevin; Dempsey, K.; DeSantis, K.; Englert, L.; Fell, M.; Ludlum; Foos, C.; Hufford, L.; Jayasuriya, K.; Larger, M.; Martin, M.L.; McCarty, J.; McFadden, S.; Nishihara, L.; Osgood, T.; Pandya, V.; Roman-Royer, J.; Sundaram, D.S.; Turk, E.; Watkins, M.; Weber, G.;

IV. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:12 am.

II. Approval of Minutes

President Shapiro asked for approval the Minutes of the November 7, 2000, Faculty Senate Meeting. Randall Osborne so moved. T.J. Rivard seconded.

III. President's Report – Susan Shapiro

R. President Shapiro said she had sent a copy of the University policy on Conflict of Interest to all faculty members. The policy will be placed in the Academic Handbook.

S. UFC Items

- a. President Shapiro reported on some new university funding opportunities available through Humanities and Fine Arts Grants that President Brand had talked about at the UFC Meeting. She said the application procedure is not yet in place. However, the grants are competitive and there is no set amount for each campus. One million dollars is available each year, for four years. The grants must include Humanities and Fine Arts, but do not have to come from that Department.
- b. UFC also talked about the new Informatics Degree, which is one of the "New Economy" degrees that seems to be receiving a substantial amount of money for capital investment in advanced technology programs. There also seems to be money available for Endowed Chairs for New Economy courses from the Commission on Higher Education. Walter Wagor asked if it would be possible for IU East to ask for endowed chair money to add to the Graf Chair. Chancellor Fulton thought not, but it might be something to look at in the future.

- c. It was reported that IVTC had a 17% increase in Fall enrollment, mostly in Workforce Development courses.
- d. President Shapiro said that UFC is forming 2 new committees, one to evaluate disputes between departments on different campuses, the other to look at the review process for Chancellors. Ron Carter and Michael Foos volunteered to be on this committee. There will also be an Ad Hoc Committee to discuss issues relating to P & T where different campuses are involved. She encouraged faculty to consider serving on these committees.

IV. Enrollment Services - Dr. Benjamin Young

- A. Vice Chancellor Young said that IU East should be better able to recruit students for Spring classes since the beginning of the semester will be a week later than in previous years.
- B. The Vice Chancellor asked faculty to make an effort to get current students enrolled in Spring classes now, before the break.
- C. He asked that any student issues be referred to his office.
- D. Alisa Clapp-Itnyre asked if there was a policy that a student could not have three finals in the same day. Suzi Shapiro said there is a policy that the student can ask for a change in exam schedule.
- E. The tentative list of December Graduates was presented. Dr. Young asked if there were any corrections or changes. Hearing none he asked for approval of the list. Marty Pentz moved to approve the Tentative List of December Graduates, pending successful completion of course requirements. Lora Baldwin seconded. Tentative List of December Graduates approved.

V. Faculty Committees

AAA Committee - Sherry Rankin
No Report

Budgetary Affairs - Mary Blakefield

Mary Blakefield reported that the Budgetary Affairs Committee had looked at the Pro Forma Budget. She also said that Budgetary Affairs would be meeting with the Strategic Planning Committee. Members of the committee are trying to get faculty input from each Division concerning projected Divisional budgetary needs for the next two years.

Curriculum – Lora Baldwin

Lora Baldwin brought, moved and seconded by Curriculum Committee, a proposal to have the Freshman Seminar a 1 – 3 variable credit course. She noted that some instructors have indicated that they would like to teach other components. Walter Wagor asked if this change was for IU East or any campus. Lora said it would be for any campus. Proposal passed.

Lora Baldwin brought, as information items, three courses from the Master Course List

English L553, a Children’s Literature course to be co-listed with L 390, Children’s Literature. Walter Wagor asked for the rationale for adding another Graduate level course. Lora explained that teachers need additional courses offered for license renewal.

E119, Physical Ed course. The goal of the class is to have students develop their own physical fitness program.

Y383, American Political Ideals, to support the advanced degree in Political Science.

Walter Wagor noted that it is difficult for Faculty Senate to evaluate courses without information prior to the Senate meeting and asked that in the future the information be attached to the agenda.

Faculty Affairs – Vandana Rao

Vandana Rao reported that the committee is working on the P & T document and hope to have a draft completed by February. She encouraged faculty to contact their Divisional representative on the Committee with suggestions and/or concerns. She added that Michael Klein would visit IU East again in February or March.

Workload Committee - Edwina Helton

Edwina Helton reported that the committee had reviewed the applications for reassigned time and both were approved.

VII. Chancellor's Business - David Fulton

A. Chancellor Fulton said he wanted to make sure that everyone understood that the Strategic Management Process is a BIG DEAL and gave a power point presentation to illustrate the major points.

Case for Action:

If we fail to:

- 1.) create an environment of trust, confidence and accountability
- 2.) attract and retain students
- 3.) improve our financial viability

...then we will fail to survive.

The Mission, or goal, will be to provide high-value and relevant educational experiences.

The Vision is that IU East will be recognized as the top provider of educational experiences for the diverse communities it serves.

Strategic Planning Objectives:

- 1.) To develop effective leadership throughout IU East.
- 2.) To build a culture of confidence, trust and accountability.
- 3.) To enhance the quality and delivery of educational experiences.
- 4.) To selectively pursue new markets and services (relative to the economy of the area).
- 5.) To competitively market our strengths and successes (determined by quality, and expand our success in the community).

The Chancellor repeated that this is, indeed, a BIG DEAL, and important to the future of the campus. He encouraged everyone to attend any of the building meetings scheduled by the Strategic Management Process Steering Committee, to talk with Committee members, to share their opinions with Committee members, and to invite Committee members to attend Division meetings. He explained that these Objectives represent opinions expressed to committee members in talking and meeting with campus constituencies in the first round of open meetings. He said the next stage would be to begin work on the strategy and tactics to achieve these objectives and the implementation of the plan. He said there are three phases in this process – the assessment phase, the planning phase and the implementation phase. The Chancellor again encouraged faculty participation. Further open building meetings will be scheduled. Mary Folkerth asked how this plan fits with the campus Long Range Plan. The Chancellor said that the Long Range Plan will be replaced by this new strategic plan.

B. Biennial Budget

- C. The Chancellor said that the Trustees had approved the Biennial Budget and sent it to the Commission for Higher Education. Upon approval of the Commission, the budget will be sent to the State Budget Agency that will present it to the General Assembly for approval at its beginning session. There are some major struggles facing higher education in the state budget, including increases in salaries and supplies, cost of living, and the new Informatics program. IU East faces a deduction in funding due to enrollment declines over the past 4 years. The Curriculum Committee will look at a new economics program and a new Natural Science and Math degree to be included in the budget. Lora Baldwin asked the status of the Criminal Justice degree. The Chancellor said it is not included in the biennial budget and we are not asking for additional funding. The Commission will still be considering approval, hopefully this spring.
 - C. The Chancellor said the operating budget process for 2001-2002 will begin in January-February and a draft budget should be ready in February. Budget deliberations will include Strategic Management Process considerations and should be completed in March.
- X. Academic Affairs – Diane Roberts
- C. The Vice Chancellor extended congratulations to Kathleen Lemna on the being awarded her Doctorate Degree
 - D. Ron Carter and Joanne Rains were congratulated for receiving Sabbaticals for the year 2001.
 - E. Michael Foos, Kris Dhawale and Mary Blakefield, faculty members of the Natural Science and Math Division, were congratulated for receiving a \$12,000 RUGS Grant. Additionally, an Undergraduate grant from RUGS for \$4,000 will provide an undergraduate summer fellowship for travel and research. Summer Fellowship recipients include Alisa Clapp-Itnyre, Jerome Mahaffey, Mort Seddighin, Jerry Wilde, Markus Pomper
 - F. Walter Wagor asked who were the recipients of reassigned time mentioned in the report from the Workload Committee. Edwina Helton said they were Eleanor Turk and Gregory Weber
- XV. Old Business
None
- XVI. New Business
- A. Walter Wagor asked the status of Honorary Degree candidates. Chancellor Fulton reported that no names had been submitted.
 - B. Suzi Shapiro proposed the first Tuesday of the month for Faculty Senate meetings in the Spring Semester, (February 6, March 6, April 3, and May 1). Joan Lafuze seconded. Meeting dates approved for Spring Semester.
- XI. Announcements
- Q. Vice Chancellor Matika said the Campus Holiday Party would be Friday, December 15.
 - R. Lora Baldwin said the Library will have a Web based catalogue system. She announced that there would be orientation sessions scheduled in January.
 - S. Lora Baldwin reported that room 124 will be re-equipped with new systems that will be easier to use, and should be completed by the time of the next Senate meeting
- XII. Adjournment

Marty Pentz moved to adjourn. T.J. Rivard seconded. Senate meeting adjourned at 12:05 pm.

AGENDA
IU EAST FACULTY SENATE
FEBRUARY 6, 2001
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, December 5, 2000
- III. President's Report - Susan Shapiro
Information Items
- IV. Student Government Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Faculty Senate President
 - B. AAA Committee - Sherry Rankin
Student Appeal Report
 - C. Budgetary Affairs - Mary Blakefield
Information Items
 - D. Curriculum Committee - Lora Baldwin
Course Activation
 - Education EDUC L559 Trade Books in Education
 - EDUC L570 Topics in Reading
 - HFA ENG W500 Teaching Composition-Issues and Approaches
 - E. Faculty Affairs - Vandana Rao
Academic Handbook By Law - General Studies (E9-01)
Revision - Allocation of Faculty Authority (E10-01)
Promotion and Tenure Committee (E11-01)
 - F. Workload - Edwina Helton
Reassigned Time Form
- VI. Chancellor's Business - David Fulton
Strategic Management Update
- VII. Academic Affairs - Diane Roberts
Potential Tuition Increases
- VIII. Enrollment Services - Ben Young
Enrollment Report
- IX. Old Business
- X. New Business
Honorary Degrees
Teaching Awards
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
February 6, 2001
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Acton, K.; Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blakey, G.; Branstrator, P.; Chandler, Dianne; Clapp-Itnyre, A; Clark, Karen; Clark, Kevin; Corder, S.; Dennis-Bay, L.; Dempsey, K.; Dooley, D.; Eagles, J.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hufford, L.; Lafuze, J.; Larger, M.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; Matika, J; May, D.; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Sundaram, D.S.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.; Young, B.

Absent: Blake, J.; Blakefield, M.; Brown, E.; Carter, R.; Chandler, David; DeSantis, K.; Dhawale, K.; Englert, L.; Ludlum; Foos, C.; Humphries, P.; Jayasuriya, K.; McCarty, J.; Pentz, M.; Roman-Royer, J.; Szopa, A.; Thomas, T.; Turk, E.;

V. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.

II. Approval of Minutes

President Shapiro asked for approval of the Minutes of the December 5, 2000, Faculty Senate Meeting. Randall Osborne so moved. George Blakey seconded.

III. President's Report – Susan Shapiro

- T. President Shapiro announced that the Budget building process is underway and building meetings will be held to discuss budget items. She encouraged faculty to attend these meetings to suggest priorities and get a sense of the budget.
- B. She also encouraged faculty to write letters to area legislative representatives with questions relating to education issues. She also encouraged faculty to attend the open session with Allen Paul and Dick Bodiker at IVTC on Friday, February 9, at 1:00 pm, where Educational issues will be discussed.
- C. There will be an all University committee formed to adjudicate transfers and equivalents of courses between campuses. This committee will be comprised of two representatives from Bloomington, two from IUPIU, and two or three from regional campuses.
- D. At noon on Thursday, February 15, there will be a Faculty Potluck Lunch in the Community Room. This will be an opportunity for faculty to get together to talk and think about the issues of faculty awards, where the campus is going and what should come out of the strategic planning process.
- E. Sue McFadden announced that the Library and TLC will be having demonstrations of new equipment and the new catalog system on February 13, 14, and 15. A flyer will be out soon with further details.
- F. George Blakey asked that faculty stay for the discussion on Teaching Awards that is one of the last items on the Agenda. The President asked if was the will of the Senate to move that item forward for discussion. The Senate body agreed.

Teaching Awards - George Blakey

George Blakey said that the Board of Trustees had replaced the TERA Award with the Trustees Award that would be awarded to Tenured and Tenure-track faculty only. The Teaching Awards Committee would like to make the following recommendations

1. Maintain the three local awards, Helen Lee, Horizon and Adjunct and seek increase funding for each.
2. The Trustees Award would be a campus wide award
3. Authorize the Teaching Award Committee to be the (elected body) as the campus agent to determine procedures and criteria and to administer the selection procedure for the Trustee Award recipients.
4. Staff the Teaching Awards Committee with five faculty (a majority tenured) (It was pointed out that two members of the previous Award Committee were not faculty.)

Paul Barton Kriese moved to make #3 a voting item. Ashton Veramallay seconded.

Mary Ann Morse asked for a clarification on what was being voted. Mary Fell explained that only the committee is given responsibility, not the current members. David Fulton suggested authorizing the group for this year and in the future the Vice Chancellor for Academic Affairs and the Chancellor could work with the Senate to devise a new plan.

Paul Barton Kriese moved to authorize the Teaching Awards Committee this year as the elected body to work with the Chancellor and Vice Chancellor for Academic Affairs to develop a policy and procedures to select Trustee Award candidates.

Cheryl Stolle seconded. Motion approved.

IV. Student Leaders

Jeff Eagles attended the meeting but did not have any announcements

V. Faculty Committees

Nominating Committee - Mary Fell

Mary Fell said she has not received any responses to the Nominating Committee's call for nominations for the Faculty Senate President-Elect. The Committee had hoped to have nominations so that the election could be held at the March meeting in accordance with Senate By Laws. Mary Fell explained that the Senate President is involved with Bloomington University Faculty Council, campus policy, and receives a 50% course load reduction during their term. She encouraged faculty to talk with past Senate Presidents about the responsibilities of the office.

AAA Committee - Sherry Rankin

Sherry Rankin reported that before school started the Committee had received 10 appeals for Academic Suspension. All were passed. One appeal for Spring was denied. One grade appeal was sent back.

Budgetary Affairs - Ed Fitzgerald

Ed Fitzgerald thanked faculty for responding to the Budgetary Affairs Survey. He said the Committee's assignment is to figure out its role - and if it should serve as representative of Faculty for the campus.

The Committee is working on the Biennium Budget and asked faculty for its input.

Curriculum – Lora Baldwin

Lora Baldwin reported that, as an information item, the Committee is bringing three courses from the Master Course List to be activated:

L559 - Trade Books in Education

L570 - Topics in Reading

English W500 - Teaching Composition

There was no discussion/questions

Faculty Affairs – Vandana Rao

- a. The Committee is working on changes to the Post-tenure and dismissal policies and will bring the final drafts to the Senate as voting items.
- b. The Committee is also working on changes in the P & T Policy. She thanked the previous committee and the current P & T Committee for being so helpful in their work. Walter Wagor explained that there should be a draft document of changes to the P & T document completed in about two weeks. Open Meetings to discuss the changes will be scheduled at that time. He added that P & T policy currently appears in two different places in the Handbook. The Committee is trying to combine both into one section that will explain the process, state the criteria and outline dossier preparation. It will also address the use of Divisional P & T Committees and the changes in the structure of the P & T Committee. Walter Wagor said that the Committee had also spent time looking at documents from other campuses and will pull some of those ideas into the draft.
Neil Sabine explained that the proposed changes in the composition of the P & T Committee (E11-01) would eliminate Tenure-track faculty from serving on the committee. There would be a total of six tenured faculty on the committee, each serving 2 year terms. Each year three tenured faculty will be elected to the Committee, one of which will have rank of professor. There would be at least three academic divisions represented. There were some questions relating to having enough full professors. Walter Wagor felt that tenured faculty could take the responsibility and that it might even encourage people to go for full professor. Ed Fitzgerald asked that a statement saying that faculty on Sabbatical do not qualify to serve on P & T Committee be included. P & T Committee members will be glad to have input from faculty.
- c. Mike Foos reported that Circular E10-01, relating to the Allocation of Faculty Authority, proposes the adoption of the wording in the 1996 Indiana University Academic Handbook. This by law change will be voted on at the March Senate Meeting.
- d. Circular E9-01 is a bylaw change establishing a Standing Committee on General Studies in keeping with other regular committees and best practices around the state. Faculty would have oversight of this committee that advises students. Committee members will serve 3 year terms. Mary Fell asked if that would cause problems since most committees have two year terms. It was pointed out that at Indiana State University the first year is used for learning the job of the committee. Walter Wagor added that this committee acts like a Division, overseeing the administration and curriculum of two programs, the AGS and BGS degrees. Vice Chancellor Roberts said this is not a new committee on campus. It replaces the General Studies Advisory Committee as the elected committee of faculty. She said that General Studies produces the third highest number of graduates and we cannot afford not having a quality degree. Vandana Rao said she will forward the comments to the Faculty Affairs Committee and this will be a voting item at the March Senate Meeting.

Workload Committee - Edwina Helton

Edwina Helton presented three information items from the Committee:

- a. The Committee is completing a second survey of all faculty, within the divisions, of their workload. Workload committee members will be surveying all faculty in this follow-up study to the survey completed two years ago.
- b. The Committee is beginning to draft a policy on enrollment caps for courses taught in a creative format (i.e. distance education and technology-based courses). If you

have comments on the policy during this initial period, please contact a member of the workload committee.

- c. Applications for requests for reassigned time are available from the Committee. Deadlines are March 1 for Spring and October 15 for Fall. The policy and application are in place, the Committee wants to make people aware of the process. Applications should be submitted to the Workload Committee Chair. They will then be forwarded to the Vice Chancellor for Academic Affairs office. Questions should be directed to any Workload Committee member.

VI. Chancellor's Business - David Fulton

- A. The Chancellor thanked everyone for their efforts in raising the Spring semester enrollment 6.4%, the largest increase of all IU campuses.
- B. The Chancellor extended congratulations to the Nursing Division on the accreditation of its Associate and Baccalaureate Degrees for eight years.
- C. The Chancellor explained that education faces a long, difficult road in the General Assembly, due in part to the redistricting issue, property tax reform and lower than expected tax revenues. The State budget has seen a downturn in revenues and budgets have straight-lined. Additional funds were not added for Higher Education, but enrollment change dollars were not removed and the Chancellor felt cautiously optimistic about additional appropriations for education. He suggested writing local legislators and legislative leaders, (not on IU Letterhead) expressing concerns and needs for additional funding.

D. Operating Budget

The budget process is going on in a revised fashion. The Vice Chancellors have prepared budget requests that have been presented to executive Council. Chancellor Fulton will present his recommendation to Cabinet on February 12. However, since there is no certainty over the state appropriation or tuition revenue, budget instruction is not yet possible. Discussions will continue over the next few months and there may be a budget by June. Chancellor Fulton felt it is important to get campus input involvement with the budget priorities. He would like to link budget priorities to the Strategic Management Process. Although we do not know the costs associated with the Strategic Management Process, next year we should know better how to link between the budget and Strategic Management Process

One of the goals of the SMP is to extend our reach into Ohio. A proposal has been prepared and sent to President Brand requesting permission from the Trustees to extend in-state rates to residents of Dark and Preble Counties in Ohio. The Chancellor expressed cautious optimism that the Trustees will approve the proposal. He would also like the state to give matching funds, but that is a matter for the Higher Ed Commission. He feels things are moving ahead with Ohio issues. Joan Lafuze asked if there had been any conversations about out of state tuition on Internet graduate courses. Diane Roberts said that tuition for out of state students for Internet courses is 150% of in state rates.

12:07 pm President Shapiro moved the Senate go into Executive Session The Senate went into Executive Session to discuss candidates for Honorary Degrees. Executive Session ended 12:15 pm

12:15 pm

George Blakey, noted the time and moved to extend the Senate meeting in order to complete its business. Seconded

VII. Academic Affairs – Diane Roberts

- A. The Vice Chancellor said that the Trustees have not made any recommendations for tuition but are considering some increase options. One item being considered is a 2% increase to convert Adjunct salaries to Contract Lecturers. This change would be beginning mainly in the remedial and 100 level Math and English courses, and might be extended to include Physics, Foreign Language, and Criminal Justice classes. The Vice Chancellor has talked with Division Chairs about this change. The second recommendation might be a 1% increase for Teaching Assistants/Supplemental Instruction since Lilly Funds have been expended.
- B. IU, Purdue and the Commission for Higher Education have been trying to come up with some plan for the transfer of credits for the Community College. The Vice Chancellor said that there are negotiations about the transfer of credit from Community Colleges. Many of the 100 and 200 level courses are already accepted among state institutions. All courses on the Master Course List will be looked at for transferability, beginning with the 100 and 200 level classes and then the 300 and 400 level. Ball State will build a Master Transfer List. She added that the Associates of Arts and the Associates of Science degrees from Vincennes would transfer. She said usually Associates of Arts courses will transfer, but Associates of Science often do not.
- C. The Commission is also talking about Core 40, which is a High School program for public schools recommended by the legislature. The Vice Chancellor said that IU, Purdue and regional campuses might be required to have a certain percentage of Core 40 students in their freshman enrollment.
- D. IU East is looking at all 100 level courses on the Master Course List to see if they are transferable from any IU campus to IU East. Following that, the 400 level courses will be reviewed for transferability.

VIII. Enrollment Services - Dr. Benjamin Young

- A. Vice Chancellor Young noted that the Enrollment Report had been attached to the Senate Minutes. The 6.4% increase in headcount was the largest for all IU campuses and the 4.4% increase in credit hours was second among IU campuses. He said the one week delay in starting date for Spring semester provided students additional time to get registered. He also thanked Division Chairs and the Vice Chancellor for Academic Affairs for agreeing to push back the start time to 5:30 for evening classes. He felt the change enabled more working students to attend evening classes.

XVII. Old Business

- A. Lora Baldwin presented Bylaw changes governing the Faculty Review Board, (Circular E12-01), to be voted on at the next meeting.

XVIII. New Business

None

XI. Announcements

- a. George Blakey noted that he had taken a poll of students in his evening class and only 3 of the 32 students preferred the 5:30 starting time.
- b. Ashton Veramallay pointed out that with classes starting later, students could not take two classes in one evening.

XII. Adjournment

Marilyn Watkins moved to adjourn. Vandana Rao seconded. Senate meeting adjourned at 12:35 pm.

AGENDA
IU EAST FACULTY SENATE
March 6, 2001
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, February 6, 2001
- III. President's Report - Susan Shapiro
UFC Items
- IV. Student Leaders Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Faculty Senate President
 - B. AAA Committee - Sherry Rankin
 - C. Budgetary Affairs - Mary Blakefield
 - D. Curriculum Committee - Lora Baldwin
Course Activation from Master Course List
WOST H260 History of American Women
French 101 and Spanish 102
Institutional Degree Requirements
Waiver Form for Institutional Degree Requirements
 - E. Faculty Affairs - Vandana Rao
Discussion Items
Post Tenure Review Revisions (Circular E14-00)
Faculty Board of Review Policy Statement (Circular E15-01)
Proposed Dismissal Procedures Revisions (Circular E13-01)
Voting Items - See copies from February Meeting
General Studies Committee Proposal (Circular E9-01)
Allocation of Faculty Authority Proposal (Circular E10-01)
Promotion and Tenure By Law (Circular E11-01)
 - F. Workload - Edwina Helton
 - G. Faculty Board of Review - Lora Baldwin
Faculty Board of Review Bylaw Changes (Circular E12-01)
- VI. Chancellor's Business - David Fulton
Budget Update
- VII. Academic Affairs - Diane Roberts
- VIII. Enrollment Services - Ben Young
- IX. Old Business
- X. New Business
Calendar Committee - Proposed Academic Year Calendar

XI. Announcements

XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
March 6, 2001
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Bales, J.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Clapp-Itnyre, A; Clark, Kevin; Coble, T.; Dempsey, K.; Dennis-Bay, L.; Dooley, D.; Eagles, J.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Heffron, M.; Helton, E.; Henry, M.; Hicks, D.; Humphries, P.; Jayasuriya, K.; Lafuze, J.; Martin, M.L.; Matika, J; May, D.; McFadden, S.; Meyer, D.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Pomper, M.; Rains, J.; Rankin, S.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Shapiro, S.; Stanforth, D.; Szopa, A.; Tolley, R.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Armstead, S.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Carter, R.; Chandler, David; Clark, Karen; Corder, S.; DeSantis, K.; Dhawale, K.; Englert, L.; Hamilton, S.; Hufford, L.; Larger, M.; Lemming, E.; Lemna, K.; Ludlum Foos, C.; McCarty, J.; Mahaffey, J.; Morse, M.; Powell, M.; Roman-Royer, J.; Seddighin, M.; Stolle, C.; Sundaram, D.S.; Thomas, T.; Weber, G.;

VI. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.

II. Approval of Minutes

President Shapiro asked for approval of the Minutes of the February 6, 2001, Faculty Senate Meeting. T.J. Rivard so moved. Mary Fell seconded.

III. President's Report – Susan Shapiro

U. Items from UFC

- President Shapiro reported that the February UFC Meeting was dedicated to the draft document of the Irv Boschman Report that proposes plans for a "Virtual University" and the Distributed Education System. These plans will become an important part of future course offerings for the entire IU system. The report also proposes broadening the faculty reward system. (More information is available at http://www.indiana.edu/~iude/de_plan/index.html.)
- Suzi Shapiro said she would send faculty the UFC Document, U6-2001, relating to academic appointment revisions. There are some changes in wording relating to adjuncts, visiting and acting faculty.
- UFC approved honorary degrees.
- There was a Memorial for Michael Doan who died in January.

- B. Suzi Shapiro said a proposal has been sent to President Brand asking that IU East be able to charge in state rates to students living in Preble and Darke Counties of Ohio. The Trustees have discussed this proposal but are concerned about setting a precedence in other counties. Suzi Shapiro added that AAC would like to send a resolution to the President on in state rates for Darke and Preble Counties. Rob Tolley suggested also considering students from Butler County. Chancellor Fulton explained that Darke and Preble Counties were selected since they are contiguous with Wayne County. Eleanor Turk asked how such fees were handled at IU Southeast and Northwest. The Chancellor said that IU Southeast has a reciprocal

agreement with Kentucky and South Bend will accept Jr. College transfers at in state rates. Randall Osborne moved to approve sending the AAC resolution to President Brand. Joanne Rains seconded. The resolution will be forwarded to President Brand.

- IV. Student Leaders - Josh Bales, Jeff Eagles, Tiffany Coble
- A. Josh Bales explained that the Student Leaders have gone through extensive training to know where things are and procedures to follow so that they can serve as a resource for students and answer their questions. He said there are seven Student Leaders: Josh Bales, Jeff Eagles, Tiffany Coble, Katie Baldwin, Joy Sery, Michelle Borden, and Aaron Austin.
 - B. Tiffany Coble said Campus Life had conducted a survey to find out what students liked about IU East and what they would change. The survey showed that students liked the instructors, small classes and the support system at IU East. The survey also indicated students would like more parking, more food options and more course offerings. Students would also like to have a sidewalk from the Whitewater parking lot to Springwood Hall. Tiffany said the survey results have been shared with Chancellor Fulton and Vice Chancellor Roberts.
 - C. On behalf of the Outstanding Teaching Award Committee, Jeff Eagles and Tiffany Coble asked Faculty Senate members if ballots could be passed out in classes so students could participate in the selection. Faculty agreed.
- V. Faculty Committees
- Nominating Committee - Mary Fell
- A. Mary Fell said that, according to procedures, March is the month for faculty to fill out committee service preference forms. She asked if anyone had a blank form to copy so she can distribute it to faculty.
 - B. Mary Fell said that Kumara Jayasuriya had been nominated to fill the vacancy on the Faculty Affairs Committee and called for a vote. Faculty voted unanimously in favor of his nomination. He will serve on the committee for the rest of the year.
 - C. Mary Fell reported that Suzi Shapiro had been nominated for Faculty Senate President for the year 2001-2002. Call for a vote. Suzi Shapiro was unanimously elected. Mary Fell asked faculty to start thinking about a Senate President candidate for the following year.

AAA Committee - Sherry Rankin
No Report

Budgetary Affairs - Mary Blakefield
The committee is looking at budget priorities. Division Chairs and Committee Representatives have copies of the budget and the Chancellor's Office will send copies to all faculty. Ed Fitzgerald asked faculty members to give their input to the committee.

Curriculum – Lora Baldwin

- A. Lora Baldwin said Curriculum Committee is bringing forth the following courses from the Master Course List.

WOST H260 History of American Women to be used toward Women and Gender Studies Minor and Associate Degree Concentration

French 101 and 102 and Spanish 102 - These 3 credit courses replace the current 4 credit courses that require use of a language lab, since IU East does not have a lab.

- B. The Draft Proposal for Revisions to the Institutional Program Requirements that was attached to the Minutes was reviewed. Peggy Branstrator said that she had checked the **current** Institutional Program Requirements and found that ~~in some instances only one course in the major field was required and in others there were no residency requirements~~ **IU East residency requirement is only one course in the major.** The Committee felt that there should be a minimum number of hours completed at IU East so that ~~a student would not transfer a lot of credits and take few courses at IU East and then graduate~~ **we could adequately assess learning objectives.**) Walter Wagor asked how courses taken at other IU campuses were handled. He also asked how the competency level for Math classes was determined. Peggy Branstrator said the Curriculum Committee would like to vote on the revisions at the next meeting and encouraged faculty to talk with any member of the committee about the proposal. Curriculum Committee members include: Lora Baldwin, Peggy Branstrator, Joe Blake, Alisa Clapp-Itnyre, Mary Ann Morse, Vandana Rao, and T.J. Rivard. Peggy added that the Committee had tried to emphasize skills levels. Randall Osborne suggested requiring 100 level courses. Lora Baldwin said the committee worked with AAA to create a form to test out of a class or deviate from institution requirements.

Faculty Affairs – Vandana Rao

Voting Items

- A. The first voting item, E09-01, a bylaw change establishing a General Studies Committee. Mary Fell expressed concerns about the additional workload for faculty created by another standing committee. Vandana explained that 9 members were a maximum, the committee could work with fewer than 9. Secondly, the General studies standing committee was only replacing a committee that already existed. The idea was to create a committee for General Studies that would function as a Division and take responsibility for the curriculum. Eleanor Turk commented that General Studies was the 3rd largest degree and had no voice. T.J. Rivard had no qualms about having a standing committee, but suggested a committee of 4 or 5, instead of increasing committee service. Joan Lafuze had questions about a degree program as a Senate Committee and thought a separate department should be created. Diane Roberts said the program had been operating without faculty oversight and felt a lot of things could be done electronically to save faculty time. Mary Fell proposed that membership numbers and terms of service be changed to reflect current committee practice. Eleanor Turk seconded.
Proposal approved. Vote on the proposal, as revised; approved.
- B. The second voting item, the Allocation of Faculty Authority Proposal (Circular E10-01) from UFC to adopt wording from the IU Academic handbook, was presented for a vote. **Passed**
- C. The third voting item, proposed changes to the P & T Committee to eliminate Tenure-track faculty from serving on the committee (Circular E11-01) was presented for a vote. It was noted that the changes allow for additional members to be added to the committee if necessary. **Proposal passed**

Discussion Items

- A. Post Tenure Review Revisions (Circular E14-00). Changes requested from the Board of Trustees that include re-wording to state IU East procedures.
- B. Faculty Board of Review Policy Statement (Circular E15-01) adding a phrase from the IUPUI policy statement.
- C. Proposed Dismissal Procedures Revisions (Circular E13-01) adapted for IU East from the IUPUI handbook, protects the faculty and university with a listing of items not to be used for dismissal and changes some levels of responsibility to the Division and the Vice Chancellor. There are two items for dismissal - professional incompetence and allegations of misconduct.

Workload Committee - Edwina Helton

Edwina reported, as an information item, that the committee is putting together the information from the survey. She reminded faculty to return the surveys.

Faculty Board of Review - Lora Baldwin

A. Faculty Board of Review Bylaw Changes - T.J. Rivard

T.J. Rivard explained that the reasons for the changes are to clarify that it is the responsibility of the Board to call hearings on complaints, to address procedural and privacy issues, and clarify who can be involved in a case. Walter Wagor noted that this would be a voting item at the next Senate meeting.

VI. Chancellor's Business - David Fulton

A. Chancellor Fulton recognized the Division of Education for receiving full NCATE accreditation.

B. The Chancellor thanked Faculty Senate for its resolution relating to in state fees for students in Dark and Preble Counties in Ohio.

C. The Chancellor reported the budget is moving along. It is out of the House and has been sent to the Senate. The Governor has recommended support of the document. The House voted to fund the Informatics Degree at half the level requested, regional campuses will receive money in the second budget year and the capital side of the budget is strong. The President of the Trustees feels good about this budget and hopes to get Senate approval at the levels approved by the House.

D. The SMP program is coming to the end of the first phase and will meet next week with the consultant to determine the final document. During the second phase, which will begin immediately, the campus will begin working on implementing the tactics. The whole issue of availability of classes, which was identified by the consultant and verified by the recent student survey, will be front and center.

VII. Academic Affairs – Diane Roberts

The Vice Chancellor ceded the floor to Dennis Hicks and the Calendar Committee. Dennis Hicks said that discussion on having the Summer 10 week session begin at the same time as Summer I had begun in 1992. He displayed the proposed 3-year calendar options on the screen and explained the rationale for changes. The proposed Summer changes, starting in 2003, make no changes to Summer I 6-week schedule. Summer II 10-week courses would start at the same time as Summer I, but ending in July. Summer II 6-week courses would begin after Summer I and end in August. This would allow for 3 different final exam dates. It would also eliminate the confusion of people missing the start of Summer II classes during the Summer I session. It was pointed out that High School Students would not be out of school in time to begin classes during Summer I. Mike Foos commented that faculty pay would come out of one fiscal year, either Sum. I or Sum. II, and not overlap both. There were questions about how many courses could be offered. It was suggested to try it for one year and get data on enrollment. Tom Osgood added that Senate could vote on a 3-year calendar and then revise it in the second year if necessary. Dennis Hicks asked if the vote could be taken at the next meeting and Senate members agreed. Dennis urged faculty to contact either Lora Baldwin or himself with any questions they might have regarding the changes.

VIII. Enrollment Services - Dr. Benjamin Young

No Report

XIX. Old Business

None

XX. New Business
None

XI. Announcements
None

XII. Adjournment
Randall Osborne moved to adjourn. Mary Fell seconded.
Senate meeting adjourned at 12:30 pm.

AGENDA
IU EAST FACULTY SENATE
April 3, 2001
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, March 6, 2001
- III. President's Report - Susan Shapiro
UFC Items
- IV. Student Leaders Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Nominations for Standing Committees
 - B. AAA Committee - Sherry Rankin
No Report
 - C. Budgetary Affairs - Mary Blakefield
Budget update
 - D. Curriculum Committee - Lora Baldwin
VOTE - Institutional Program Requirements
(Circular E16-01 Revised)
 - E. Faculty Affairs - Vandana Rao
Discussion Items
 - 1) Issue of quorum for Senate(Circular E19-01)
 - 2) Faculty Affairs Committee (Circular E20-01)
 - 3) Senate Standing Committee Constitutional changes (Circular E21-01)VOTE - See copies from March Meeting
 - 1) Post Tenure Review Revisions (Circular E14-00)
 - 2) Proposed Dismissal Procedures Revisions (Circular E13-01)
 - F. Workload - Edwina Helton
Information Items
 - G. Faculty Board of Review - Lora Baldwin
VOTE - See copies from March Meeting
Faculty Board of Review Bylaw Changes (Circular E12-01)
- VI. Chancellor's Business - David Fulton
- VII. Academic Affairs - Diane Roberts
- VIII. Enrollment Services - Ben Young
- IX. Old Business
- X. New Business
 - VOTE - See copies from March Meeting
 - Calendar Committee - Proposed Academic Year Calendar
- XI. Announcements

XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
April 3, 2001
Middlefork Hall Room 124
11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Acton, K.; Armstead, S.; Baldwin, L.; Barton-Kriese, P.; Bergen, M.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Chandler, David; Clapp-Itnyre, A; Coble, T.; Dennis-Bay, L.; Dhawale, K.; Eagles, J.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Henry, M.; Hicks, D.; Hufford, L.; Jayasuriya, K.; Lafuze, J.; Lemming, E.; Lemna, K.; Mahaffey, J.; Martin, M.L.; May, D.; Meyer, D.; Morse, M.; Osborne, R.; Osgood, T.; Pentz, M.; Pomper, M.; Rains, J.; Rao, V.; Rivard, T.J.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Blake, J.; Carter, R.; Clark, Karen; Clark, Kevin; Corder, S.; Dempsey, K.; DeSantis, K.; Englert, L.; Fitzgerald, E.; Humphries, P.; Larger, M.; Ludlum Foos, C.; McCarty, J.; McFadden, S.; Nishihara, L.; Powell, M.; Roman-Royer, J.; Rankin, S.; Sundaram, D.S.; Thomas, T.; Tolley, R.; Weber, G.;

VII. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.

II. Approval of Minutes

President Shapiro asked for approval of the Minutes of the March 6, 2001, Faculty Senate Meeting. Randall Osborne so moved. Vandana Rao seconded. Peggy Branstrator noted some changes in V., Curriculum Committee, B., Revisions to Institutional Program Requirements. (B.The Draft Proposal for Revisions to the Institutional Program Requirements that was attached to the Minutes was reviewed. Peggy Branstrator said that she had checked the **current** Institutional Program Requirements and found that ~~in some instances only one course in the major field was required and in others there were no residency requirements~~ **IU East residency requirement is only one course in the major.** The Committee felt that there should be a minimum number of hours completed at IU East so that ~~a student would not transfer a lot of credits and take few courses at IU East and then graduate we~~ **could adequately assess learning objectives.**)

III. President's Report – Susan Shapiro

V. Graduation

- President Shapiro passed out a sheet for faculty to sign if they were planning to attend the Graduation ceremony on May 11. She encouraged faculty to attend since it will be the first graduation that a Professor will be "turned into" an Emeritus Professor. Also, the IU East candidate for an IU Honorary Degree was approved by UFC and will be forwarded to the Board of Trustees for final approval.
- There will be a Senior Shindig on Thursday, May 10, after Commencement rehearsal, sponsored by the IUE Bookstore, Campus Life, and the Alumni Association. The party will be on the roof of the parking garage. Students are free, faculty will be charged \$5.

- Auditions for a student commencement speaker will be held Friday, April 13. Any student with a minimum GPA of 3.0 who is a December 2000, May, June or August degree graduate is eligible. Applications may be picked up in Campus Life, Switchboard or Alumni Association.
 - There was discussion of a policy regarding who is eligible to go through the graduation ceremony. Diplomas are handed out to certified graduates, including the preceding December graduates. Summer graduates can participate in the ceremony but receive a blank diploma. Upon completion of coursework the student will receive the diploma.
- B. UFC Items
- A P & T Document that allows for Lecturers and Senior Lecturers was voted on. Suzi Shapiro encouraged faculty to look at the document.
 - A committee is being formed to look at how Distinguished Professors are selected. The current selection committee consists of Nursing, Medical and Dental faculty and most Distinguished Professors selected are from the Nursing, Dental and Medical Schools. There are no Distinguished Professors on any of the regional campuses. The UFC Agenda Committee will meet prior to the next meeting to discuss the situation and make their recommendation.
 - Suzi Shapiro read a letter from President Brand in response to the IU East Faculty Resolution to extend in-state fees to students from Preble and Darke Counties in Ohio. The President thanked the IU East Faculty Senate for its proposal and indicated his support.
 - Dan Ragan sent a memo about the annual meeting of faculty leaders on Higher Education on April 25. IU East is entitled to send three representatives and Suzi Shapiro asked faculty to let her know if they would like to attend. She said that she would be attending as well as Eleanor Turk, Walter Wagor, and Kris Dhawale.

IV. Student Leaders - Jeff Eagles, Tiffany Coble

- A. Tiffany Coble said this is Unity Week. Several events have been scheduled including Poetry Reading, a Community Outreach Day (Thursday) and a Habitat for Humanity Volunteer Day (Friday). The events are co sponsored through Campus Life and the Volunteer Action Center.
- B. The Student Recognition Dinner will be held on Friday, April 27, at Ramada Inn.
- C. Alyssa Clapp-Itnyre added that the Humanities Club would be having a book sale in Whitewater Lobby on Tuesday and Wednesday.

V. Faculty Committees

Nominating Committee - Mary Fell

- A. Mary Fell thanked faculty for responding to her request for Nominating Committee nominations. Ballots were distributed and faculty were asked to select four names to be on the slate. The Nominating Committee election will be held at the May meeting.
- B. Mary Fell said that an election would be held today to elect a representative to UFC. She added that Michael Foos, the current representative, has indicated that he would be willing to serve. She asked if there were any other nominations from the floor. Kris Dhawale moved the nomination be closed. Tom Osgood seconded. Michael Foos re-elected as UFC Representative.
- C. Mary Fell said the election of other Standing Committees would be conducted at the May meeting, based on faculty preference.
- D. Selection for the P & T Committee will be conducted at the May meeting in compliance with the new rules.

AAA Committee - Sherry Rankin
No Report

Budgetary Affairs - Mary Blakefield

Mary Blakefield noted that a Budget Priority List was attached with the Senate Minutes. She said the committee has talked with the Chancellor. The latest update on the Budget is that the House has approved a Budget and the Senate has approved a budget. If approved by the Trustees, the House Budget would show a \$50,000 deficit and the Senate budget would show a \$271,000 deficit. Both include a 3% salary increase. The committee will discuss the budget priority list and then send it on to the Chancellor.

The Chancellor added that part of the revenue relies on tuition and the Trustees have not yet made a decision on a tuition increase. He is hopeful that the budget is determined by the end of April.

Curriculum – Lora Baldwin

A There was discussion about revisions to the Institutional Program Requirements. One revision (#2) included a degree related intensive writing course as an option to the writing requirement. Another revision (#10) includes that students demonstrate mathematical competence by completing a 3 credit hour, 100 level math course. . Dan Meyer offered a clarification that the exemption for high math ACT, SAT or AP or placement scores is determined by each division. Eleanor Turk asked if Math courses required of Nursing and Education students would meet the requirement in other areas. Diane Roberts said that Nursing students who take A110 would have to take an additional math course if they transferred to another program. Walter Wagor said the Institutional Program Requirements were the final components of the Writing Across the Curriculum requirements for graduation. Peggy Branstrator felt that requirements were courses completed early in the program. The Institutional Program Requirements are the cumulative requirements for a Baccalaureate Degree, but not for the Associate Degree. It was noted that, in #5, the minimum credit hours for Associates and Bachelor's was stated but the total credits required was not. There was an Amendment suggested for #2 - for a Baccalaureate Degree all students must complete a culminating writing experience in their major. Walter Wagor moved to accept the Revised Institutional Program Requirement for Degree Programs. Randall Osborne seconded. Revision approved.

B. The HFA Division brought forth, as an information item, a proposal to cross list L391, Literature for Young Adults with a graduate course, L553, Studies in Literature.

C. As an information item, the HFA Division has approved a name change for the Department of "Speech Communication" to the Department of "Communication Studies."

Walter Wagor asked about bringing in a graduate level course without any kind of approval and added that he found out at the NCA meeting in Chicago over the weekend that, based on the NCA Handbook of Accreditation, IU East should not be offering more than 5 graduate courses. Kris Dhawale asked about a student who needed a graduate level course as an independent study. Diane Roberts said, legitimately, since we do not offer graduate degrees we should not be offering graduate courses. She suggested we ought to form some type of graduate council on campus to look at these cases, and the need to have faculty governance and oversight of such courses. Michael Foos asked that Curriculum Committee look

into this. Joan Lafuze suggested that the Graduate faculty consider the issue and look to the university for guidance and/or meet with the Curriculum Committee. Joann Rains expressed her willingness to facilitate a meeting. Dennis Hicks said he had made a quick count and there were 8 graduate level courses offered in the Fall 2001 schedule. George Blakey suggested not moving forward with a doctoral program for a while.

- D. Lora Baldwin said the Curriculum Committee would be working on implementing and redefining the computer literacy requirements. They will hold open meetings and she asked faculty to let her know their thoughts and opinions.

Faculty Affairs – Vandana Rao

Voting Items

- A. Post Tenure Review (Circular E14-00).
The Revised Post Tenure Review Policy was reviewed by Walter Wagor. One addition clarified that dismissal policies are separate from post tenure review policies. There were two revisions to amendments in the by laws; one revision was a correction to a section reference and the other confines authority for decisions to the IU East campus. The revised Post Tenure Review Policy passed.
- B. Proposed Dismissal Procedures Revisions (Circular E13-01)
Mike Foos explained that this document was designed to fit with the Post Tenure Review Policy that was passed in November 1999. Both policies were taken from IUPUI policies and modified to define the procedures to be followed on the IU East campus. Call for a vote. Dismissal procedures Revisions approved.

Discussion Items - To be voted on at the May 1 meeting

- A. Circular E19-01 Quorum for Senate
Marty Pentz noted some brief changes in the current quorum policy. The change designates a 2/3 vote of Senate members attending the meeting needed for approval of Constitutional Amendments. Tom Osgood asked how proxy votes would be handled and added that he likes the change.
- B. Circular E20-01 Faculty Affairs Committee
The proposed changes will remove the designated number for membership for the committee and include more involvement with P & T issues, not just academic affairs.
- C. Circular E21-01 Senate Standing Committee Constitutional changes
The changes are "bookkeeping" attempts to get all Senate committee descriptions, responsibilities and material placed in the By Laws Section of the Constitution. Currently, committee descriptions are located in different places in the Constitution. Copies of the complete document will be placed in building lounges for faculty review.
- D. Vandana Rao informed the faculty that the P&T policy would be a voting item at the May senate meeting. A new draft with changes based on feedback received would be sent by e-mail to all faculty possibly within the week. Faculty were encouraged to read and respond to the draft through e-mail and discussions.

Workload Committee - Edwina Helton

Edwina Helton announced that the Workload Committee had awarded Mary Fell reassigned time for Spring 2002 semester.

Faculty Board of Review - Lora Baldwin

- A. Faculty Board of Review Bylaw Changes - T.J. Rivard asked for approval of the changes in the bylaws of the Faculty Board of Review that were presented for

discussion at the March 6, 2001 Senate meeting. Walter Wagor noted that not all changes from "administrators" to "parties" had been made to those revised copies of Circular E12-01. T.J. Rivard said he was aware and would make the changes to the final document. Faculty Board of Review bylaw changes passed.

VI. Chancellor's Business - David Fulton

- A. The Chancellor reported that the Ohio Initiative had been discussed by the Trustees and they had some questions about the Budget. He added that President Brand is supportive of the initiative. The Chancellor said he expects it to pass.
- B. The Chancellor said there would be discussion between Reid Hospital and IVTC as the Hospital prepares to move to its new site near the campus. Discussions will include the possibility of combining resources resulting in some aspects of a common campus including IVTC, IU East and the Hospital. (e.g. Common signs) IU East is considering the expansion of its Nursing program. The Childcare Center may have to be enlarged to serve all three centers. The Chancellor said that a total of approximately 6,000 employees and students could be served by programs offered through this collaboration.
- C. The second phase of a Chamber of Commerce survey of higher education development projects and needs of the economy, funded by the Economic Development Corporation, should be completed by the end of the summer.
- D. The Chancellor said that Eleanor Turk had asked him to announce there are curricular grants for international studies and encouraged faculty to apply.

President Shapiro noted that it was past the scheduled meeting time and asked for a motion to extend the meeting to complete the Agenda. Vandana Rao so moved. Seconded. Meeting extended.

VII. Academic Affairs – Diane Roberts

Vice Chancellor Roberts announced that, after three and a half years of delays, the Bachelor of Arts in Humanities had been approved. She thanked everyone who had worked on getting the changes through.

VIII. Enrollment Services - Dr. Benjamin Young

Dr. Young deferred his report in order to complete the vote on the proposed Academic Calendar.

XXI. Old Business

None

XXII. New Business

Calendar Committee - Proposed Academic Year Calendar.

Dennis Hicks used the overhead to display the proposed calendar. He reviewed that there were no changes to the dates for the Summer Schedule(1a). In 2a the change to the Summer II, 10 week session, would move the start date to the same time as Summer I and end in Summer II(2a). He noted some pros and cons for the change. The cons included: Nursing students would be unable to take the Nursing biology class due to overlap of the classes; Summer I and II bills would be mailed at the same time and due at the same time; the earlier start would not allow students from other campuses to attend, nor could high school students attend to get early college courses, and public school teachers seeking re-certification credits; some adjuncts might not be available. The pro for the change would be to eliminate the confusion of three different starting sessions for classes. Dennis Hicks suggested leaving the calendar the same but re-naming

the sessions to more easily identify them. Susan Shapiro called for a vote on the calendar. The vote to approve the current calendar for the next three years was approved. Walter Wagor asked if there was a quorum present for the vote. The President said, yes.

XI. Announcements

None

XII. Adjournment

By consensus, Senate meeting adjourned at 12:37 pm.

Following adjournment it was determined that there was not, in fact, a quorum at the time of the vote on the calendar, so the calendar would be re-voted at the beginning of the May meeting.

AGENDA
IU EAST FACULTY SENATE
May 1, 2001
MIDDLEFORK HALL Room 124
11:00 am - 12:15 pm

- I. Call to Order - Susan Shapiro
- II. Approval of Minutes of Faculty Senate Meeting, April 3, 2001
- III. President's Report - Susan Shapiro
UFC Information
- IV. Student Leaders Announcements
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Elections
 - B. AAA Committee - Sherry Rankin
 - C. Budgetary Affairs - Mary Blakefield
Budgetary Affairs Committee Description
 - E. Curriculum Committee - Lora Baldwin
New Degrees
 - Associate in Nursing
 - Associate in Early Childhood Education
 - Certificate in Latino Studies (Circular E26-01)
 - Certificate in American Ethnic and Minority Studies - HFA
(Circular E24-01)New Classes from the Master Course List - See next page
 - a. E135 Golf, E151 Yoga, E190 Yoga I
 - b. Education - also with Post Baccalaureate Certificate in Teaching and Learning Information
 - c. Latino Studies - also with Certificate Information
 - d. Nursing - also with Associate Degree InformationExemption Policy for Institutional Mathematics (Circular E23-01)
Graduate Courses - Joanne Rains
 - E. Faculty Affairs - Vandana Rao
Voting Items - See copies from April Meeting
 - 1) Issue of quorum for Senate (Circular E19-01)
 - 2) Faculty Affairs Committee (Circular E20-01)
 - 3) Senate Standing Committee Constitutional Changes
(Circular E21-01)
 - 4) P & T Policy Draft (Circular E22-01)
 - F. Workload - Edwina Helton
Reassigned Time Report
- VI. Chancellor's Business - David Fulton
Report
- VII. Academic Affairs - Diane Roberts
Information Items
- VIII. Enrollment Services - Ben Young

VOTE: Tentative May Graduate List

- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

May 1, 2001

Middlefork Hall Room 124

11:00 am – 12:15 pm

Presiding: Susan J. Shapiro, President of Faculty Senate

Present: Acton, K.; Baldwin, L.; Blakefield, M.; Blakey, G.; Branstrator, P.; Brown, E.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A.; Clark, Karen; Clark, Kevin; Dempsey, K.; Dennis-Bay, L.; Dhawale, K.; Dooley, D., Englert, L.; Fell, M.; Foos, M.; Fulton, D.; Goerss, B.; Hamilton, S.; Heffron, M.; Helton, E.; Hicks, D.; Humphries, P.; Jayasuriya, K.; Larger, M.; Lemming, E.; Lemna, K.; Martin, M.L.; Matika, J.; May, D.; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osborne, R.; Osgood, T.; Pentz, M.; Pomper, M.; Powell, M.; Rains, J.; Rankin, S.; Rao, V.; Roberts, D.; Sabine, N.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Young, B.

Absent: Armstead, S.; Barton-Kriese, P.; Bergen, M.; Blake, J.; Carter, R.; Corder, S.; DeSantis, K.; Fitzgerald, E.; Henry, M.; Hufford, L.; Folkerth, M.; Lafuze, J.; Ludlum Foos, C.; Mahaffey, J.; McCarty, J.; Rivard, T.J.; Roman-Royer, J.; Sundaram, D.S.; Thomas, T.; Turk, E.; Weber, G.;

VIII. Call to Order

Senate President Susan Shapiro called the Faculty Senate Meeting to order at 11:10am.

II. Approval of Minutes

Minutes approved by consensus

III. Student Leaders -

A. The Student Leaders presented the Student Choice Award for Teacher of the Year to Dr. George Blakey. The Runner-Up Award was presented to Dr. Randall Osborne.

IV. President's Report – Susan Shapiro

A. The President reported that there was not a quorum present at the April meeting when the vote was taken on the Proposed 2002-05 Academic Year Calendar, and another vote was necessary. She explained that the vote was on keeping the status quo, and no changes were to be made in beginning date for Summer II, 10-week session. Passed.

B. The President said that a group of IU East Graduate faculty, Paul Barton-Kriese, Betty Goerss, Randall Osborne, Joanne Rains, have been discussing the creation of a Graduate Faculty Committee. The committee could determine what faculty might want to do and check with Bloomington on application procedures.

C. Suzi Shapiro reported that UFC had discussed the Distinguished Faculty Awards and reviewed the selection process. Currently, all Distinguished Faculty are from the Bloomington and IUPUI campuses. The UFC Agenda Committee forwarded its recommendation that the selection committee not be anonymous and that the process of information distribution be improved. Suzi said she has copies of the process and would share the information.

- D. Suzi Shapiro reported that Trustee Ray Richardson had voiced some concerns about the IU East dismissal policy. He felt there should not be a delay before dismissing a faculty member for cause. He also noted that both Bloomington and IUPUI have already gotten approval from the Board of Trustees for their dismissal policies. IU East policy should not require approval of Trustees as it is essentially the same as that of IUPUI. Trustee Richardson suggested starting from scratch on a new policy for all campuses that would be drafted by the University Council in Bloomington. Faculty concerns about governance issues were expressed. One faculty member suggested that the term Trustee refers to “trust” and that campuses should be trusted to create policies as instructed by the Board and that the Board should be trusted to stand by the decisions that it's members make.
- E. The Inter Campus transfer of credits will be a reality for Indiana and IU East will have to do the best it can to deal with it. For the next step, a set of objectives and a description for each course will be developed. Courses that do not match the description would need to be renumbered. The goal is to complete this process during the next year.
- F. A Bloomington committee is looking into allegations of sweatshop labor policies being used to produce clothing and other items with university logos.
- G. The University Affirmative Action Committee will meet with the Commission on Higher Education in Indianapolis on May 2, to look at faculty and student minorities. Eleanor Turk, Michael Foos, and Kris Dhawale will attend from IU East.
- H. Faculty P & T Committee - Michael Foos
Michael Foos reported that the Committee heard 5 cases for Promotion and Tenure. He announced that Mary Blakefield, Sue McFadden and Lavern Nishihara received Promotion to Associate Professor and Tenure, and that Walter Wagor and Marilyn Watkins were promoted to Full Professor.
Michael Foos said that the Committee also acts as a representative for the Emeritus rank in Faculty governance. The Committee looked at the Emeritus Policy and has appointed George Blakey an Emeritus faculty.
- I. The Senate President called for Executive Session to vote on the tentative list of May graduates. Brief discussion. Larry Englert moved to accept the tentative list of May graduates, pending satisfactory completion of all coursework. Tentative Graduate List approved.
- J. Joan Lafuze explained the P.A. Mack - FACET Award. She said she had nominated Randall Osborne for the award and left a packet in Indianapolis. Suzi Shapiro suggested a brief statement reflecting faculty approval be sent forward in support of Randall's nomination. Ed Brown so moved. Marty Pentz seconded. Suzi Shapiro said Randall would be leaving to become Chair of the Psychology Department at Southwest Texas State College. Chancellor Fulton asked that faculty recognize Randall for his past efforts and future endeavors.

V. Faculty Committees

A. Nominating Committee - Mary Fell
P & T Committee

Ballots were distributed for the selection of P & T Committee members.

Under the new guidelines all members of the committee must be Tenured, Associate faculty and include one full professor.

Suzi Shapiro reminded faculty that, with regard to service loads, Senate committees list the maximum number who can serve, but committees can still function with fewer members.

Mary Fell presented the lists of nominees and explained that the Nominating Committee put together the lists of nominees for Faculty Senate committees from

the committee preference form. They tried to have 6 nominees for each committee due to recent talks about service loads and reduced committee service. The Constitution states that associate members can be asked to serve on committees. Also, having 6 nominees would allow for nominations from the floor. She asked faculty to rank vote the nominees, with 1 being the first choice and 6 being the last choice.

As an information item, Mary Fell noted that a voice vote would be taken for the Workload and Budgetary Affairs Committees since they are required to have Divisional representation.

AAA Committee:

Deborah May, Nursing, asked to be added to the AAA Ballot.

Larry Englert moved the nominations be closed. Neil Sabine seconded

Rank vote the four nominees

Curriculum Committee

David Chandler was nominated to serve.

Rank vote

Faculty Affairs

Kris Dhawale and Lora Baldwin approved

General Studies

This is a new committee. The rank vote will determine the 1 year and two year member terms.

Nominating Committee

The slate was selected from a vote at the last meeting. Faculty was instructed to vote for one person, not rank.

AAA Committee - Sherry Rankin

No Report. Sherry Rankin thanked the members of the committee for their work this year.

Budgetary Affairs - Mary Blakefield

Mary Blakefield asked if the Budgetary Affairs Committee description was a voting item. Senate President said it was procedural and will be in the policy section of the Academic Handbook. Therefore, it does not need a vote.

Salary issues

Budgetary Affairs representatives have copies of how IU East ranks with peer institutions on salary issues. The Chancellor has committed money for employee salaries, a 4% increase for faculty and 3.5% for staff. Mary Blakefield reported that Budget information received yesterday shows an overall .5% increase for IU East the first year and 1.5% the second year.

The Chancellor thanked Mary Blakefield and the Budgetary Affairs Committee for its work this year. He gave an update on the state budget report, adding that the Governor may veto this budget. Among the items included for each of the next two years: a 1% increase for faculty and staff; .5% increase in S & E; Informatics; Technology funding; across the board fee increases; and, adjustments for IVTC and Vincennes fees. Additionally, five Indiana University construction projects were approved. The IVTC building in Richmond was approved as well. The Chancellor believes that the Trustees would likely agree on a 6.5% increase for all campuses. Sources of funding for IU East include operating appropriations, projected tuition fees, SDC reserves, instruction program reallocation and reallocation of existing S & E budget. The Chancellor pointed out budget goals for faculty and staff compensation increases; increases in health insurance, retention and persistence programs, the TLC, and additional faculty in Psychology, History, Nursing, Foreign Language, and Writing.

Curriculum – Lora Baldwin

- A. The Curriculum Committee brought, moved and seconded, an Associate Degree in Nursing. Lora Baldwin explained that the degree has been approved by the Commission for Higher Education and is activated on other campuses. Degree approved.
- B. . The Curriculum Committee brought, moved and seconded, an Associate of Science Degree in Early Childhood Education. Degree approved.
- C. The Curriculum Committee brought, moved and seconded, a Certificate in Latino Studies. Neil Sabine asked why this program was needed and if language proficiency was needed. It was explained that courses are not currently offered but will be. Certificate approved.
- D. The Curriculum Committee brought, moved and seconded, a Certificate in American Ethnic and Minority Studies. Certificate approved.
- E. Several new courses were brought from the Master Course List to support the Nursing and Education degrees and the Certificate programs previously approved. Golf and yoga classes were also brought forward as information items.
- F. An Exemption Policy for math proficiency was presented. The policy is to be in line with a similar policy passed in English last year. Policy passed
- G Graduate courses
Walter Wagor said it was not clear to him that the new degrees fulfilled the institutional requirements of IU East.

Suzi Shapiro noted the time, 12:20 pm, and asked to extend the Faculty Senate meeting time. Rob Tolley so moved. Lora Baldwin seconded

Faculty Affairs – Vandana Rao

Voting Items

- A. Circular E19-01 - Senate Quorum
Vandana Rao explained that the change would require a quorum of the members present at the Senate meeting for passage of voting items, not a quorum of the total number of Senate members. Passed
- B. Circular E22-01 - P & T Policy Draft
Walter Wagor had noted all the changes in the draft document attached to the Minutes. Mary Fell suggested a wording change on page 6 from "being hired" to "hiring". Alisa Clapp-Itnyre asked if the changes would apply to new hires or current employees. Walter Wagor said that would be the choice of the person involved. Randall Osborne commented that the Behavioral Sciences Self Study team liked the changes. Walter Wagor explained that the committee was trying to accommodate the systems school requirements. Joanne Rains said that P & T is a campus issue. The change was noted in "d." that in a system school the review committee may constitute the committee review. Sue McFadden asked about Librarian external reviewers since they do not have any reviewers from outside IU. There were questions about the use of secret ballots to determine recommendation for P & T. The objections would be noted in a "minority report". Call for a vote. P & T Policy passed.
- C. Circular E20-01 - Faculty Affairs Committee
Vandana Rao explained the proposed changes. There was brief discussion and then the Senate President announced that there was no longer a quorum present. Further discussion and a vote on this item and other remaining voting items would be continued at the Senate Retreat in August.

Workload Committee - Edwina Helton

Workload committee completed the results of the workload survey. Thanks to all who returned their surveys for taking time to fill one out. The results will be

attached to your minutes for this meeting. The results of the reassigned time report were also shared in the agenda. She thanked all those who worked on the workload committee this year.

Suzi Shapiro said the Workload Survey and Report would be put on the Listserv. She noted that the time was 12:40pm.

VI. Chancellor's Business - David Fulton

Chancellor Fulton thanked the Senate Committees for their hard work this year.

VII. Academic Affairs – Diane Roberts

- Vice Chancellor Roberts again congratulated faculty who received teaching awards at the Honors Day Program on April 22. Honorees include: Mary Fell, the All-University Sylvia E. Bowman Award for Excellence in Teaching; Cathy Ludlum Foos, the All-University Thomas Ehrlich Award for Excellence in Service Learning; Marjorie Johnstone, the IU East Adjunct Faculty Award for Excellence in Teaching; Cheryl Stolle, the Helen Lees Award; Diana Stanforth, the Horizon Award; and Trustee Awards to: Marie Bergan; Edwina Helton; Laverne Nishihara; and, Randall Osborne.
- The School of Nursing honored Mary Folkerth with the Clinical Excellence Award and Karen Clark with the Lois C. Mayer Excellence Award.
- The Vice Chancellor said that the NCA had asked for a change of status for IU East from a Baccalaureate to a Masters Degree granting institution, as of March 2002. Joanne Rains said that the application process for graduate faculty status was not difficult.

VIII. Enrollment Services - Dr. Benjamin Young

No Report

XXIII. Old Business

None

XXIV. New Business

None

XI. Announcements

A. HFA, BSS and NSM are trying to get an Honor's Program started. There will be a meeting at noon on Wednesday, May 9, in Whitewater 200C. Paul Barton-Kriese, Alissa Clapp-Itnyre and Kumara Jayasuriya are the coordinating faculty for an Honors program.

B. Suzi Shapiro asked that faculty notify her if they plan to attend graduation.

XII. Adjournment

Senate meeting adjourned at 12:50 pm.