

AGENDA
IU EAST FACULTY SENATE
August 22, 2002
Vivian Auditorium - Whitewater Hall
8:30am – Coffee, Muffins, Bagels
9:00 am - 10:15 pm – Senate Meeting

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Meetings, April 30, May 7, 2002
- III. President's Report – Vandana Rao
 - A. Approval of Senate Meeting Dates 2002-03
 - B. Retreat schedule
 - C. Vice Chancellor Reviews
 - D. UFC Committees
 - E. End of Year Reports
 - AAA Committee – Mary Blakefield
 - Budgetary Affairs – Ed Fitzgerald
 - Curriculum Committee – Alyssa Clapp-Itnyre
 - Faculty Affairs – Michael Foos
 - General Studies – Joan Lafuze
 - Workload – Mort Seddighin
 - Nominating Committee – Mary Fell
 - Faculty Board of Review – Slate Selection, Replacement Member
- IV. Chancellor's Remarks
- V. Academic Affairs - Diane Roberts
 - Introduction of New Faculty
- VI. Enrollment Services - Ben Young
- VII. Old Business
- VIII. New Business
- IX. Announcements
- X. Adjournment

10:15 – 10:45am - Break - Hike, Games, Photography

10:45 – Noon - Vivian Auditorium - Discussion of University Reports

Noon - Lunch at Quaker Hill Conference Center

2:30 – 3:30pm - Workshops/Discussion Groups - IU East

INDIANA UNIVERSITY EAST
FACULTY SENATE RETREAT MINUTES
August 22, 2002

Vivian Auditorium – Whitewater Hall
9:00 am – 12 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Armstead, S.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Braxton Brown, G.; Brown, E.; Bullock, D.; Carter, R.; Chandler, David; Chandler, Dianne; Clapp-Itnyre, A.; Clark, Karen; Clark, Kevin; Curry, M.; Dempsey, K.; Doerger, D.; Dooley, D.; Englert, L.; Evans, M.; Fell, M.; Folkerth, M.; Foos, M.; Fulton, D.; Hamilton, S.; Harrison, M.; Helton, E.; Hufford, L.; Humphries, P.; Jayasuriya, K.; Jerzak, P.; Kirk, B.; Lafuze, J.; Lemming, E.; Ludlum Foos, K.; Mahaffey, J.; Malleus, R.; Marschall, T.; Martin, M.L.; Maurer, J.; May, D.; McFadden, S.; Meyer, D.; Morse, M.; Nishihara, L.; Osgood, T.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.; Rivard, T.J.; Roberts, D.; Sabine, N.; Scott, W.; Seddighin, M.; Shapiro, S.; Stanforth, D.; Stolle, C.; Szopa, A.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.; Williamson, M.; Young, B.

Absent:

Baker, D.; Dhawale, K.; Fitzgerald, E.; Gray, G.; Harrison, M.; Kreamelmeyer, K.; Kriese, P.; Roman-Royer, J.; Slattery, E.; Thomas, T.; Tolley, R.

I. Call to Order

Senate President Vandana Rao called the meeting to order at 9:10 am.

II. Approval of Minutes of Faculty Senate Meetings, April 30 and May 7, 2002

Senate President asked for approval of the minutes. Larry Englert moved to approve the Minutes of April 30 and May 7, 2002 Faculty Senate Meetings. Tom Osgood seconded. Minutes approved

III. President's Report – Vandana Rao

- A. Senate President Vandana Rao asked for approval of the proposed dates for Faculty Senate Meetings for the 2002-03 Academic year which were attached to the Minutes. Ron Carter so moved. Ashton Veramallay seconded. Senate Meeting dates for 2002-03 approved.
- B. Retreat Schedule - Senate President Vandana Rao reviewed the schedule for the Faculty Senate Retreat and commented that the main order of business would be discussion of reports which were in the packets Senate members received in their mailboxes. These include, NCHEMS, Miller Report, I.U.E. Image Summary, NSSE Report, SMP, ICN course listings, and, IVTC/IUE course equivalencies.
- C. The President thanked Michael Foos who has agreed to serve as Parliamentarian for the Senate this year and also agreed to put together an updated Academic Handbook.
- D. The President introduced Vice Chancellor for Academic Affairs, Diane Roberts, who welcomed back Faculty members and introduced new Faculty members, and Faculty who were in different positions, for the coming year.

Greg Braxton-Brown – Professor of Management and Chair of the Business and Economics Division

Denise Bullock – Assistant Professor of Sociology

Dan Doerger – Assistant Professor of Education and Beginning Teacher Mentor

Margaret Thomas Evans – Lecturer in Writing

Page Jerzak – Assistant Professor of Psychology

Robert Ramsey – Lecturer in Criminal Justice

Luz Mary Rincon – Lecturer in Foreign Language

Rich Malleus – Returning as Lecturer in Speech/Communications

Judy Maurer – Returning as Lecturer in Education

Frances Peacock – in a new position – Lecturer in Writing
Karen Clark – Interim Dean of Nursing
Melanie Harrison – Nursing faculty
Wendy Chang – Lecturer in Business & Economics and Vice Chancellor
for Information Technology
The Troika – Chairing the Behavioral and Social Science Division – Ed Brown,
Anne Szopa, and Walter Wagor
She welcomed the new Faculty with boxes of chalk.

The Vice Chancellor then thanked Faculty members who had volunteered to serve on UFC Committees during the coming year.

- E. President Rao said that Summary Reports of the Reviews of Vice Chancellors Diane Roberts and Ben Young had been distributed to Chairs of Standing Committees. Anyone wishing to see the Summaries should contact the Committee Chairs. She commented that the Reviews were constructive and thanked Faculty who participated in the process.
- F. Faculty Senate Standing Committees End of Year Reports

AAA Committee-Mary Fell

Mary Fell thanked committee members – Marcus Pomper, Deb May and Mary Blakefield. She reported that the committee met to review two student appeals for reinstatement and one grade appeal. Also, Vice Chancellor Young had asked the committee to review graduation participation. In April the committee received a charge from the President regarding at what point students would be referred to the community college. Discussion on this issue was postponed until the 2002-03 academic year.

Nominating Committee – Mary Fell

Mary Fell thanked committee members Betty Goerss and Michael Foos who also helped with elections of Senate Committees. Some changes in Senate elections were reviewed.

- The P & T election will be held in April.
- A new system of tabulation of votes, by simple vote majority, was instituted, since the “ranking” of candidates in elections created some problems.
- Policy of Standing Committee member terms (Circular E10-02)
- It has been determined that there would be one adjunct representative to Faculty Senate for every 25 adjunct faculty members. It was pointed out that sometimes these elections have not taken place.
- The Senate President serves a 2 year term.
- The lack of an updated Academic Handbook needs to be addressed. The Handbook has been “under construction” and regulations have changed over the years. There should be a system in place to ensure that changes voted on in Faculty Senate are added to the Handbook.

Mary Fell announced two elections. There was an election conducted to replace one member on the Faculty Board of Review, due to the departure of Joanne Rains. The replacement member will serve until December. (Anne Szopa elected)

A vote on slate selection for Faculty Board of Review election in October was conducted. Six members are required for the slate, with three members to be elected. A person cannot serve on the Faculty Board of Review within 3 years of previous service. Tom Osgood asked that his name be removed from both elections.

Nominating Committee – Mary Fell

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- The P & T election will be held in April.
- A new system of tabulation of votes, by simple vote majority, was instituted, since the “ranking” of candidates in elections created some problems.
- Policy of Standing Committee member replacement was passed (Circular E10-02)

Concerns:

- It has been determined that there would be one adjunct representative to Faculty Senate for every 25 adjunct faculty members. It was pointed out that sometimes these elections have not taken place and that there has been little interest or incentive for adjuncts to serve.

- It was suggested the Senate President serve a 2 year term.
- The lack of an updated Academic Handbook needs to be addressed. The Handbook has been “under construction” and regulations have changed over the years. There should be a system in place to ensure that changes voted on in Faculty Senate are added to the Handbook.

Mary Fell announced two elections. There was an election conducted to replace one member on the Faculty Board of Review, due to the departure of Joanne Rains. The replacement member will serve until December. Ann Szopa was elected. A vote on slate selection for Faculty Board of Review election in October was conducted. Six members are required for the slate, with three members to be elected. A person cannot serve on the Faculty Board of Review within 2 years of previous service. Tom Osgood asked that his name be removed from both elections

Budgetary Affairs Committee – Jerry Wilde

Jerry Wilde reported that the focus of the committee was working on the Budget with Dan Dooley. The primary goal was to develop a plan to increase salaries to 60% of peer institutions.

Curriculum Committee – Alyssa Clapp-Itnyre

Committee members, Sheila Armstead, Kathleen Krearmelmeyer and Peggy Branstrator were thanked. It was reported that the Committee wrote and passed a policy for bringing courses from the Master Course List (E15-02). A Technical Writing degree is pending. Peggy Branstrator was thanked for her help in recognizing items to be addressed in the development of a new Math curriculum and advising issues involved with the change of course requirements.

Faculty Affairs Committee – Michael Foos

Michael Foos thanked committee members Greg Weber, Marty Pentz, Walter Wagor Vandana Rao and Marilyn Watkins. He added that it was a busy committee, meeting 11 times during the year. Some of the items addressed included: A policy for hiring with Tenure(E8-02); a Constitutional Amendment relating to the timing of election of Standing Committees and election of Committee Chairs; a Religious Observance Policy(E9-02) was passed, as was a Conflict of Interest Policy(E12-02); There was discussion of Clinical Ranks and how it related to the University Policy passed for Lecturer and Clinical Ranks.

General Studies Committee – Joan Lafuze

Joan Lafuze said that since it was a new committee, this year was a learning experience. She explained that Mort Seddighin served as Math consultant; Sue McFadden tracked materials; Neil Sabine helped everyone stay on track; and, Emily Lemming did an excellent job as recorder. Minutes of the Committee meetings are available from Bob Lang’s office. Eleanor Turk was instrumental in moving the Committee from an Administrative Committee to a Faculty Senate Committee, since General Studies is a Division. Joan Lafuze reported some of the first item the Committee addressed was what the Committee is about. She met with several people on other campuses which helped the Committee better understand its role. The Committee also met with Vice Chancellor Roberts regarding approval of courses. Dr. Lafuze added that 5 portfolios were turned in to receive credit for life experiences. She also added that there are two new members on the Committee – Alyssa Clapp-Itnyre and Suzi Shapiro.

Workload Committee – Mort Seddighin

Mort Seddighin thanked David Chandler for creating the questionnaire and tabulating the data for the Committee report. He explained the charge of the Committee which is to examine applications for reassigned time; revise the workload form; stating the criteria for reassigned time; address AAC issues; and, Division Chair’s workload.

IV. Enrollment Services – Ben Young

Vice Chancellor Young noted it was good to see so many new faces this year. He announced that enrollment figures look incredibly good and should exceed last year. He stated that IU East faculty provided a good “product” and told new faculty that if they needed anything to help students to contact Enrollment Services.

The Vice Chancellor added that there are revised guidelines for Handicapped Parking. This may result in more stickers than there are Handicapped parking spaces. Persons needing Handicapped Parking stickers should contact the Student Services Office.

V. Chancellor's Remarks – David Fulton

Chancellor Fulton welcomed everyone back. He noted that a lot had been accomplished during the last year - and some of the issues will be covered further during the discussion periods set up later in the Retreat.

He commented that the Legislature, which was at odds in addressing the financial situation in May, has resolved some of its problems to meet the financial problems by adjusting corporate and property tax structures. However revenue reports show less money coming in due to a slowdown in the Indiana economy. He said Education will play a role in the well being of the state by continuing fiscal restraint. Special tuition increases for all campuses were approved by the Trustees during a summer meeting, taking effect for Fall semester 2003. First year students entering the Bloomington campus will be charged an additional \$1,000, at Indianapolis \$800, and at the regional campuses \$500. For the regional campuses this additional tuition charge will be paid per credit hour and will continue to be assessed for new students for a seven year period at which point the total increase will be applied to all students. The Chancellor added that a budget priority for the 2003-04 year will be raising faculty salaries. He said that these special increases in tuition could go toward meeting the increases in faculty salaries in order to attract and retain qualified faculty. He thanked everyone for their help in meeting these problems.

The Chancellor said he had attended the "President's Advance" where the goals were set for the year:

- Continued effort to improve undergraduate education;
- Increase University involvement with the state;
- The P-16 initiative – for post secondary and K-12 education;
- Research - encouraging growth of business;
- University set of goals;
- Revenue enhancement

The Chancellor announced that grant money to enhance international elements of the curriculum and to sponsor visiting scholars on international subjects is available.

Chancellor Fulton added that a review of the Chancellor is to be conducted this year and that President Brand will share information on that process soon.

IX Old Business

None

X. New Business

Ron Carter suggested that the Faculty Senate Retreat be called an Advance.

XI Announcements

Cathy Ludlum Foos said that the TLC has added Service Learning print resources. A new website with links to courses should be in place next week. Students will be able to submit new content to the website and check that information is accurate. Cathy said she would like to do a featured class segment on the web.

Lynn Hufford reported that the Library had lost 3 of its 4 work study students and also a full time employee. As a result, there will be no week-end hours during the first semester.

Alyssa Clapp Itnyre reported that the Humanities Club went to Stratford this summer. The group had a good time and she would like to see non HFA students participate in these activities.

Wendy Chang said that a major project in the IT Department is the move to a new exchange server using Outlook. The project should be completed by the middle of next week. There will be training sessions offered for the new system.

Suzi Shapiro noted that materials with schedules of TLC workshops will be available at the back of the Auditorium. She added that she will email instructions for Oncourse information which can be added to class syllabi.

Mary Folkerth announced a Nursing program on September 13th about perinatal learning and cultural diversity.

Walter Wagor said there were “Enhancing Liberal Arts” fliers explaining IU East and community activities for “mindful explorations” available to hand out to students.

XII. Break

Larry Englert moved for a break. Seconded 10:30am

Discussion of Packet of Reports - 11:00am

Chancellor Fulton commented that the information in the reports lets us know more about ourselves, more about the needs of the community, and more about what the community and students think of IU East. He suggested that faculty be divided into seven groups to discuss the issues addressed in the NCHEMS Report – which relate to the rationale and feasibility of an integrated learning system for Richmond-Wayne County. Each group was instructed to select a facilitator and recorder. Then, following lunch, the groups will report on their suggestions and comments which might be incorporated into educational goals for the county to improve performance in K-12 and/or also used by the Chamber of Commerce in setting its goals. The seven areas include: analyze implications for postsecondary education demand of current and potential development in the region; examine gaps between current and potential future demand for post secondary education in Richmond-Wayne County; identify alternatives for meeting needs of students, employers and community through use of existing resources (i.e, IU East, Earlham, IVTC); identify barriers to developing an integrated learning system; develop alternatives and strategies to overcome barriers; pay attention to short term need of employers and broader educational issues; and, practical policy alternatives to move Richmond-Wayne County toward the goal of an integrated learning system. The groups met and then departed for Quaker Hill about 12:00. Reports of their discussions followed lunch at the Quaker Hill Conference Center.

AGENDA
IU EAST FACULTY SENATE
October 1, 2002
Middlefork Hall Room 124
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Retreat, August 22, 2002
- III. President's Report – Vandana Rao
- IV. Student LeadersKatie Baldwin
Announcements
- V. Faculty Committees
 - A. AAA Committee – Marcus Pomper
Report
 - B. Budgetary Affairs Committee – Ed Fitzgerald
Report
 - C. Curriculum Committee – Peggy Branstrator
 - A. Policy - Bringing Courses from the Master Course Inventory
(Voting Item) E6-02
 - B. Information Item Bringing Courses from Master Course List
 - D. Faculty Affairs Committee – Marty Pentz
Report
 - E. General Studies Committee – Joan Lafuze
Report
 - F. Nominating Committee – Mary Fell
Adjunct Faculty Representative Election
Faculty Board of Review Election
 - G. Workload Committee – Mort Seddighin
- VI. Chancellor's Remarks – David Fulton
- VII. Academic Affairs - Diane Roberts
Report
- VIII. Enrollment Services - Ben Young
Report
- IX. Old Business
- X. New Business
- XI. Announcements
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES
October 1, 2002
Whitewater Hall Room 132
11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Baker, D.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Brown, E.; Braxton-Brown, G.; Bullock, D.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, W.; Clapp-Itnyre, A.; Clark, Karen; Clark, Kevin; Davidson, J.; Dhawale, K.; Dempsey, K.; Doerger, D.; Dooley, D.; Englert, L.; Evans, M.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Ludlum Foos, C.; Fulton, D.; Helton, E.; Jayasuriya, K.; Jerzak, P.; Kriese, P.; Lafuze, J.; Lemming, E.; Mahaffey, J.; Malleus, R.; Martin, M.L.; Mathew, G.; May, D.; McFadden, S.; Nishihara, L.; Passet, J.; Pentz, M.; Philpot, S.; Pickett, J.; Pomper, M.; Powell, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J.; Sabine, N.; Scott, W.; Seddighin, M.; Shapiro, S.; Slattery, B.; Stanforth, D.; Stolle, C.; Szopa, A.; Thomas, T.; Thornburg, E.; Uugwanga, P.; Veramallay, A.; Watkins, M.; Wilde, J.; Williamson, M.; Young, B.
Absent: Armstead, S.; Curry M; Goerss, B.; Hamilton, S.; Harrison, M.; Hufford, L.; Humphries, P.; Kirk, B.; Kreamelmeyer, K.; Marschall, T.; Maurer, J.; Meyer, D.; Morse, M.; Osgood, T.; Peacock, F.; Roberts, D.; Roman-Royer, J.; T.; Tolley, R.; Turk, E., Wagor, W.; Weber, G.;

I. Call to Order

Senate President Vandana Rao called the meeting to order at 11:05 am.

II. Approval of Minutes

III. President's Report – Vandana Rao

IV. Student Leaders – Katie Baldwin

V. Faculty Committees

A. Nominating Committee – Mary Fell

Mary Fell explained that letters had been sent to all Adjunct Faculty welcoming them to IU East and explaining the election of Adjunct Representatives to Faculty Senate. Based on the number of Adjuncts, 3 Representatives can be elected. She said that four Adjunct Faculty volunteered. They are Carol Hoening, Business; Ruth Mills, WCTV; Bill Selkirk, NSM; Michael Woods, Business. Jerry Pickett, Business Adjunct at the Danielson Center in New Castle, said he had sent in a request to serve and was added to the ballot. Senate members were instructed to vote for 3 Adjunct Representatives.

(Senate members were informed via email, on October 2, from the Nominating Committee that “It was discovered after the election was held that the number of adjuncts warranted not three but five representative to the Senate. Therefore all five nominees have been elected.”)

Faculty Board of Review Election.

A slate of six candidates was presented based on slate selection that took place at the August meeting. Three members were elected. The nominating committee notified the Senate of the results via e-mail on 10/2/02. Those elected were Ed Fitzgerald (BSS), Cathy Ludlum Foos (HFA), and Mary Ann Morse (EDUC). They will serve a two year term beginning Jan. 1, 2003.

B. Curriculum Committee – Peggy Branstrator

Peggy Branstrator explained the changes in prefixes from SPCH to CMCL on some Speech courses which do not involve oral performance. She also explained the revised procedure for bringing courses from the Master Course List that have not been taught previously on the campus. The new form has space for a model framework, learning objectives, advising help, and a syllabus. She said the four courses attached to the Minutes are new to the campus but did not come from the Master Course

so they will not have to go through the Remonstrance Process. The Remonstrance Process requires that copies of the course proposal be sent to other campuses, via email or a hard copy. There is a 30 day period to issue objections. If there are no objections, then the course is OK. The process is also to inform other campuses about courses being offered. She said the Curriculum Committee meets every week so a course remonstrance should be dealt with in a timely manner. Walter Wagor asked what the role of the Senate and Curriculum Committee in this process of bringing courses from the Master List was. Peggy Branstrator said it was presented as an information item. The Committee felt it was appropriate to inform the campus about courses and for Divisions to decide what courses from the Master Course List were best for its program.

C. Budgetary Affairs – Ed Fitzgerald

Ed Fitzgerald invited faculty to attend joint meetings on raising faculty salaries which are scheduled for Wednesday, October 2, 11:30-1:00, Tuesday, October 8, 11:00 – 12:00 and Thursday, October 10, 11:30 – 1:00, in the Community Room. He commented that studies show that quality faculty is directly related to student retention, and to attract good faculty, salaries will need to be competitive at IU East. He said the committee would like to have IUE salaries at the 60th percentile rank of Peer Institutions.

This plan will be discussed at the campus meetings and will be available on email by this afternoon. Hopefully there will be agreement on the proposal and it will be forwarded to the Vice Chancellor and Chancellor, and then sent to the President. Chancellor Fulton thanked Budgetary Affairs for their work and encouraged faculty to attend the open meetings and talk about the plan.

D. Since time was short, Vandana requested that committees with no voting items would report at a future date. Their written reports were included in the Senate packet.

VII. Chancellor's Business - David Fulton

Chancellor Fulton thanked the Budgetary Affairs Committee for its work and encouraged faculty to talk with President Brand about the salary issue when he comes to IU East later this month.

The Chancellor said he was looking at the functions and structure in the Development and Marketing areas of the External Relations Department and hopes to begin the search for a Vice Chancellor in that department at the end of the month. He added that Jamie Davidson is doing an excellent job in the Interim position as Assistant to the Chancellor for Development.

Chancellor Fulton announced that Indiana University received a grant from the Bureau of Educational and Cultural Affairs in Washington D.C. to support a partnership between Indiana University and the University of Namibia, specifically between the Northern Campus of University of Namibia and IU East. The Director, Paulina Uugwanga, will be visiting IU East for a month beginning October 14th, to observe the relationships between central and branch campuses. She will also be available to visit classes. Faculty should contact Jamie Davidson for further information and scheduling.

The Chancellor reported on a meeting he attended concerning reciprocity sponsored by the ICHE and the Ohio Board of Regents. It attracted many Ohio and Indiana institutions. Based on the discussion, the Chancellor is hopeful that some arrangements could be in place by Fall 2003.

VIII. Academic Affairs – Diane Roberts

Diane Roberts said this is a transition year for the SMP initiative as the campus moves to align the planning, management and budget. The major objectives deal with faculty as listed on the laminated page of SMP Objective and Strategies which was distributed recently - Provide education experiences that move our region forward; Promote the outstanding educational value of IU East; and, Attract and retain quality faculty as a primary retention tool. Public Issue Forums for elected officials will be scheduled; Marlyn Watkins and T.J. Rivard will work to facilitate student transition from High school to College; Suzi Shapiro and Walter Wagor will develop a comprehensive Faculty Development Plan; Enrollment Services and External Relations will be looking at student recruitment areas.

IX. Enrollment Services - Ben Young

Vice Chancellor Young reported that the Fall enrollment figures showed magnificent results. For the third year in a row the student headcount and credit hour numbers were above the previous year. He

thanked faculty for their assistance with advising students. He handed a report to be circulated to all faculty.

IX. Old Business
None

X. New Business
None

XI. Announcements

- T.J. Rivard reported that the Latin American Festival would be held the week of October 14th. The schedule of events should be distributed today.
- The Multicultural Affairs Office announced that nominations were being invited for the Martin Luther King Enhancement Award. Letters of nomination were to be forwarded to Sheila Armstead and Laverne Nishihara. This award is for enhancement of multiculturalism in and out of the classroom.
- Mort Seddighin said the Workload Committee will try to have the revised policy for Reassigned Time completed by the October 15 deadline.
- Cathy Ludlum Foes announced a year-long series - A Dialog for Women - being sponsored by the YWCA.
- Lora Baldwin reminded everyone of the Hayes Hall Extravaganza this Friday, October 4th from 9am – 4 pm. There will be prizes, food, information, etc.

XII. Adjournment

Ashton Veramallay moved to adjourn. Meeting adjourned at 12:25 pm.

AGENDA
IU EAST FACULTY SENATE
November 5, 2002
Whitewater Hall – Room 132
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Meeting, October 1, 2002
- III. President's Report – Vandana Rao
- IV. Student Leaders
 - Katie Baldwin -Making a Difference Day Report
 - Josh Bales – Chancellor-Student Interaction
- V. Faculty Committees
 - A. Workload Committee – Mort Seddighin
 - Survey Results
 - B. Faculty Affairs Committee – Marty Pentz
 - IU East Faculty Senate Constitution – Michael Foos
 - C. Budgetary Affairs Committee – Ed Fitzgerald
 - Report
 - C. Curriculum Committee – Peggy Branstrator
 - New Course Proposal – EDUC E301/E501, Emergent Literacy
 - E. General Studies Committee – Joan Lafuze
 - Information Item
 - F. AAA Committee – Marcus Pomper
 - No Report
 - G. Nominating Committee – Mary Fell
 - No Report
- VI. Chancellor's Remarks – David Fulton
 - Trustees Meeting
- VII. Academic Affairs - Diane Roberts
- VIII. Enrollment Services - Ben Young
 - Report
- IX. Old Business
 - None
- X. New Business
 - None
- XI. Announcements
 - Annual Fund – Tammy Williamson
 - Marketing Report – Jamie Davidson
- XII. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

November 5, 2002

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Baker, D.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Brown, E.; Braxton-Brown, G.; Bullock, D.; Carter, R.; Chandler, David; Chandler, Dianne; Chang, W.; Clapp-Itnyre, A; Clark, Karen; Clark, Kevin; Curry, M.; Davidson, J.; Dhawale, K.; Dempsey, K.; Doerger, D.; Dooley, D.; Englert, L.; Evans, M.; Fell, M.; Fitzgerald, E.; Folkert, M.; Foos, M.; Ludlum Foos, C.; Fulton, D.; Helton, E.; Jayasuriya, K.; Jerzak, P.; Kriese, P.; Lafuze, J.; Lemming, E.; Malleus, R.; Martin, M.L.; Mathew, G.; May, D.; Morse, M.; Nishihara, L.; Osgood, T.; Passet, J.; Peacock, F.; Pentz, M.; Philpot, S.; Pickett, J.; Pomper, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J.; Roberts, D.; Sabine, N.; Scott, W.; Seddighin, M.; Selkirk, B.; Shapiro, S.; Slattery, B.; Stolle, C.; Szopa, A.; Thomas, T.; Thornburg, E.; Uugwanga, P.; Veramallay, A.; Watkins, M.; Wilde, J.; Williamson, M.; Williamson, T.; Woods, M.; Young, B.

Absent: Armstead, S.; Curry M; Goerss, B.; Hamilton, S.; Harrison, M.; Hufford, L.; Humphries, P.; Kirk, B.; Kreamelmeyer, K.; Mahaffey, J.; Marschall, T.; Maurer, J.; McFadden, S.; Meyer, D.; Powell, M.; Roman-Royer, J.; Stanforth, D.; Tolley, R.; Turk, E., Wagor, W.; Weber, G.

III. Call to Order

Senate President Vandana Rao called the meeting to order at 11:05 am.

IV. Approval of Minutes

The Minutes of the October 1, 2002, Faculty Senate Meeting were approved as submitted.

III. President's Report – Vandana Rao

President Rao reported that President Brand will be leaving the end of December. He will, however, carry out his responsibilities and conduct Chancellor Fulton's Mid-term Review. The campus will be kept informed via the Listserv.

A Search Committee for the new President will be appointed and criteria for the position will be established. Members of the Committee will be meeting with various groups on every campus.

Chancellor Fulton "formally" introduced Paulina Uugwanga, Director of the Northern Campus of the University of Namibia, to members of the Senate. He acknowledged that many had probably already met her since she has been busy visiting all areas of the campus during her visit here the past four weeks. Paulina noted that this is her last week at IU East and added that she has had an enjoyable visit and wonderful discussions with all the various people and groups she has met.

V. Student Leaders

Jeff Martin said Student Leaders are still working to get Student e-mail set up. They are also trying to organize the student book exchange. He reported that student representatives from all 7 campuses will recognize President Brand at their regular meeting at IUPUI.

Josh Bales announced that there will be a “Chat With The Chancellor” on Monday, November 11, from 12:30-1:30 in the Lobby of Whitewater. Students are being encouraged to attend. There will also be drawing to select a Chancellor for a Day. The winner will follow the Chancellor’s schedule for one day. Katie Baldwin was unable to attend so Josh Bales reported on the IU East “Make a Difference Day” project which was to re-do a room at the Refuge of Hope. He said there were about 25 Students, Faculty and Staff participants who cleaned, painted, put up drywall, and furnished the room. Pictures of the progress are available in the Volunteer Action Center.

V. Faculty Committees

A. Workload Committee – Mort Seddighin

Mort Seddighin used the overhead projector to show and explain the data collected from the Workload Survey which was conducted at the end of Spring semester. The survey looked at reassigned time and how it would affect service and workload policies. He acknowledged Jerome Mahaffey’s assistance in analyzing the data. There have been concerns relating to the definition of “service” and what is an equitable allocation of “service”. Cathy Foos volunteered that she had a document with information on service if the committee would like to look at it. She added that the term “scholarship” was used instead of “professional development”.

B. Faculty Affairs Committee – Michael Foos

Michael Foos presented a document of approved changes from the Handbook Committee. He noted that titles will be used and dates will be inserted at the end of the documents. He added that the Faculty Affairs Committee was beginning work to update the Handbook and asked for Senate acceptance of the report. Tom Osgood moved to accept the report. Acceptance was unanimous.

C. Budgetary Affairs – Ed Fitzgerald

Ed Fitzgerald brought forth the Faculty Salary Enhancement Plan, moved and seconded, from the Budgetary Affairs Committee, for endorsement by the Faculty Senate. The committee felt that the more endorsements it could get, the stronger the rationale for approval would be. He explained how the plan would get IU East within the 60th percentile of peer institutions. He also commented that in exploring “Peer Institutions” some were not actually a peer for IU East, and the list would be reviewed. Kumara Jayasuriya moved to support the Plan. There was unanimous Faculty Senate support. Ed Fitzgerald thanked Business Manager, Dan Dooley, for his help. He also thanked the Chancellor for being supportive of the Committee and providing necessary information. Vandana Rao commended Budgetary Affairs for their work.

D. Curriculum Committee – Peggy Branstrator

Peggy Branstrator brought forth, moved and seconded from Curriculum Committee, a new course proposal, EDUC E301/E501, Emergent Literacy, to be offered by the Division of Education. Paul Kriese called the question. New course proposal passed unanimously.

D. General Studies Committee – Joan Lafuze

Joan Lafuze reported the committee is continuing its work.

VI. Chancellor’s Remarks

A. The Chancellor said that members of the President’s Search Committee would be visiting all campuses talking with university and community members to get their input prior to the December 5th Board of Trustees Meeting. Danny Danielson, from New Castle, is a community member of the Search Committee and should be a strong voice for IU East on the Committee. He and IU Trustee, Jamie Belanger, will host a meeting at IU East at a date to be announced.

B. The Chancellor thanked Ed Fitzgerald and members of the Budgetary Affairs Committee for their work on the Salary Enhancement Plan. He added that there is a strong case for support from the

university due to the North Central Report that cited IU East salaries were low in comparison to peer institutions.

C. The new Community College Plan recently put forward adopts the IUPUI model to have IVTC assume management of the entire initiative including finances. The proposal still has a long way to go, but all sites are to open next summer for classes beginning in Fall 2003. The State Budget Agency still has to approve the proposal.

D. The author of the NCHEMS Report met with community leaders. There is strong support for a Learning Corporation for Wayne County which would adopt goals relating to student achievement. The Chamber and Wayne County Commissioners will set up a task force to set the mission and organization of such an organization.

E. The Chancellor congratulated the Nursing Division for its successful review by the state.

VII. Academic Affairs – Diane Roberts

A. The Vice Chancellor has been appointed to a task force to examine issues connected with the Learning Corporation. Other Task Force members include Phyllis Amick, Superintendent of Richmond Schools and Joe Backmeyer, Superintendent of Nettle Creek School Corporation.

B. The Academic Affairs Office is working with the Community College Initiative to better position IU East when the Community College comes to Richmond. Lynnette Young and the SMP Core Committee are making progress with the planning.

C. The Vice Chancellor reported that Academic Officers had met in Ft. Wayne regarding Alternative Routes to Certification Programs. Since not all the programs are the same IU East can be creative. Some of the areas to be addressed include: retention initiatives, diversity initiatives, approved certification and name changes.

IX. Enrollment Services - Ben Young

A. The Vice Chancellor announced that Spring 2003 Priority Registration began on Monday, November 4.

B. The Nursing Division recently held a Nursing Recruitment Meeting. The event was well planned and well attended since it was held during the Fall Break for area schools.

C. Mary Blakefield was recognized by the Advising Center for her help with getting students registered. The Vice Chancellor acknowledged that many faculty members work with advising and registering students.

X. Information Technology – Wendy Chang

A. The Vice Chancellor thanked Middlefork faculty and staff for their patience in the recent rewiring of phone and computer lines. The work is now completed there. Rewiring will begin in Whitewater and should be completed in about a week. Sites will need to be updated to accommodate the Intranet and that should be completed by the end of the academic year.

B. The Vice Chancellor added that there needs to be discussion about user privileges and the role and responsibilities of IT for third party users.

C. IT will be working on a three year Technology Plan and would like feedback from Divisions.

D. IT will be sending out weekly announcements.

XII. Old Business

None

XIII. New Business

None

XIV. Announcements

A. Joan Lafuze asked if anyone had a view-master that Paulina could take back with her. Suzi Shapiro said there was one in the TLC she would be welcome to have.

B. Tammy Williamson, Director, announced the Kick Off for the Annual Fund Drive will be next week with a reception for faculty and staff. Money raised for the Fund supports faculty scholarly work, Lively Arts, Student Research and Scholarships. Tammy reported that funds for Faculty

Scholarship through Research and Grants will be increased from \$8,500 to \$16,000 this year. Last year's recipients include Eleanor Turk, Alisa Clapp-Itnyre, and Neil Sabine. The Annual Fund goal from faculty and staff this year is \$20,000.

C. Jamie Davidson will be redoing the Marketing Plan

D. Cathy Ludlum Foos announced the second installment of the dialogs on Issues in Women's Health will be Monday, November 11th, from 6:30-8:30 pm. She has posters if anyone would like some to put up.

E. Debbie May announced that The Women's Commission Conference will be March 28, 2003. Among the presenters will be the Director of the Indiana Civil Rights Commission, Sandra Leek, and the Keynote Speaker is Gloria Steinem. Break out speakers include a Cardiac Surgeon, and workshops in Communications, Hispanic Cultures, Self Esteem, Hormones, and a "He said- She said" Workshop. There are 30 Student and 10 Staff Scholarships available. She asked faculty to encourage students to attend. Information has also been sent on email.

F. Alyssa Clapp-Itnyre reminded faculty of the Post Scripts to the Arts, held on the last Thursday of the month at 11:00. The next one will be November 21 and the first week in December.

G. Tom Thomas said the quality of the 25th Annual Whitewater Art Show entries has been very good. There were 97 entries, 20 from IU East. Two of the top award winners were from IUEast, with India Cruse winning the top award.

H. Suzi Shapiro announced that Trudy Weyerman is the new fulltime instructional technologist in the TLC.

I. Dianne Chandler reminded everyone about Open Enrollment for Health Insurance. She will be having building meetings to answer questions and encouraged people to send in their enrollment forms.

Dianne also reminded faculty that Human Resources would be switching to the People Soft system. There might be some problems with the first pay in January and those should be reported to Human Resources so it can be corrected.

J. Walter Wagor sent a reminder about the United Way Campaign and encouraged faculty to complete their pledge cards.

XII. Adjournment

There was a unanimous vote of the Senate to adjourn. Meeting adjourned at 12:25 pm.

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

February 4, 2003

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Armstead, S.; Baker, D.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Braxton-Brown, G.; Brown, E.; Bullock, D.; Chandler, Dianne; Chang, W.; Clapp-Itnyre, A.; Clark, Karen; Clark, Kevin; Curry, M.; Dempsey, K.; Dhawale, K.; Doerger, D.; Dooley, D.; Dulemba, L.; Englert, L.; Evans, M.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Ludlum Foos, C.; Hamilton, S.; Hufford, L.; Humphries, P.; Jayasuriya, K.; Jerzak, P.; Kirk, B.; Kreamelmeyer, K.; Lafuze, J.; Lemming, E.; Mahaffey, J.; Malleus, R.; Marschall, T.; Martin, M.L., Mathew, G.; Maurer, J.; May, D.; McFadden, S.; Mills, R.; Morse, M.; Nishihara, L.; Osgood, T.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Ramsey, R.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J.; Sabine, N.; Scott, W.; Seddighin, M.; Slattery, B.; Stanforth, D.; Stolle, C.; Szopa, A.; Thomas, T.; Turk, E.; Veramallay, A.; Wagor, W.; Watkins, M.; Wilde, J.; Williamson, M.; Young, B.

Absent: Fulton, D.; Goerss, B.; Harrison, M.; Helton, E.; Hoening, C.; Kriese, P.; Meyer, D.; Pickett, J.; Roman-Royer, J.; Selkirk, B.; Shapiro, S.; Tolley, R.; Weber, G.; Woods, M.

V. Call to Order

Senate President Vandana Rao called the meeting to order at 11:05 am.

VI. Approval of Minutes

The Minutes of the November 5, 2002, Faculty Senate Meeting were approved by consensus.

III. President's Remarks – Vandana Rao

The Senate President noted a change in the Agenda that the Student Leaders Report would be given at this time.

VI. Student Leaders

Jeff Martin announced that Student Leaders were planning a Unity Week, February 17-21, and reported on some of the activities.

- Tuesday, February 18 the "Faces of America", a multicultural presentation, will be presented in Vivian Auditorium at 7:00 p.m. This is an excellent show which addresses many of the issues surrounding multiculturalism in today's society.
- Wednesday, February 19, the Mayor of Richmond, Shelley Miller, will visit the IU East Campus. Also, the interim President of Indiana University, Gerald Bepko, will be on campus and available to meet with students during the day.
- Thursday, February 20, there will be a "Chat with the Chancellor" at 4:30pm.
- Friday, February 21, will be the Spring Service Project at Genesis. Katie Baldwin can be contacted for reservations and further information.
- Jeff Martin explained that the Faces of America program is being sponsored by 6 different areas on campus and information flyers will be distributed in mailboxes. Cathy Ludlum Foos asked if Student Leaders could also be available to visit classes with information. Jeff said Student Leaders would be very willing to visit classrooms.

Ed Fitzgerald moved to set aside the Senate Agenda to consider a resolution. Larry Englert seconded. The question was called and seconded. Motion passed. Eleanor Turk read the Resolution. See attached copy. Copies were distributed to Senate members. Neil Sabine expressed concern that faculty had not been notified of the Resolution prior to the Senate meeting. Michael Foos explained

that an email was sent to faculty announcing the faculty meeting and several attended. The question was called and seconded. However, the second was not heard and discussion continued. Lora Baldwin then made a motion to call the question to limit debate and vote on the resolution. The motion was seconded. The vote was not two-thirds vote (30-19) so discussion continued. There was further discussion about faculty not being aware of the meeting where the resolution was drafted nor notified of the resolution prior to Senate meeting; who called the meeting; who attended; and, what was the intended outcome of the resolution. It was established that the resolution came out of the AAUP open meetings on campus to which all had been invited. Other comments pertained to the Resolution itself –that there is now a document to be discussed and what would be the expected outcome if passed. Greg Braxton Brown called the question. It was seconded. This time the vote to limit debate and to vote on the resolution passed by a two-thirds vote (37-11). Vandana Rao called for a written ballot on the resolution. There was a question raised if the vote was for the entire Resolution or if it would be voted on in parts. The Parliamentarian was consulted and President Rao determined it was all one issue. The question was called for the whole resolution, for a vote. Ballots were distributed. Members of the Faculty Board of Review, Kumara Jayasuriya, Mary Ann Morse, Ed Fitzgerald and Neil Sabine, were asked to collect and count ballots. T.J. Rivard suggested faculty take the Resolution document with them or shred it and not discuss it with students since it is an internal problem. The results of the vote on the Resolution were reported later: 48 for, 17 against, and 2 abstentions. Resolution passed.

Greg Braxton Brown moved to return to the Agenda of the Senate Meeting. Motion passed.

Senate President, Vandana Rao asked that the order of business be changed to ensure time for elections of Faculty Senate President and UFC Representative.

V. Faculty Committees

Nominating Committee – Mary Fell

Mary Fell announced that there were two nominees for Faculty Senate President – Vandana Rao and Cathy Ludlum Foos. There were also two nominees for University Faculty Council – Joan Lafuze and Marcus Pomper. She asked each candidate to make a brief statement.

Cathy Ludlum Foos felt Community College issues would be the focus for faculty in the coming years.

Vandana Rao said she would work to keep the interests of IU East in balance and maintain Faculty Senate as a place for open discussion.

Joan Lafuze said she had experience in serving on UFC before and enjoyed it.

Marcus Pomper said he did not have the experience because he had only been at IU East for 3 years.

Mary Fell asked if there were nominations from the floor. There were none. Joan Lafuze moved the nominations be closed. Kris Dhawale seconded.

Workload Committee – Mort Seddighin

- Mort Seddighin reported that 29 faculty participated in the Faculty Workload Survey. The results were presented and copies will be placed in the library. Workload will conduct another survey on On-Course.
- Faculty members were reminded to get applications for reassigned time to the Committee by March 1.

Faculty Affairs Committee – Michael Foos

Michael Foos reported that the Committee had reviewed all the Faculty Senate by-laws passed in the last 8 years and all the revisions made in the past 10 years, in order to update the By Laws to the Indiana University East Faculty Senate Constitution. He asked the Senate for a vote to accept the Committee's report. The report was unanimously accepted. Vandana Rao thanked the Handbook Committee – Michael Foos, Walter Wagor and Tom Osgood – for its work. Copies of the By Laws and Constitution can be found at <http://www.iue.edu/handbook/>

Budgetary Affairs – Ed Fitzgerald

The Committee has not yet received Budget information but will be meeting with Executive Council next month and may have a report at that time. Budget priorities, with the Chancellor's approval, have been listed as increase in current faculty salaries and salaries for current faculty openings.

Curriculum Committee – Peggy Branstrator

Peggy Branstrator also thanked the Handbook Committee for its work on updating the By Laws.

She clarified that the TEL T205 course listed on the Senate Agenda was not a new course proposal - it was an information item for a course being brought from the Master Course List. She noted that the new course proposal, Emergent Literacy, E301/E501, passed at the November Senate Meeting, was attached at the end of the Minutes in accordance with the Constitution that states that items passed at Senate meetings be attached to the Minutes of the following meeting.

The text concerning the Institutional Degree Program Requirements on page 5 of the Bulletin was not updated and does not reflect the changes passed by Senate in April 2001. Unfortunately the date did get changed so it looks like they were updated. The new requirements should be reflected in the graduation audit forms and these new requirements are the ones in effect. Division chairs need to be alert when doing graduation audits.

General Studies – Joan Lafuze

Joan Lafuze asked that the Committee's statement relating to CLEP Tests be added to the next Senate Minutes. She also asked that each Division submit, to either herself or to the President of Faculty Senate, a list of which CLEP Tests it accepts from transfer, and all, students. Walter Wagoner asked if the Committee could supply Divisions with any changes in CLEP Test score requirements. Joan Lafuze said she would provide those.

Joan Lafuze reported that the Committee approved four student requests for a General Studies Degree. She added that the General Studies honorary has been reactivated and Eleanor Turk has agreed to serve as the faculty sponsor.

AAA – Marcus Pomper

The Committee heard two (2) student appeals for reinstatement during the Fall Semester and eight (8) during the Spring Semester. Two (2) student grade appeals were referred back to faculty. There was one, non academic, dismissal.

The committee is currently discussing the Admissions Policy and revising the Probation Policy. The EX Policy approved by faculty is on hold and has not been implemented.

Election results

Mary Fell announced the results of the Faculty Senate President and UFC Representative elections. Cathy Ludlum Foss was elected President of Faculty Senate and Marcus Pomper was elected University Faculty Council Representative.

VII. Academic Affairs – Wendy Chang

The Vice Chancellor reported that she had been working with various scenarios for the Budget but it was hard to say what the final Budget would be. Budget priorities include: Faculty Salary Adjustment; maintain and fill all current openings and 3 Trustee funded lecturer positions; and, better management of the Faculty Development Fund. She added that the Chancellor supports these priorities. The Vice Chancellor asked faculty to let her know of budget rumors so she can clarify them.

VIII. Enrollment Services - Ben Young

- A. The Vice Chancellor reported he had sent an email regarding Fall 2002 enrollment which showed that, for the first time in 3 years, enrollment did not match or exceed the previous semester in head count and credit hour figures. He also added that Spring 2003 figures appear to be down due to lower numbers of new students. He said that Enrollment Services will

review what strategies worked and which did not, and will work to improve enrollment numbers. He complimented faculty for offering more courses at more times. He also noted that Summer I ends this Budget year and that 2003/2004 will be a challenge.

Alyssa Clapp-Itnyre asked about the status of the Search for a Vice Chancellor for External Relations. Wendy Chang reported that an offer presented to the top candidate was turned down. The Committee will reconvene and conduct a national search.

Sherri Hamilton asked how many students were lost to military service. Dr. Young said he knew of two.

XV. Old Business

None

XVI. New Business

None

XII. Adjournment

Larry Englert moved to adjourn. Page Jerzak seconded. Meeting adjourned at 12:25 pm.

AGENDA
IU EAST FACULTY SENATE
March 4, 2003
Whitewater Hall – Room 132
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Meeting, February 4, 2003
- III. President's Remarks – Vandana Rao
- IV. Student Leaders
- V. Faculty Committees
 - A. Nominating Committee – Mary Fell
Slate Selection – P & T Committee
Senate Committee Preference List
 - B. General Studies Committee – Joan Lafuze
Information Items
 - C. AAA Committee – Marcus Pomper
Information Item on Admissions Referral Policy
Policy for Probation and Suspension - Voting Item
 - D. Curriculum Committee – Peggy Branstrator
Information Item – TEL T498, Projects in Telecommunications
Bulletin Page for HFA
Voting Items:
New Certificate Programs
Certificate in Creative Writing
Certificate in Literature
New Minors
Minor in Creative Writing
Minor in Literature
 - E. Budgetary Affairs Committee – Ed Fitzgerald
No Report
 - F. Faculty Affairs Committee – Marty Pentz
No Report
 - G. Workload Committee – Mort Seddighin
No Report
- VI. Academic Affairs/Information Technology - Wendy Chang
- VII. Enrollment Services - Ben Young
- VIII. Old Business
- IX. New Business
- X. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

March 4, 2003

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Armstead, S.; Austin, A.; Bergen, M.; Blakefield, M.; Branstrator, P.; Braxton-Brown, G.; Brown, E.; Bullock, D.; Chandler, Dianne; Chang, W.; Clark, Karen; Curry, M.; Dempsey, K.; Dhawale, K.; Doerger, D.; Dooley, D.; Englert, L.; Evans, M.; Fell, M.; Fitzgerald, E.; Foos, M.; Ludlum Foos, C.; Hamilton, S.; Hedrick, T.; Jayasuriya, K.; Jerzak, P.; Lafuze, J.; Malleus, R.; Marschall, T.; Mathew, G.; Mills, R.; Morse, M.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Rao, V.; Rivard, T.J.; Sabine, N.; Scott, W.; Seddighin, M.; Slattery, B.; Stolle, C.; Szopa, A.; Veramallay, A.; Wagor, W.; Wilde, J.; Young, B.

Absent: Baker, D.; Baldwin, L.; Clapp-Itnyre, A.; Clark, Kevin; Cooksey, A.; Dulemba, L.; Folkerth, M.; Fulton, D.; Goerss, B.; Harrison, M.; Helton, E.; Hoening, C.; Hufford, L.; Humphries, P.; Kirk, B.; Kreamelmeyer, K.; Kriese, P.; Lemming, E.; Mahaffey, J.; Martin, M.L.; Maurer, J.; May, D.; McFadden, S.; Meyer, D.; Nishihara, L.; Osgood, T.; Pickett, J.; Ramsey, R.; Rankin, S.; Rincon, L.M.; Roman-Royer, J.; Selkirk, B.; Shapiro, S.; Stanforth, D.; Thomas, T.; Tolley, R.; Turk, E.; Watkins, M.; Weber, G.; Williamson, M.; Woods, M.; Young, B.

VII. Call to Order

President, Vandana Rao said a quorum was not yet present. Joan Lafuze moved to start the Senate Meeting without a quorum to cover information items. The IU East Faculty Senate meeting began at 11:15 am.

Vandana Rao said that Minutes from the Open Meeting held on Friday, February 21, to discuss the article in the Pal-Item have been distributed to faculty. Faculty Affairs is working on a response to the newspaper, incorporating the suggestions from that meeting. There have been some questions and suggestions about having additional meetings to talk about the Community College. Vandana Rao suggested some times for open meetings and will send further information.

VIII. Student Leaders

- Aaron Austin reported that approximately 35 students attended the first “Chat with the Chancellor” on February 20, during Unity Week. He commented there was good discussion. Minutes of the discussion will be typed up and posted in the Campus Life Office. Another “Chat with the Chancellor” is planned on March 19.
- Katie Baldwin will be organizing a Highway Clean-Up April 10-12.
- Tracy Hedrick reported on the Student Choice Award which is presented to a faculty member at the Student Recognition Dinner. She is working on the selection process for this year’s Outstanding Faculty Member and asked faculty to email her ideas on the distribution of nomination forms. The dinner will be held April 18th.
- IU East Student Leaders met with the Board of Trustees as part of the All University Student Association (AUSA).
- Student Leaders are working on a proposal to raise the point value for an A+ from 4.0 to 4.3. The proposal will be sent to the AAA Committee for consideration.

IX. Announcements

- Cathy Foos reported that Indiana Campus Compact has grants for Service Learning Projects and Professional Service. The deadline is the end of March. They are developing Service Learning Grants for Adjunct Faculty and Graduate students for curriculum development and community research.
- Mary Fell announced members appointed to the Vice Chancellor for Academic Affairs Search and Screen Committee: Ben Young, Mary Fell, Sheila Armstead, Michael Foos, Neil Sabine,

Vandana Rao, Cheryl Stafford, Ann Judge, Lora Routson, and, Brandon Elmore. The committee will begin meeting the week of March 17th.

- Mary Fell sent a memo to faculty concerning the new guidelines for University Teaching Awards. The deadline is March 31st to submit dossiers.
- The Nominating Committee will send out Faculty Senate Committee Service Preference Forms. Faculty were asked to return the forms
- Joan Lafuze presented some information items pertaining to General Studies. She announced that Mort Seddighin serves as the liaison between General Studies and Math. There will be an effort to make the campus and students more aware of the General Studies programs and how CLEP scores are handled. One Division had expressed its feelings that Divisions should handle CLEP admissions. The committee discussed using the IU Venture Fund Online Notebook project as a means of communications for General Studies' students. Other IU campuses use this program and the cost is \$650 per year. The Committee voted to apply to Academic Affairs for funding.

Nominating Committee – Mary Fell

Mary Fell presented the lists of faculty eligible for the slates of the Nominating and P & T Committees. Lavern Nishihara, Ed Brown and Cathy Ludlum Foos asked to have their names removed from the Nominating Committee list. Ashton Veramallay asked to have his name removed from the list for P & T Committee. Mary Fell explained that faculty should select 4 from the P & T Committee list and 1 from the Nominating Committee list to make up the slates for those committees. The slates will be presented at the April Faculty Senate Meeting. She added that there needs to be one full Professor elected on the P & T Committee.

General Studies – Joan Lafuze

Joan Lafuze said General Studies is moving from a committee to becoming a Division. Anyone who has questions about the program should contact her.

X. Approval of Minutes (11:30 AM)

Senate President, Vandana Rao, announced that a quorum had been reached and called for Approval of Minutes.

Cathy Ludlum Foos asked that her name, as well as Sue Mc Fadden's, be included as counting ballots on the Faculty Senate Resolution.

There was an addition to the AAA report: Two student grade appeals were heard and denied.

Larry Englert called the question. Minutes of the February 4, 2002, Faculty Senate Meeting approved with corrections.

AAA Committee – Markus Pomper

A. As an Information Item, Markus Pomper said that the Vice Chancellor for Academic Affairs had asked the Committee to consider an Admissions Referral Policy. The AAA Committee had asked her to provide Articulation Agreement Standards and the Budgetary implications of such a referral policy.

B. Markus Pomper reported that the AAA Committee has been working on updating the Policy for Academic Standings. He reviewed the proposed changes that were attached to the Senate Minutes.

The GPA requirements for both the Chancellor's List (4.00) and the Dean's List (3.50) remain the same. The change would be to remove the stated credit hour load per semester required, thereby eliminating the distinction between full and part time students.

Academic Probation would be based on the students' cumulative GPA below 2.00 at the beginning of a semester, instead of the current policy of the GPA below 2.00 at the end of any semester and a semester GPA of less than 2.00.

Academic Suspension will be applied to a student who has a cumulative GPA below 2.00 for at least 12 credit hours while continuously on probation. This replaces the current policy of not evaluating students for Suspension until they have completed 12 credit hours and the GPA is below 2.00. Students would be notified of Suspension by the Vice Chancellor for Enrollment

services. Students can appeal the Suspension to the AAA Committee in writing. AAA may permit students to re enroll and continue on probation or determine other conditions under which the student might re enroll.

The Committee also proposed some changes in the Reinstatement Policy whereby the suspended student could apply to the AAA Committee for reinstatement, in writing, after one semester has passed and prior to the beginning of the semester they wish to enroll. Markus Pomper said the policy comes, moves and seconds, from the Committee. Vice Chancellor Young approved the policy on behalf of the Administration.

There was discussion of the probation policy, and, whether 12 hours was enough time for students to bring up their GPA before being suspended. Vice Chancellor Young felt that this would identify which students were having trouble and would aid in getting help for them to improve their grades. Students also would have the right to appeal.

Michelle Curry asked about Incompletes. Specifically, if there is a mechanism in place to change an Incomplete to a grade. Theoretically, student and instructor meet to work on a schedule to make up the work but that does not always happen. After one year the Incompletes then change to F. The policy is in the IUE Academic Handbook.

Cathy Ludlum Foos felt that Academic Honors, i.e. Dean's List and/or Chancellor's lists, should have some substance and meaning. Currently, a student can take one class and get an A, and be put on the Chancellor's List. Some students who work and/or have family responsibilities might have a more difficult time meeting the grade requirements than full time, more traditional, students. It was noted that being on a "List" does not show up on a transcript. There was a suggestion of having separate "Lists" for full and part time students and also based on 1, 3, and 12 credit hours. A question was raised if honoring more students would dilute the importance of the honor. Some felt all students should be recognized on the same criteria. Markus Pomper asked that discussion on the Dean's and Chancellor's List be put on hold. The first page, on proposed changes to the Chancellor's and Dean's Lists, will be resubmitted to the AAA Committee and brought back to Senate for a vote.

He then asked if faculty were ready to vote on the proposed changes relating to Probation and Suspension as presented on pages 2-5 of the AAA Committee Policy for Academic Standards. The vote on Probation and Suspension changes was taken and passed.

Curriculum Committee

It was noted that there was no longer a quorum present.

Adjournment

Larry Englert Moved to Adjourn. Michelle Curry Seconded. Meeting Adjourned at 12:20 pm.

AGENDA
IU EAST FACULTY SENATE
April 1, 2003
Whitewater Hall – Room 132
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Meeting, March 4, 2003
- III. President's Remarks - Vandana Rao
- IV. Student Leaders
- V. Faculty Committees
 - A. Nominating Committee - Mary Fell
Elections
 - B. Curriculum Committee - Peggy Branstrator
(Please bring Items from March 4, 2003, Meeting)
Information Item: TEL 498 Project in Telecommunications
Bulletin Page for HFA
Certificates in: Creative Writing
Literature
Minors in: Creative Writing
Literature
Revised Degree Programs
BS in Business Administration
AS in Business
AS in Computer Science
 - C. Faculty Affairs Committee - Marty Pentz
Information Item - Lecturer Appointments – Prior Notice
 - D. General Studies Committee - Joan Lafuze
Information Items - General Studies Honorary
CLEP
Assessment
 - E. Budgetary Affairs Committee - Ed Fitzgerald
Brief Report
 - D. AAA Committee - Markus Pomper
No Report
 - G. Workload Committee - Mort Seddighin
No Report
- VI. Chancellor's Report - David Fulton
- VII. Academic Affairs/Information Technology - Wendy Chang
- VIII. Enrollment Services - Ben Young
- IX. Old Business
- X. New Business
- XI. Adjournment

INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES

April 1, 2003

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Armstead, S.; Bergen, M.; Blakefield, M.; Branstrator, P.; Brown, E.; Bullock, D.; Chang, W.; Clapp-Itnyre, A.; Clark, Karen; Dhawale, K.; Doerger, D.; Evans, M.; Fell, M.; Fitzgerald, E.; Foos, M.; Fulton, D.; Ludlum Foos, C.; Hamilton, S.; Jayasuriya, K.; Jerzak, P.; Kriese, P.; Lemming, E.; Malleus, R.; Marschall, T.; Mathew, May, D.; McFadden, S.; G.; Morse, M.; Osgood, T.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J.; Sabine, N.; Seddighin, M.; Shapiro, S.; Slattery, B.; Stolle, C.; Szopa, A.; Veramallay, A.; Wagor, W.; Wilde, J.; Williamson, M.; Young, B.

Absent: Baker, D.; Baldwin, L.; Braxton-Brown, G.; Clark, Kevin; Cooksey, A.; Curry, M.; Dempsey, K.; Dulemba, L.; Englert, L.; Folkerth, M.; Goerss, B.; Harrison, M.; Helton, E.; Hoening, C.; Hufford, L.; Humphries, P.; Kirk, B.; Kreamelmeyer, K.; Lafuze, J.; Mahaffey, J.; Martin, M.L., Maurer, J.; Mills, R.; Meyer, D.; Nishihara, L.; Pickett, J.; Ramsey, R.; Roman-Royer, J.; Scott, W.; Selkirk, B.; Stanforth, D.; Thomas, T.; Tolley, R.; Turk, E.; Watkins, M.; Weber, G.;

Guests: Alois E. Fledersbacher, Carin Slabbert, University of Namibia

XI. Call to Order

President, Vandana Rao called the meeting to order at 11:10am, even though a quorum was not yet present. She suggested that information and discussion items be covered.

Chancellor Fulton introduced two guests from the University of Namibia: Carin Slabbert, the Assistant Registrar for Extended Studies, and Alois Fledersbacher, the Registrar for the Main Campus. The Chancellor explained that he and Suzi Shapiro had visited the University of Namibia about a month ago as part of building a working relationship between the two similar institutions as it relates to the development of regional campuses. The University of Namibia is five years old and currently has seven "Service Centers" and one regional campus. Another representative from the University of Namibia, Pauline Uuwanga, had visited IU East in the Fall. He added that the chief Academic Officer from the University of Namibia will be visiting IU East the end of April.

XII. Enrollment Services – Ben Young

No Report

XIII. Academic Affairs/Information Technology – Wendy Chang

The Vice Chancellor reported that on Thursday, April 3, from 11 – 6, the IT Department will host “Making IT Happen”. There will be 8 vendors set up in the Whitewater Lobby with demonstrations, presentations and information on OnCourse, integrating technology in the classroom and opportunities for hands-on use of various technology and equipment. She announced that the IT Department now has 2 international cell phones and 2 palm pilots that can be checked out for faculty use. She added that beginning in April, IT would be preparing for the Peoplesoft deployment. Further updates will be made on its progress and implementation and integration with Oncourse. She encouraged faculty to begin using Oncourse. The process should be completed within 18 months.

President, Vandana Rao, announced that a quorum had been reached. She asked for approval of the Minutes of the March 4, 2003, IU East Faculty Senate Meeting. The Minutes were approved by unanimous consent.

XIV. Student Leaders

No Report

XV. Faculty Committees

Nominating Committee – Mary Fell

Ballots for Faculty Senate Standing Committees were distributed. Mary Fell explained that slates for committees requiring Divisional representation (Budgetary Affairs and Workload) would be completed as soon as all Divisions had submitted a representative.

She instructed faculty to vote for 4 candidates for the P & T Committee and just 1 for the Nominating Committee. Mary Fell then explained that the P & T Committee needs to have one Full Professor and at least three Divisions represented. Alisa Clapp Itnyre asked that her name be removed from the Nominating Committee list.

Mary Fell added that the slate for Faculty Affairs would have a replacement member for T.J. Rivard who will be on Sabbatical during the Fall 03-Spring 04. The slates for Faculty Affairs, Curriculum, AAA, and General Studies Committees were presented for approval. Tom Osgood moved to accept all four slates as presented. All slates approved.

Curriculum Committee – Peggy Branstrator

Peggy Branstrator explained that there were several items left over from the last Senate meeting to be addressed.

- The first was an Information Item from HFA, the special topics course, TEL 498, Project in Telecommunications, from the Master course list.
- She then presented the Certificate Program in Creative Writing and the Certificate Program in Literature. She explained that these Certificates could be completed without getting a degree. Both Certificate Programs were passed unanimously.

- Two Minors from the HFA Division, one in Creative Writing and one in Literature, were presented. She mentioned that the Creative Writing is an 18 hour program. The Minor in Literature is a new program. Kris Dhawale moved to accept the two Minors. Paul Kriese seconded. Both Minors passed.
- Peggy Branstrator then presented the revised BS in Business Administration. She explained there had been some changes in English courses and distribution courses required in response to questions relating to core requirements. There were also some adjustments in the concentration areas of MIS, International Business and Business Administration. Discussion. Alisa Clapp-Itnyre asked why there was no course in Business Writing included in any of the degrees. It was explained that W132 offered a higher level of general writing instead of a particular style for a certain area, offering more flexibility that could be applied to any other degree. Anne Szopa questioned the inclusion of Economics to meet BSS credits. She felt the list of distribution courses needs to be reviewed before voting on the degree. Joanne Passett noted that the History courses listed in the Humanities distribution usually fill quickly and more sections would need to be added. Margaret Evans felt a W231 would be more helpful than the Technical Writing course. Walter Wagor noted that there is a Writing Across the Curriculum program in place. Perhaps the Technical Writing course should be included and Business students should be encouraged to enroll. He also asked who decides what courses apply as distribution courses. T.J. Rivard added that W132 has been changed to interpreting Literature and is no longer a research course. The W131 is a writing styles class. There was a motion to table discussion – Passed unanimously.
- Peggy Branstrator presented the changes in the Associate Degrees in Business and in Computer Science. She explained that 300 and 400 level courses have been replaced with 100 and 200 level courses. Kris Dhawale said changes in courses should be discussed. Vandana Rao asked Michael Foos to share his opinion as Parliamentarian on the curriculum process being followed and the question of what does or does not constitute a voting item. Michael Foos said that if what one Division does affects another, then that is the rationale for calling it a substantive change, requiring that it becomes a voting item in the Senate. Cathy Foos suggested representatives from the Business Division visit other Divisions to discuss changes in courses. Suzi Shapiro felt Associate Degrees should be “seamless” to BA degrees and this was not satisfied with regard to the Associate in Computer Science. There was a vote to table the discussion of both Associate Degrees.

Mary Fell announced the results of the Committee Elections:

The AAA, Curriculum, Faculty Affairs, and General Studies Committees’ slates were elected. Beth Slattery was elected to Nominating Committee.

P & T Committee members: Mary Fell, Lavern Nishihara, and Anne Szopa, and, Marilyn Watkins-1 year term

Faculty Affairs Committee - Marty Pentz

Marty Pentz announced that Faculty Affairs would have a voting item at the next Faculty Senate Meeting.

General Studies Committee – Neil Sabine

Neil Sabine noted that Committee Chair, Joan Lafuze, was attending a Faculty Leadership Meeting. In her absence, he reported the committee is moving on. He said the items that the committee was working on were given in the Senate Agenda and if anyone had questions he would be pleased to share information.

Budgetary Affairs – Ed Fitzgerald

Ed Fitzgerald reported that the Budget is still a “What if” situation. There are no definite numbers or information on what cuts will be made.

IV. Chancellor’s Report – David Fulton

The Chancellor expressed his appreciation to the Commission on the Status of Women for the wonderful job organizing the Women’s Conference, Friday, March 28. There were many people involved in planning this very successful event that attracted a large number of attendees.

VCAA Search Committee – Mary Fell reported the Committee has met once. The Chancellor has hired a consultant. The Committee will meet Friday to finalize the job description.

The Search for a Vice Chancellor for University Advancement is coming to an end. An offer has been extended to Brent Pieper, who is an IU Graduate and currently the Head of United Way in Atlanta. He will not be brought in as a Vice Chancellor, but rather as Executive Director for University Advancement. He will begin May 5th, and will attend the Medallion Dinner on May 25.

The Chancellor added that the Medallion Dinner will honor Vic Jose and Belden CEO, Peter Wickman.

The Chancellor said the Legislature has not yet decided on the Budget. When the decision is made, maybe in early May, IU East will need to turn its Budget around quickly.

XVI. Old Business

None

XVII. New Business

None

VIII. Adjournment

Paul Kriese Moved to Adjourn. Seconded. Meeting Adjourned at 12:10 pm.

AGENDA
IU EAST FACULTY SENATE
May 6, 2003
Whitewater Hall – Room 132
11:00 am - 12:15 pm

- I. Call to Order – Vandana Rao
- II. Approval of Minutes of Faculty Senate Meeting, April 1, 2003
- III. President's Remarks - Vandana Rao
- IV. Enrollment Services – Benjamin Young
Approval of Tentative May Graduates List
- V. Faculty Committees
 - A. Budgetary Affairs – Ed Fitzgerald
No Report
 - B. AAA – Markus Pomper
Draft of Recommendations
Information Item
 - C. Curriculum Committee Peggy Branstrator
Course from Master Course List
L545 Advanced Study in the Teaching of Reading in Elementary School
 - D. Workload Committee - Mort Seddighin
Voting Items -
 - E. Budgetary Affairs Committee - Ed Fitzgerald
Brief Report
 - F. General Studies – Joan Lafuze
Information Item
 - G. Faculty Affairs – Marty Pentz
Information Item
- VI. Chancellor's Report - David Fulton
- VII. Academic Affairs/Information Technology - Wendy Chang
- VIII. Old Business
- IX. New Business
- X. Adjournment

**INDIANA UNIVERSITY EAST
FACULTY SENATE MINUTES**

May 6, 2003

Whitewater Hall Room 132

11:00 am – 12:15 pm

Presiding: Vandana Rao, President of Faculty Senate

Present: Armstead, S.; Baker, D.; Baldwin, L.; Bergen, M.; Blakefield, M.; Branstrator, P.; Braxton-Brown, G.; Brown, E.; Bullock, D.; Chang, W.; Clark, Karen; Curry, M.; Dempsey, K.; Doerger, D.; Dulemba, L.; Englert, L.; Fell, M.; Fitzgerald, E.; Folkerth, M.; Foos, M.; Fulton, D.; Ludlum Foos, C.; Hamilton, S.; Hufford, L.; Humphries, P.; Jerzak, P.; Lafuze, J.; Lemming, E.; Malleus, R.; Martin, M.L., Mathew, Maurer, J.; May, D.; McFadden, S.; G.; Mills, R.; Morse, M.; Osgood, T.; Passet, J.; Peacock, F.; Pentz, M.; Pomper, M.; Powell, M.; Rankin, S.; Rao, V.; Rincon, L.M.; Rivard, T.J; Scott, W.; Seddighin, M.; Slattery, B.; Stanforth, D.; Stolle, C.; Szopa, A.; Tolley, R.; Veramallay, A.; Wagor, W.; Watkins, M.; Weber, G.; Wilde, J.

Absent: Clapp-Itnyre, A; Clark, Kevin; Cooksey, A.; Dhawale, K.; Evans, M.; Goerss, B.; Harrison, M.; Helton, E.; Hoening, C.; Jayasuriya, K.; Kirk, B.; Kreamelmeyer, K.; Kriese, P.; Mahaffey, J.; Marschall, T.; Meyer, D.; Nishihara, L.; Pickett, J.; Ramsey, R.; Roman-Royer, J.; Sabine, N.; Selkirk, B.; Shapiro, S.; Thomas, T.; Turk, E.; Williamson, M.; Young, B.

XVIII. Call to Order

President, Vandana Rao called the meeting to order at 11:05 am, even though there was not a quorum. She suggested that announcements be covered until a quorum was present.

- Vandana Rao reminded Faculty that Commencement is Friday, May 16th.
- Dianne Chandler said the last paychecks would be sent May 30th.
- Vandana Rao thanked Mary Robertson for her years of service to Faculty Senate. She will retire at the end of June.
- Vandana Rao introduced Cathy Ludlum Foos, who will become President of Faculty Senate on July 1, and presented her with the gavel and a copy of Robert's Rules of Order. Cathy spoke briefly about the Faculty Senate Retreat which will be held Thursday, August 21st from 8:30am – 3:00pm. Although the agenda is still in the planning stage, she is thinking about including some type of off campus evening event.
- Karen Wright was introduced as the next Secretary for the Faculty Senate.

II. Approval of Minutes

Walter Wagor noted that the AAA Committee was omitted from the list of Committee Reports. He also pointed out that, in Circular E7-03, the Chancellor's and Dean's Lists were not revised as of 3-4 - 03, so the footnote is misleading. Only the sections labeled Academic Probation, Academic Suspension, Appeal of Suspension, and Reinstatement were revised and passed. Mary Folkerth thanked Walter Wagor for his thoroughness in review of the Minutes.

III. Approval of Tentative May Graduate List

The Faculty Senate went into Executive Session to vote on the Tentative May Graduate List. The Tentative May Graduate List was unanimously approved. The Senate came out of Executive Session.

IV. Faculty Committees

A. Budgetary Affairs- Ed Fitzgerald

Ed Fitzgerald announced that the Trustees would be meeting the next day to discuss the Budget. He said he would have more detailed information for the Budgetary Affairs Committee next week.

B. AAA Committee – Markus Pomper

Markus Pomper reported that a response to Vice Chancellor Wendy Chang's letter relating to the Community College issues is almost ready and will be sent next week.

C. Curriculum Committee – Peggy Branstrator
Information Items

- The Division of Education brought EDUC. L545, Advanced Study in the Teaching of Reading in Elementary School, from the Master Course List.
- Peggy Branstrator explained that discussions relating to the system degree, BS in Informatics, are beginning. The degree was originally written by IU South Bend. The Curriculum Committee will meet to insure consistency between the degree and IU East campus requirements.
- The Curriculum Committee has discussed revisions to the Communications degree to integrate it better with other degrees. They also discussed changes relating to the Spanish Certificate to increase the emphasis on culture and less on language. These discussions will continue in the Fall.
- Greg Braxton-Brown moved to bring the revisions to the BSBA, ASB, and ASCS degrees from the table as a group. He said he would like to “walk through” all the changes first and then vote on them separately. Vandana Rao granted permission to bring the revisions as a group.

Greg Braxton-Brown said he had visited with Divisions and brought suggestions to a special Business Division meeting for consideration.

The Business Division had adopted the following revisions.

(1.) The original requirement of W132 as a second writing course was altered; students may now choose from among W132, W231 and W234 for their second writing course.

(2.) Change the natural science requirement from 5 credits with a lab, to 3 credits with a lab, plus 3 additional credit hours in math or natural science. There would still be a total of 12 credits required in Math and Natural Science but there would be more flexibility and choice in courses.

(3.) In the Humanities and Fine Arts section, the requirement of “one 100 or 200 level academic course from Fine Arts (FINA) or Music (MUS)” was revised to the following options: “any 200 level literature course, Creative Writing (W203), Art Appreciation (H100), Music/Listener (M174 or M175), Intro. To Music (Z111), Intro to Theater (T100), Theater Appreciation (T210).”

(4.) In the Diversity of Ideas section, the Division will solicit input from faculty and the list of specified courses would be updated annually.

Greg Braxton-Brown then walked everyone through the amendments to the BSBA degree requirements for a vote.

Greg Braxton-Brown moved to approve the amendment from HFA re: the writing course selection.

Second

Greg Braxton-Brown moved to approve the amendment for revisions to the Math and Science requirements. Second

Greg Braxton-Brown moved to approve the amendment for expanded Fine Arts and/or Music requirements. Second

Greg Braxton-Brown moved that the revision to the Diversity requirements be accepted. Second.

Greg Braxton-Brown moved that the BSBA, as amended, be approved.

Discussion. There was a question whether I300 would meet the Computer Literacy requirement.

Cathy Ludlum Foos asked about two Philosophy courses. Neil Sabine questioned whether the Associate of Science degree might not meet all the requirements. There was discussion relating to feeder courses for upper level courses, prerequisites and advising issues.

There were two friendly amendments to change General Requirement “C”.

(1.) The phrase “and will have fully satisfied general studies requirements A, B, C, D, and E” was deleted. The second sentence in “C” should now read: “Transfer students having earned an Associate of Arts degree _A.A.) will receive a minimum of 60 semester hours in transfer.”

(2.) The subsequent sentence “Completion of IUE’s AS degree in business satisfies all general studies requirements” is altered to read “To complete IUE’s AS degree in business a student must meet all general education requirements.” In addition, a friendly amendment was accepted regarding the wording

of the General Requirements section overall: wherever the phrase *general studies* appears, it will be replaced with the phrase *general education*.

Walter Wagor was not in favor of counting Economics as a BSS course. He would like to have a broad discussion on distribution requirements and purpose. Denise Bullock expressed the concern that it is easier to address these issues before they go into effect. She asked if courses counted in other degrees, why would they not be counted in General Studies/General Education. Greg Braxton-Brown moved to accept the Bachelor of Science in Business degree as amended. Greg Weber seconded. Degree approved.

Greg Braxton-Brown moved to bring the Associate of Science in Business degree from the table. TJ Rivard seconded. Passed. He explained that the Associate of Science in Business degree is the first 2 years of the Bachelor of Science in Business degree and the amendments are identical as those in the Bachelor of Science degree. He moved to have the degree remain parallel. Ashton Veramallay seconded. Discussion: Peggy Branstrator said that the revisions changed the degree, in effect, to an Associate of Arts degree. An Associate of Science degree has more emphasis on technology, math and science. The number of credit hours needed was discussed. Peggy Branstrator said the Associate of Science in Business degree was not discussed in Curriculum Committee. She asked for a paper ballot. Cathy Ludlum Foos seconded. The vote was 17-yes and 28 no. There was a motion to accept the Associate of Science in Business degree as amended. Seconded.

The Associate of Science in Computer Science went through the exact same amendments and was approved.

The Humanities requirements passed.

The Diversity of Ideas as amended passed

It was moved and seconded to approve the Associate of Computer Science as amended.

Discussion: Wendy Chang felt the degree was more of an MIS degree. Students could not enter a Bachelor Degree program in Computer Science without more Math. She said that would not be a problem if the degree were called an MIS program. Mike Foos asked if all other changes would be carried over and Greg Weber said the answer was yes. He added that the only change in the Computer Science Math requirement was the removal of one course, C251. It is a Computer Science degree with a "Business flavor". *???The concentration in MIS was created because they cannot hire faculty. ???* Markus Pomper said Math M215 and M216 (Calculus I and II) are currently requirements of the Computer Science degree. The question was called. The proposal, with the amendments, passed.

Ashton Veramallay moved to extend the Senate Meeting to complete the Agenda.

Joan Lafuze seconded. Passed. Meeting extended.

Vandana Rao reminded everyone who will serve on a Faculty Senate Standing Committee for next year to stay after the Senate meeting is adjourned to elect a Chairs of the Committees.

General Studies Committee – Joan Lafuze

Joan Lafuze announced that the committee has its website up, under Divisions.

She also announced that three General Study's students were inducted into the General Studies Honorary, Alpha Sigma Lambda.

Faculty Affairs Committee - Marty Pentz

Marty Pentz said the Faculty Affairs Committee would bring a proposal to Senate, in the Fall, that distinguishes between Lecturers and Senior Lecturers.

Chancellor's Report – David Fulton

A. The Chancellor commented that the General Assembly should be thanked for the work it did on the State Budget. Higher Education was treated well with the restoration of the base budget. Enrollment change was funded at 50%. Money was approved for the Informatics Degree and IU East will share in those funds. The IU Trustees now need to decide on salary and tuition guidelines. They will also need to approve our plan for the use of the commitment to excellence funds. The major problem in the overall state budget is that funds may not be available.

B. The Chancellor reported that the Interim Vice Chancellor Search Committee is in place and nominees are being solicited.

Academic Affairs/Information Technology – Wendy Chang

The Vice Chancellor reflected on the progress in the IT Department. She felt IT had a good year. They developed a 3 year Strategic Plan for physical planning and infrastructure which will go through until 2005. A start has been made to integrate technology into teaching and learning with the rewiring of 6 Smart classrooms and the connection with Area 9. A new inventory management cycle is in place. They are looking to create a wireless campus. The Help Desk operation has been streamlined and additional training has been given to the staff. The Vice Chancellor is confident that by 2005, they will be ready for any challenge.

The Academic Affairs Office was given a list of Divisional accomplishments.

- Faculty recruitment was successful and all positions were filled.
- Interdisciplinary Collaboration between Kokomo and IUE in offering an Internet Psychology course
- Research and Scholarship Program- in Nursing Minority Scholarship and HFA Student Journals
- Conferences held at IU East open to the community –

The Women's Conference with Gloria Steinem,

The Whitewater Art Show,

The Homeland Security Conference,

The First Latino Heritage Festival

Faculty Affairs – The 1st year of the Criminal Justice Program

Bachelor of Fine Arts Degree

Alternative Routes to Certification

New Certificate Programs approved in Creative Writing and Literature, and most recently

Business Administration

Faculty have taken groups of students to New York City, Canada, Belize, Utah

Community Outreach projects:

The area High School Math Contest, and Math/Science Nights

P-16 Initiative and Algebra Workshop for Teachers

The Vice Chancellor felt IUE had a really great year and thanked everyone for their hard work. She added that she had served for one semester as Interim Vice Chancellor for Academic Affairs and will now return to Hayes Hall as Vice Chancellor for Information Technology.

XIX. Old Business
None

XX. New Business

The Center for Economic Education is celebrating its 25th Anniversary. Ashton Veramallay is being commended for his years of service as Director.

VIII. Adjournment

Move to Adjourn. Unanimous. Meeting Adjourned at 12:37pm.