

**Indiana University East
Faculty Senate 2011-2012
Goals and Committee Charges**

A priority for 2011-2012 is to make progress on important student- and faculty-related policies and procedures, especially those that committees have already begun to address. Implementation of the regional campus Blueprint initiative is incorporated into the charges of the Curriculum Committee and Faculty Affairs Committee. For all committees, the charges are listed in approximate order of priority.

Admissions and Academic Affairs Committee

- Review revisions to the Hazing Policy developed by the Athletics Committee. In consultation with the Athletics Committee, recommend revisions and/or bringing the policy to Faculty Senate for a vote.
- Review the revisions to the Drop, Add, Change policy. Consider whether to present the revisions for consideration, or propose rescinding this as a Senate policy.
- Propose editorial updates to the *Code of Student Rights, Responsibilities and Conduct*
- Consider revising the Pass/Fail policy so that students can change to the Pass/Fail grade up to three weeks from the start of the semester.
- Review and complete revisions to the Academic Forgiveness policy based on university policies. As appropriate, consult with Schools and relevant offices.
- Review the status of the credit hour definition (including online credit hours) policy and develop it if applicable.
- Report faculty's initial feedback on IU's Student Performance/Early Warning system using student performance rosters (beginning Fall 2011). The intention of this system is to improve student retention and graduation rates.
- Continue to address student appeals and update procedures as needed.
- Update other AAA-related policies and materials as needed.

Athletics Committee

- Discuss revisions to the IU East Hazing Policy completed during Summer 2011 in consultation with IU's Office of Legal Counsel. If needed, continue revising the policy. In consultation with the AAA Committee, propose the revised Hazing Policy as a voting item.
- Present the athletics annual reports for 2010-2011 and 2011-2012.
- Review NAIA policies on the evaluation of coaches to make a final determination of whether the Athletics Committee, including faculty members, are required to develop a policy for the evaluation of coaches. Review the questionnaire that is currently used as part of the evaluation of coaches, and make suggestions as advisable.
- If intramural club sports become feasible at IU East, develop a policy for this, consulting IU South Bend's intramural club sports policy.

Budgetary Affairs Committee

- Meet with the Chancellor and the Vice Chancellor for Administration and Finance, and report to Schools and units.
- Arrange for presentation of the 2010-2011 BAC's RCM document.
- New BAC members should educate themselves about the budget and RCM in consultation with continuing or former members.
- Review the recommended charges to BAC in BAC's year-end report for 2010-2011. Determine a productive course of action with the recommended charges.

Curriculum Committee

- Continue to work with faculty on the CARMIn process.
- Consider requesting IU East-specific additions to CARMIn for specifying the undergraduate learning objectives and submitting the signed Library approval form for course approvals.
- Review the 2009-2010 Curriculum Committee's progress on the effort to develop guidelines for distinguishing between 100-200 and 300-400-level courses. This is important in evaluating transfer credit from two-year colleges and in degree requirements. No IU policy distinguishes between lower- and upper-level courses. The policy should list distinguishing features of upper-level courses. The new policy can be written so that it applies only to newly created courses, thus grandfathering existing courses. By the middle of the academic year, report on the feasibility of creating this distinction.
- Consult with the Senate president about the Curriculum Committee's recurring request for a policy calling for School representation on the Committee.
- Review proposals or recommendations from the ad hoc Graduate Affairs Committee, discuss their effect on the Curriculum Committee and, if needed, make recommendations on changing the description and responsibilities of the Curriculum Committee.
- Discuss a general education requirement for service learning or other experiential learning, and/or alternative ways of requiring experiential learning without requiring a specific course. This charge emerges from the regional campus Blueprint initiative to increase student success, retention and graduation rates.

Faculty Affairs Committee

- Develop a survey instrument for the EVCAA review.
- Complete revisions on the Merit and Salary policy, taking into account the suggestions made in Senate. In-person discussion of the policies within Schools is recommended.
- Revise the Bylaws section governing membership on the Faculty Board of Review so that membership requirements can be reasonably fulfilled by the faculty while ensuring fairness in cases brought to the FBR. Consider reducing the required interval between terms (currently two years). If needed, consider adding a statement allowing for a rare suspension of the Bylaws if the Board cannot be constituted otherwise and if alternatives have been exhausted.
- Continue revisions to procedures for the Faculty Board of Review.

- Consider revising the Promotion and Tenure Policy and Procedures so that advising is part of the criteria for teaching. (This charge emerges from the regional campus Blueprint initiative's emphasis on advising to increase student success, retention and graduation rates.) Also consider revising this policy as recommended by the 2010-2011 P & T Committee in the Committee's May 2011 letter to the EVCAA. Report on the outcome of FAC discussion, e.g., recommending revisions or advising against them.

Nominating Committee

- Complete the brief record of steps taken prior to scheduled elections; a simple list would be ideal. This list will be consulted by members of the Nominating Committee in future years to assist with logistics. It should be submitted to the Senate president when completed.
- Hold elections according to the Constitution and Bylaws, and facilitate nominating processes.

Promotion and Tenure Committee and Lecturer Long-Term Contract Review Committee

Review cases as described in the policies and procedures of IU East and IU. If needed, make recommendations about the policies and procedures to the Faculty Affairs Committee and Senate president.