

**Indiana University East
Admissions and Academic Affairs Committee
2010-2011 Year-End Report**

Members of the Committee

Huafan Ma (BUSE, '11)
Walter Scott (NSM, '11)
Cheryl Stolle (EDUC, '11)
Tonya Breymer (NURS, '11—short term)
Lora Baldwin (Chair, LIB, '12)
Mattie S. Gabston (HSS, '12)
Ed Thornburg (HSS, '12)

Meeting Dates

The committee held six meetings throughout the year. Two were for student appeals, one for a grade appeal and the remaining three for discussion of AAA issues. The committee also had discussions by email.

Original Charges to the Committee

- Review and complete revisions to the Academic Forgiveness policy based on university policies. As appropriate, consult with Schools and relevant offices.
- Examine proposals to revise the Academic Calendar to synchronize IU East's calendar with that of other campuses. One reason to synchronize calendars is to assist students who are transferring between the campuses; some may encounter problems, e.g., having to complete a semester on one campus after the semester's start date on another campus has passed. After informing and consulting with Schools and appropriate units on the campus, present recommendations and any revisions to the Agenda Committee for a possible vote in Senate.
- Review the revisions to the Drop, Add, Change policy. Consider whether to present the revisions to the Agenda Committee for consideration, or propose rescinding this as a Senate policy.
- Evaluate if the early warning system is working and if the procedures for monitoring progress of the students being reinstated back into classes is continuing to serve students and student retention.
- Continue to address student appeals and update procedures as needed.
- Update other AAA-related policies and materials as needed.

Report of the Committee's Activities

- AAA conducted student appeals hearings on August 23, 2010. Of 26 appeals, 14 were approved.
- AAA conducted student appeals hearings on January 11, 2011. Of 7 appeals, 5 were approved.
- AAA considered one student grade appeal.

- AAA proposed rescinding the May 2004 Academic Calendar Guidelines, and proposed a resolution to adopt new Academic Calendar Guidelines. The new Academic Calendar Guidelines approved at the April 5, 2011 Faculty Senate are:
 1. Fall semester will begin the fourth Monday of August;
 2. Spring semester will begin on a Monday no sooner than one week (five working days) after January 1;
 3. Fall Break will be one full week, including Thanksgiving Day;
 4. Spring Break will occur between the ninth and tenth weeks of the semester (following the auto-W deadline).
- AAA proposed rescinding the 2012-2013 Academic Calendar that was adopted on August 2007, and proposed adopting Academic Calendars for 2012-13, 2013-14, 2014-15, 2015-16 and 2017-18. Faculty Senate approved these proposals on April 5, 2011.
- AAA discussed the Academic Forgiveness Policy. Revisions will be considered during 2011-2012. AAA also discussed a proposed Pass/Fail policy and provided input on the Hazing Policy and the definition of a credit hour.

Recommendation of Charges for 2011-2012

- Review revisions to the Hazing Policy developed by the Athletics Committee. Recommend revisions and/or bringing the policy to Faculty Senate for a vote.
- Review the revisions to the Drop, Add, Change policy. Consider whether to present the revisions for consideration, or propose rescinding this as a Senate policy.
- Propose editorial updates to the *Code of Student Rights, Responsibilities and Conduct*
- Review the status of the credit hour definition (including online credit hours) policy and develop it if applicable.
- Consider revising the Pass/Fail policy so that students can change to the Pass/Fail grade up to three weeks from the start of the semester.
- Report faculty's initial feedback on IU's Student Performance/Early Warning system using student performance rosters (beginning Fall 2011). The intent of this system is to improve student retention and graduation rates.
- Continue to address student appeals and update procedures as needed.
- Update other AAA-related policies and materials as needed.

Respectfully submitted by Lora Baldwin