

**MEMO**  
October 5, 2000

Circular E6-01

To: Curriculum Committee  
From: The English Department  
Re: Exemption Policy

The English department offers the faculty at IU East a proposal for clarifying our skills requirement in writing. Currently, our Fundamental Skills Requirement mandates students complete W131 and a second writing course within 25 and 50 credit hours respectively. Elementary Composition I is the required course in writing. The subsequent writing course is specified within the individual degree programs.

Currently, our students are placed into their first-year writing course through the use of ACT Compass placement. All students are required to take W131. There is no exemption option for the English writing requirement.

Some of our students who enter our institution with exceptional ACT, SAT, or AP test scores are currently not provided a clearly specified option for exemption. The following revision of our current fundamentals skills requirement in writing specifies the scores required for exemption with or without credit while acknowledging the writing requirements of individual degree programs.

Our goal is to meet the writing skills needs of our students in a way that also rewards our incoming students' accomplishments.

**Fundamental Skills Requirement in Writing**

**English Composition**

This part of the writing requirement may be fulfilled in any one of the following ways:

- A. Exemption without credit. Students scoring 670 or above on the SAT Verbal Examination, or 32 or above on the ACT English Composition Section, or 4 to 5 on the Advanced Placement English Composition section, are exempt from English Composition.
- B. Exemption with credit. Some students have the opportunity to receive English credit. A student will be granted 3 credits for English W131 if the student has:
  - a. a score of 670 or above on the SAT Verbal Examination, or 32 or above on the ACT English Composition Section, or 4 to 5 on the Advanced Placement English Composition section, AND
  - b. if the student applies for credit through the Department of English in Whitewater Hall.
- C. Completion of English W131, Elementary Composition I (3 cr.) with a grade of C- or better:

NOTE: Most degree programs at IU East require a total of 6 credits in writing. Work closely with your advisor in determining the two courses that best fit your scholarly program.

**Financial Aid**

Financial aid awards cannot apply costs related to exemption with credit

**Special Fee Structure for Credit** (page 18 of bulletin)

a) During first or second semester of matriculation, there is no fee; b) first semester transfer students pay \$10 per credit; c) if student is neither a nor b, the standard per semester fee is paid