

[Academic Handbook Section VIII-1: The Academic Appointee - 3.]

DRAFT Policy

EMERITUS

Preamble

The Emeritus/Emerita title (hereafter simply “the title”) may be awarded upon retirement from IU East to faculty members, librarians, and administrators with faculty rank, as recognition of substantial contributions to the university in the fields of teaching, research, and/or service. Upon recommendations by the division, promotion and tenure committee, vice chancellor for academic affairs, and chancellor, the Board of Trustees awards the title as recognition of scholarly and professional contributions made before retirement and, to a lesser degree, as encouragement for continued association with IU East and continued pursuit of scholarly and other professional interests.

Eligibility

Faculty members, librarians, administrators, clinical professors, senior scientists, and senior scholars may, upon retirement, be awarded the title if they meet the following criteria:

1. have been full or associate professors or librarians or have reached the highest level of attainment in administration (dean or higher);
2. have been at IU East for a significant period of time (ordinarily at least ten years); and
3. have made substantial scholarly and professional contributions for the university.

In cases where retirees have made exceptional contributions for the university and have been recommended by their division, they may be awarded the title even if they do not meet all the foregoing criteria.

Procedures

1. Recommendations for the title are initiated and approved by the division and transmitted by the chair to the campus promotion and tenure committee. Transmissions to the committee should include a narrative summary, preferably one page in length, citing the professional accomplishments and the record of university service of the candidate, as well as a copy of the letter of retirement and the expected retirement date.
2. With the promotion and tenure committee’s approval, documentation (including the divisional letter of recommendation) is transmitted to the Vice Chancellor for Academic Affairs.
3. With the Vice Chancellor’s approval, documentation (including the divisional letter of recommendation) is transmitted to the Chancellor, and the Board of Trustees.

Privileges

Retirees awarded the title may be accorded the following privileges:

1. lifetime ID card indicating their status and listing in university catalogs and directories;
2. network account and access privileges;
3. regular-faculty library privileges, including remote access to on-line databases;
4. by invitation of the division, service as guest lecturer, substitute or part-time faculty, or member of thesis committees;
5. based on availability and the recommendation of the division, office or lab space, supplies, equipment, and other campus facilities in support of research or educational projects;
6. with the recommendation of the division, voting privileges in the division;
7. with the recommendation of the faculty senate, voting privileges in the faculty senate;
8. purchase of regular-faculty parking permits and/or, when underwritten by the division, receipt of free parking for special committee assignments;
9. regular-faculty fee courtesy for credit courses;
10. participation in university public ceremonies e.g., commencement, and, on request, receipt of campus publications;
11. regular-faculty access to and ticket arrangements for use of recreational and social activities;

Retirees awarded the title are expected to maintain the same level of professionalism as before their retirement; if such professionalism is not maintained, the Emeritus/Emerita title may be rescinded.

Policy to be effective 1/1/2001.

Approved by Faculty Affairs Committee 10/17/00

Approved by Faculty Senate xxxxxxxx