

**Indiana University East
Faculty Senate 2008/09
Faculty Affairs Committee**

Deans' Review Instrument

Please read the entire deans' review instrument before responding. Use the "comments" sections to elaborate on numerical choices.

Please select one of the following for each item:

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

The dean does the following:

Academic Leadership

1) Encourages and fosters faculty development in teaching.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

2) Encourages and fosters faculty growth in research/creative activity and professional development.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

3) Encourages and fosters faculty development in service.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

4) Mentors or oversees mentoring of faculty, and guides faculty as they prepare for promotion, tenure or long-term contracts.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

5) Evaluates full-time members of the School fairly and honestly, for example in the annual reviews, and uses evaluation as an occasion to encourage growth.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

6) Effectively coordinates advising of students in School programs and prepares faculty to advise students.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

7) Effectively oversees curriculum and programs, including program development, assessment and accreditation.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

8) Effectively coordinates the scheduling of courses and teaching assignments.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

General Leadership, Organization, Management

9) Communicates effectively and is available and receptive to communication.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

10) Advocates to the campus administration on behalf of faculty, staff and students.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

11) Earns the School's trust through honesty and reliability.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

12) Responds impartially to disagreements and conflicts, resolving them when possible.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

13) Responsibly manages the School's budget and fiscal accounts, including distribution of funds.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

14) Engages effectively in strategic and other planning, including implementation and review.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)
Comment:

15) Responsibly manages routine tasks such as paperwork and meetings.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

16) Makes decisions in a responsible and timely manner, consulting the School as appropriate.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

17) Appropriately delegates responsibilities, including committee assignments.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

Outreach

18) Promotes and represents the School to the campus, the University and the community.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

19) Effectively recruits or oversees recruitment and retention of faculty.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

20) Effectively recruits or oversees recruitment and retention of students.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

21) Provides effective leadership for the School's diversity efforts.

4 (strongly agree) 3 (agree) 2 (disagree) 1 (strongly disagree) UE (unable to evaluate)

Comment:

Other Comments:

Instrument approved by the Faculty Affairs Committee 2-19-09