

**Indiana University East
Faculty Senate 2009-2010**

Goals and Committee Charges

Faculty members are in a position to know students, teaching and learning, and research/scholarship/creative activity. This knowledge makes faculty central in the continuing development of Indiana University East. Faculty Senate and the Senate-run and Senate-related committees are conduits for faculty members' central role in establishing and fulfilling IU East's mission as an institution of higher learning. All committee members and faculty should familiarize themselves with the overall goals and functions of Faculty Senate and Senate-run committees. The goals and functions are described in the Constitution and Bylaws reproduced on the Faculty Senate site, which can be accessed through the IU East home page (www.iue.edu) under the "Offices" tab, or at www.iue.edu/organizations/senate.

Admissions and Academic Affairs Committee

Examine student-related policies in the Academic Handbook, updating them as needed.

- Review the Drop, Add, and Change of Section Policy; review the Deviations from Degree Requirement.
- Examine the Academic Forgiveness policy and determine whether it is serving the intended purpose.
- Investigate whether the 90 days allowed for students to initiate grade appeals can and should be reduced to a shorter period. If so, consider proposing a revision to the Grade Appeals policy or proposing a revision to School policies as applicable. There may have been abuses of the current appeals policy, e.g., students waiting 90 days to initiate a grade appeal, meanwhile taking the next class in a sequence without having completed the prerequisite. Schools should be consulted about proposed IUE or School revisions. Revisions must keep IUE policies in line with IU policies.
- Examine and revise the eligibility for serving on the Review Board for Misconduct and Grievances, to which student misconduct appeals are brought. Currently, it is possible for deans, associate VCAAs, the EVCAA and the Chancellor to serve on the Committee. This creates conflicts of interest because students may appeal decisions by deans, etc., to this Committee.
- Update other AAA-related policies and materials as needed.

Athletics Committee

Committee members should familiarize themselves with the Athletics policy. The Committee develops, revises and makes recommendations about sports or programs in accordance with NAIA membership. Sports or programs should benefit the learning and wellbeing of student athletes, and benefit IU East's academic and other missions.

- Develop academic policies for student athletes. Now that IU East is a permanent member of the NAIA the campus must decide the academic requirements for participation. This should be a priority for 2009-2010.
- In keeping with NAIA membership, the Committee must develop a policy for evaluating coaches. This should be a priority for the upcoming year.
- Develop a policy against hazing in all team sports.
- Investigate the possibility of developing intramural club sports at IU East as a way of increasing student engagement on campus. A policy would need to be created if it is decided to bring or allow intramural club sports at IU East. (A starting point could be examining IU South Bend's intramural club sports policy.)
- Because this Committee has dual reporting lines, additional charges may come from the Chancellor.
- The chair of the Athletics Committee should attend Agenda Committee meetings prior to bringing items before Faculty Senate.

Budgetary Affairs Committee

The Committee should lay the foundation for defining its role in RCM.

- Become informed about RCM and prepare to initiate discussion with the School deans in 2010-2011 about how RCM is working. Some elements of RCM will be implemented for the first time during 2009-2010.
- Meet with the Chancellor and VC for Administration and Finance.

Curriculum Committee

Clarify and update curriculum-related policies.

- Examine the minimum "C" requirement in the new general education program, including the minimum grade in courses used for distribution credits. There are unanswered questions about the minimum grade requirement, partly due to lack of clarity in the word choice used in descriptions, such as what exactly is considered the "core" in "core requirements" and "core curriculum." Also examine what constitutes "major" or "concentration" courses: only the courses within the discipline itself, or other courses required of majors? Does the minimum "C" grade apply to all courses within the discipline itself, or other courses required of majors? Clarifications should be brought to the Schools, with proposed revisions as needed. As needed, determine the will of School faculties on the issue of the minimum grade requirements. Propose revisions as necessary. One motive behind discussion and possible revisions: the minimum "C" may be preventing some students from graduating on time, even students with much higher than 2.0 overall GPAs.
- Update the Second Degrees policy in connection with additional credit hours, references to associate degrees, and titles (e.g., VCAA to EVCAA).
- Work with the Faculty Affairs Committee on the possibility of increasing School representation on the Curriculum Committee with a revision to the Bylaws.

- Develop guidelines for distinguishing between 100-200 and 300-400 level courses. This is important in evaluating transfer credit from two-year colleges and in degree requirements. No IU policy distinguishes between lower- and upper-division courses. The policy should list distinguishing features of upper-division courses. The new policy can be written so that it applies only to newly created courses, thus grandfathering existing courses.
- Update other curriculum-related policies as needed.

Faculty Affairs

Examine IUE's Promotion & Tenure policy in light of the UFC p & t-related recommendations from Spring 2009. Address FAC's permanent charge of facilitating the faculty review of the EVCAA. Revisions to policies and procedures should result in manageable and productive practices.

- Examine IU East Promotion & Tenure policy and procedures and the composition of the Promotion & Tenure Committee as necessary to address the Spring 2009 recommendations from University Faculty Council. Review the policies and procedures as a whole, including the role of deans in assembling the dossiers, while remaining in line with IU policies. Propose revisions as necessary. Consult the "Principles for Promotion and Tenure Procedure" passed by UFC in April 2009, including executive review, composition of the IUE Promotion & Tenure Committee and possibly Lecturer Long-Term Contract Review Committee, and the restriction against double voting. Examine whether changes to the Lecturer and Clinical faculty policies and eligibility for committees are necessary. Bring any proposed revisions to the Schools prior to their presentation in Senate.
- Examine any existing policy and procedure for FAC's permanent charge of "facilitating the systematic faculty review of the Executive Vice Chancellor for Academic Affairs." Examine any existing instrument for the review. Recommend revisions as needed. As part of this charge, FAC should engage Schools and administration in discussion of what would be a productive policy, procedure and instrument.
- Investigate the possibility of revising the Bylaws to create greater School representation on the standing committees for which such representation would be valuable, especially AAA, the Curriculum Committee, and FAC. This may take the form of a strong recommendation. There are already School representation requirements for BAC, P & T, and LLTCRC.
- FAC should continue updating the Academic Handbook: examine the "Search, Screen and Hiring Procedures" to ensure faculty legislative and consultative authority. Also examine the "Merit Policy," and Sections 7 and 9 of "Academic Appointment: Responsibilities and Privileges" titled "Faculty Teaching Load" and "Procedure for Faculty Requested Reassigned Time." Sections 7 and 9 deal with faculty workload in connection with the eliminated Workload Committee. The 2008-2009 FAC's initial work on the revisions will be shared with the 2009-2010 FAC.

Nominating Committee

Hold elections according to the Constitution and Bylaws.

Promotion & Tenure Committee and Lecturer Long-Term Contract Review Committee

Review cases as described in the policies and procedures of IU East and IU. If needed, make recommendations about the policies and procedures to the Faculty Affairs Committee and Senate president.