

Academic Appointments

(Some of the following are Faculty Senate Policies others are Administrative Policies or Practices. Attempts have been made to identify which statements are policies, which are practices and the origin of each.)

1. Full-Time Faculty

Full-time faculty at Indiana University East are appointed in the ranks of Professor, Associate Professor, and Assistant Professor. The rank of the initial appointment is determined by such factors as teaching and research experience, public service, and degrees held. Only full-time service in the above-mentioned faculty ranks counts in reckoning (1) eligibility for sabbatical leaves and (2) the permissible number of years of probationary appointment prior to the tenure decision.

Librarians

A system of ranks analogous to and modeled on faculty ranks obtained is used for full-time professional librarians. These are: Librarian, Associate Librarian, Assistant Librarian, and Affiliate Librarian.

Full-Time Lecturers

This title normally is used in the appointment to a full-time instructional position of an individual who lacks some of the credentials, often the terminal degree, usually expected of a tenured or tenure-probationary faculty member.

Lecturers do not enjoy all the rights and privileges accorded full-time faculty members, such as eligibility for Faculty Council membership. Service as a lecturer is not to be counted as credit toward tenure or sabbatical leave. (IUE Faculty Senate 4/6/93)

Lecturers will not be appointed for more than three consecutive one-year appointments.

The following is a guide to what full-time faculty status involves:

- a. Teaching of the highest quality and related duties which contribute to the effectiveness of offerings at Indiana University East;
- b. Service to the University and the community;
- c. Research and creative work;
- d. Professional involvement.

2. Part-Time Teaching Appointments

Adjunct Faculty

The adjunct faculty consists of those persons selected and approved to teach one or two sections during an academic period. It includes persons engaged in full-time teaching and professional work elsewhere, graduate students and others whose education and experience qualify them for teaching.

The primary commitment of adjunct faculty is teaching in the classroom and laboratory. They are also expected to be available for conferences with students. They are encouraged to attend faculty meetings if their schedules permit and to participate in other activities of the institution.

Part-Time Faculty

The title of part-time faculty will normally be applied to individuals who are employed on a part-time basis with Indiana University East to teach but whose duties may extend beyond those of an adjunct faculty member and whose period of employment may be for more than one semester. Such appointments will usually be at the designated level of instructor, part-time; assistant professor, part-time; associate professor, part-time; or professor, part-time. The level of the appointment will be determined by preparation and experience. Part-time appointees do not accrue time toward tenure.

Passed: Faculty Senate Handbook 12/95