

**To take the place of the Indiana University East Admission Policy Dated: 10-13-2004**

## **Undergraduate Admissions Policy**

### ***Indiana University East***

Effective Fall 2008

#### **Section I--Introduction**

Undergraduate admission to IU East is selective and based on an applicant's demonstrated ability and academic preparation to succeed in completing a bachelor's degree at IU East. While selective, IU East will continue to value access for all qualified applicants and the pursuit of full diversity. No applicant will be denied admission based on gender, age, race, religion, ethnic origin, veteran status, disability, or sexual orientation. (Note: Admissions standards are subject to change from year to year as the campus seeks to maximize the admission of students who will succeed and to minimize the admission of students who will not.)

#### **Section 2--Academic Preparation—First-time Beginners**

All first-time-in-college (beginner) applicants for undergraduate admission must arrange for the submission of official transcripts indicating the award of a high school diploma or GED. The primary criterion used to assess preparation for college-level work is the applicant's high school curriculum. All first-time beginner applicants are expected to have a minimum of 28 college preparatory units; all students with an Academic Honors Diploma and all students with a Core 40 diploma with a high school grade point average of at least 2.00 (on a 4.00 scale) are treated as meeting the standards for academic preparation. For other applicants, high school courses and grades, particularly English and math, are used to make this assessment.

#### **Section 3--Academic Abilities, Motivation, and Maturity—First-time Beginners**

In addition to the high school curriculum of an applicant, the following factors are evaluated to assess further the first-time beginner applicant's academic abilities, motivation and maturity, and hence potential for success in completing a bachelor's degree at IU East.

- High school grade point average (GPA) and class rank.
- SAT or ACT test scores. (All applicants applying for fall admission who completed high school in the previous June must submit test scores for the SAT—Math and Critical Reading, or ACT plus Writing.)
- Credits and grades in AP, dual credit, dual enrollment or other college-level courses.
- Awards, recognitions, recommendations, accomplishments and other activities indicating potential for success.

Other relevant factors (work experience, military service, etc.) may be considered for evaluating non-traditional age, first-time applicants. Final admissions decisions are based on an evaluation of an applicant's record as a whole.

#### **Section 4--External Transfer Students**

Applicants who have previously attended one or more accredited two-year or four-year colleges and universities external to Indiana University and have attempted 12 credits or more of coursework from those institutions are considered transfer applicants. AP, dual credit, dual enrollment, or other college-level courses taken prior to high school graduation are not included in the calculation of attempted credits. Transfer applicants must submit official transcripts from all institutions previously attended. A cumulative GPA of at least 2.00 (on a 4.00 scale) at the most recently attended institution is expected. Transfer applicants who have accomplished one of the following are eligible for undergraduate admission to IU East.

- Documented receipt of an accredited associate degree.
- Completion of 12 credits or more of postsecondary transferable coursework from previous institutions.
- Completion of courses equivalent to W130 and M007, or higher level writing and math courses, with grades of at least C in both.

Transfer applicants who do not meet one of these criteria, or applicants who do not have at least 12 credits of attempted courses, are evaluated based on the same criteria as first-time beginner applicants. Transfer applicants who do not have a GPA of at least 2.00 (on a 4.00 scale) at their most recently attended institution may be admitted on academic probation.

#### **Section 5--Inter-Campus Transfer Students**

Applicants for transfer to IU East from another campus of Indiana University should have an Indiana University cumulative grade point average of at least 2.00. If not, they are subject to the same academic suspension and probation policies as current IU East students and may be required to petition for admission.

#### **Section 6--Admission on Academic Probation**

Applicants who do not fully meet the standard criteria for admission, but are admitted based on other factors (leadership roles, artistic talent, etc.) indicating potential for success, are admitted on academic probation. They must achieve a GPA of at least 2.00 during their first semester or be subject to the academic suspension and probation policies of IU East.

#### **Section 7--Use of Conditional Admission Status**

The status of conditional admission is to be used for internal reporting purposes, but not for distinguishing students in their letters of admission or subsequent advising, with one exception. The exception is for those applicants who apply just before the beginning of a semester and are admitted based on sufficient evidence of admission eligibility, but who do not have time to provide all required application documentation prior to the start of classes. The admission of these students is "conditional" on the completion of their application files during their first semester of study. Failure to complete the application file during the first semester will result in suspension until the file is complete. (Note: The internal use of conditional admission status will follow IU guidelines.)

### **Section 8--Non-Admitted Applicants**

When an applicant is denied admission, the letter to the applicant will list the steps to take in order to be reconsidered at a later date, usually the successful completion of certain courses at a two-year community college. The applicant will be given an IU student identification number and encouraged to reapply. The Office of Admissions will follow up with letters and/or phone calls to inquire as to applicant progress.

### **Section 9--Responsibilities and Accountability**

The IU East Faculty Senate grants its Admissions and Academic Affairs (AAA) Committee the responsibility for reviewing and recommending changes to the undergraduate admissions policy. This is to be done in collaboration and coordination with the Office of Admissions. The Executive Vice Chancellor for Academic Affairs is responsible for oversight of the IU East admissions policy, ensuring compliance with principles and guidelines set forth by the IU Board of Trustees and achievement of satisfactory levels of student academic quality and success.

### **Section 10--Severability**

If a provision of this policy is held in violation of state or federal laws and regulations, or contrary to Indiana University policy, or otherwise invalid, only the affected part shall be void. This invalidity shall not affect other provisions of this policy which can be given effect without the invalid provisions. To this end, the provisions of this policy are severable.