

Indiana University East Faculty Senate

Privacy of Student Records Policy

Family Educational Rights and Privacy Act (FERPA)

See FERPA guidelines as noted on IUE Office of Registrar website at:

http://www.iue.edu/registrar/FERPA_tutorial.php

Instructors are entitled to see students' files only for counseling and advising purposes.

All information relative to a student's accomplishments and behavior is confidential and should be discussed only with those properly entitled to such information. No such information should be given over the telephone unless the recipient has been positively identified and is entitled to such information.

Neither should such information be given to any individual, institution, or group without prior consultation with and consent of the Dean of Students.

Passed: Faculty Senate Handbook 12/95

Revised: Faculty Senate 4/7/09

