

## **Academic Standards**

### **Good Standing**

The minimum standard for academic good standing at IU is a cumulative grade point average of 2.00, or a C average.

### **Chancellor's List**

The Chancellor's list is tabulated each fall and spring semester and includes the following:

Full-time: Any student in good standing at the conclusion of the semester, who took at least twelve (12) credit hours and who attained a grade point average of 4.0 in that semester.

Part-time: Any student in good standing at the conclusion of the semester, who took six (6) to eleven (11) credit hours and who attained a grade point average of 4.0 in that semester.

### **Dean's List**

The Dean's list is tabulated each fall and spring semester and includes the following:

Full-time: Any student in good standing at the conclusion of the semester, who took at least twelve (12) credit hours and who attained a grade point average of at least 3.50 in that semester and who does not qualify for the chancellor's list.

Part-time: Any student in good standing at the conclusion of the semester, who took six (6) to eleven (11) credit hours and who attained a grade point average of at least 3.50 in that semester and who does not qualify for the chancellor's list.

### **Academic Probation**

A student whose cumulative grade point average at the beginning of a semester is below 2.00 will be placed on probation. The student will remain on academic probation until the cumulative grade point average is 2.00 or above.

#### **[Explanation and Suggested Procedure**

A probation audit is conducted at the beginning of each Fall, Spring, Summer I and Summer II (6 weeks) term. Depending on the academic calendar, this will be at the beginning of September, mid-January, mid-May and mid-July; the exact schedule is determined by the Vice Chancellor of Enrollment Services in consultation with the Registrar. The timeline for the audit is chosen so that "Incomplete" grades will have turned into "F" if the set time for completion has expired and so that grade corrections from previous semesters have been made. For this policy, cumulative grade point average (cGPA) shall mean the quotient of Total Grade Points and Total of Graded Hours. Students whose cumulative grade point average is below 2.00 will be placed on probation. For the interpretation of this policy, the reported cGPA at the date of the audit will determine that a student is on probation. Students will be notified by mail that they are on probation; however, the policy states that a student whose cGPA is less than 2.00 is on probation regardless

whether he/she is notified of this fact. The Vice Chancellor of Enrollment Services / Dean of Students is responsible for keeping a record of students who were notified. The letter should explain the consequences of probation and suspension. Students should be urged to seek advising from Academic Advising Center, or the student's academic advisor.]

### **Academic Suspension**

A student whose cumulative grade point average is below 2.00 and who has completed at least 12 credit hours of graded course work while continuously on probation will be suspended. The student may appeal this suspension to the Admissions and Academic Affairs Committee.

#### [Explanation and Suggested Procedure

A suspension audit is conducted at the end of each Fall and Spring term. The exact date will be determined by the academic calendar, and will be decided by the Vice Chancellor of Enrollment Services in consultation with the Registrar. The date of the audit must be after final grades are processed and long enough before the beginning of the following semester so that students who wish to appeal their suspensions can do so before the semester begins. Students will be notified by the Vice Chancellor for Enrollment Services that they are suspended through certified mail and return receipt. The office of the Vice Chancellor for Enrollment Services will keep the return receipts. The Vice Chancellor for Enrollment Services shall keep these receipts for two (2) years. The letter should detail the policy and procedure for reinstatement. The Vice Chancellor for Enrollment Services will notify the Registrar who will prevent each student who is academically suspended from enrolling in courses unless the student is reinstated.]

### **Appeal of Suspension**

Students may appeal the suspension to the Admissions and Academic Affairs Committee. Any appeal of suspension must be made in writing and prior to the beginning of the semester in which the student wishes to enroll, according to a schedule established by the Vice Chancellor for Enrollment Services/ Dean of Students. The appeal should explain any extenuating circumstances that may have hindered academic performance and must offer a clear explanation for further study and schedule plans. The Admissions and Academic Affairs Committee determines the conditions under which the student may re-enroll, depending on the severity of the student's academic deficiency. Students who obtain permission to re-enroll will continue to be on probation. Sanctions may range from affirmation of the suspension to permission to re-enroll. The decision of the Admissions and Academic Affairs committee is final.

### **Reinstatement**

A suspended student may petition to be reinstated after at least one spring or fall semester has passed. The petition for reinstatement must be made in writing and prior to the beginning of the semester in which the student wishes to enroll, according to a schedule established by the Vice Chancellor for

Enrollment Services/ Dean of Students. The petition should explain any extenuating circumstances that may have hindered academic performance and must offer a clear explanation of further study and schedule plans. The Admissions and Academic Affairs Committee determines the conditions under which the student is reinstated, depending on the severity of the student's academic deficiency. Sanctions may range from affirmation of the suspension to permission to be reinstated. The decision of the Admissions and Academic Affairs committee is final. A student who is reinstated will continue to be on probation.

#### [Explanation and Suggested Procedure

Appeals of suspension and petitions for reinstatement after suspension must be made in writing to the Admission and Academic Affairs committee by way of the Vice Chancellor for Enrollment Services. The appeal (or petition) must specifically state for which semester the student seeks to be reinstated. It must further provide a detailed analysis of the situation that led to the student's poor performance in previous semesters. The student must provide evidence that he/she has taken steps to overcome this situation. It is further expected that students provide the committee with a detailed plan of study for the next academic year.

Students who petition for reinstatement after suspension must do so least one month before the beginning of the semester in which they wish to be reinstated. It is recommended that students also schedule to meet with the Admission and Academic Affairs committee to discuss their plan of study.

Students who wish to appeal a suspension must usually appeal at least 10 days prior to the beginning of the semester in which they wish to be reinstated. The exact time is determined by the Vice Chancellor of Enrollment Services / Dean of Students. In this case, students must submit the petition in writing and must appear before the committee.

In either case, the AAA committee will review the student's appeal and decide on sanctions depending on the degree of the student's academic deficiency. Sanctions may range from permission to be reinstated under probation to upholding of the suspension. The decision of the Admissions and Academic Affairs Committee is final. If an appeal (or petition) is denied, a student may petition for reinstatement at a later semester. A student will usually not be reinstated if it is not possible to achieve a cumulative grade point average of 2.00 with a total of less than 150 credit hours (i.e., graded hours including transfer work) . If reinstated, the student will continue to be on probation and will be automatically re-evaluated at the next suspension audit.

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