

# DROP ONLY FORM – INDIANA UNIVERSITY EAST

Use after Automatic W period has ended (1<sup>st</sup> nine weeks in Fall & Spring and the 1<sup>st</sup> four weeks in Summer)

STUDENT'S NAME: \_\_\_\_\_  
LAST FIRST MIDDLE

STUDENT ID \_\_\_\_\_ SEMESTER/YR \_\_\_\_\_ DROP     
Subject Course Class No.

1. Student's Signature / Date of Request 2. Advisor's Signature / Date

3. Bursar Rep. Signature / Date 4. Financial Aid Rep. Signature / Date

5a. Instructor's Signature / Date  
*Form will not be processed if grade is not issued by instructor*

5b. **W F FNN FN**  
Circle one grade – with FN, provide "date of last attendance"

6. Dean's Signature / Date  
*Form will not be processed without Dean's signature*

7. Student Records Office / Date Processed

Distribution: Pink copy to Student after Instructor's Signature Yellow Copy to Instructor after Dean's signature White Copy forwarded to Student Records for processing