

Student Center from One.IU – Quick Guide

Go to: one.iu.edu or 1.iu.edu

Select your **Campus** and **Role** (student).

- Choose a task from the *Most Popular* list
- OR - Use the search feature to search for any task (for example, view grades).


You will be asked to log in with your username and passphrase.

You can also select **Academics**, **Enrollment**, **Personal Information** or any item from the **Categories** list (on the left) to filter the task icons that will display on the right.

At any time, click the **One.IU** logo to be returned to the main page.

Enrollment

Search for Classes

1. Click **Enrollment** from the **Categories** on the left.
2. Click **Search Courses**.
3. Select the **Campus**.
4. Select the **Degree Level**.
5. In the **Offered** box, select the term for which you want to take the course.
6. Type in the **Course subject** and **course number**.
7. Click .
8. A list of search results will display.

View Transfer, Test or Other Credit

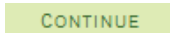
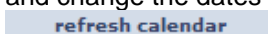
1. Click **Enrollment** under **Categories**.
2. Click **Test credits reports**.

View Holds on Your Record


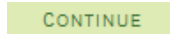
1. Click **Enrollment** under **Categories**.
2. Click **Record holds**.
3. For more information on the Holds, click **details**.

Academics

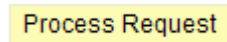
View Class Schedule Details

1. Click **Academics** under **Categories**.
2. Click **Class schedule**.
3. Select a **Term**, if necessary and click .
4. You can select **Weekly Calendar View** and change the dates and times; then click .

View Grades

1. Click **Academics** under **Categories**.
2. Click **Grades**.
3. Click  to select a different term.
4. Click .

View Your Advisement Report

1. Click **Academics** under **Categories**.
2. Click **Advisement report**.
3. Click **View My Advisement Report**.
4. Select the **Institution** and **Report Type**.
5. Click .

View Advisors

1. Click **Academics** under **Categories**.
2. Click **Advisor**.

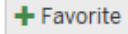
Personal Information

View Personal Information: names, addresses, email addresses, phone numbers

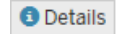
1. Click **Personal Information** under **Categories**.
2. Click **Change name** or **Personal information (students)**.
3. Select the tab you want to view (for example, addresses, names, phone numbers, email addresses, etc.)

Other Information

Add a task to your Favorites

1. Search for a task.
2. When you find it, hover over the task icon.
3. Click .
4. Log in, if you haven't already.
5. You will see your favorites Under the **My Favorites** heading. If you are already logged in, click on the **One.IU** logo to see your favorites.

View Details

1. Search for a task.
2. Hover over the task icon.
3. Click .
4. You will be given more information about that specific task.