

# Indiana University East

## Verification Documentation for Resident/Reciprocity Status

Please provide this office with documentation of your Indiana resident status or, if applicable, your Ohio reciprocity status. This documentation should take the form of legible copies (please do not send or bring original documents) of the items marked on the list below as well as any other documents that you believe will assist us in the university mandated verification process. In the event that one or more of these items are not available, please provide a written explanation of the circumstances in each case.

### Current Residence

- A copy of the purchase agreement or rental lease for your current residence (if not available, please provide a notarized statement from the property owner indicating the time period you have resided at your current residence)
- Sample copies of recent utility notices (e.g., telephone, electric, water, gas, cable) for your current residence

### Previous Residence(s)

- A copy of the rental lease and sample copies of utility notices from your previous residence(s) during the time period of \_\_\_\_\_ to \_\_\_\_\_
- A copy of the realty listing for your previous residence
- A written statement indicating whether or not your previous residence is occupied and, if so, by whom
- A copy of the closing contract on the sale of your previous residence

### Driver's License and Automobile Registration

- A copy of your driver's license (or state identification card)
- Copies of the driver's licenses for parents or legal guardians
- A copy of your automobile registration
- Copies of automobile registration for parents or legal guardians

### Voter Registration

- A copy of your voter registration card
- Copies of voter registration cards for parents or legal guardians

#### Military students need to provide:

1. Copy of "State of Legal Residency" (DD Form 2058)
2. Copy of latest "Leave and Earning Statement" (LES)
3. Copy of latest "Indiana Income Tax Return"

### Income Tax

- A copy of your current State income tax return & your current W-2 forms
- Copies of your last two State income tax returns
- A copy of your most recent pay stub(s)
- A copy of your parent's current Federal and State income tax returns

### Other

- A copy of your marriage certificate
- A copy of your divorce decree or legal separation documentation
- A copy (front and back) of your Resident Alien Card (or appropriate documentation from the INS verifying that your permanent resident status has been approved)
- A copy of the court documents outlining your legal guardianship agreement