Chancellor’s Community Engagement Course Development Grant

CALL FOR PROPOSALS

Purpose

In an effort to promote the intersection of community engagement and pedagogy, the Chancellor’s office has designated course development funds to support IUE faculty interested in incorporating community engagement activities into their courses.

2017-2018 Announcement

For 2017-2018, two awards of $2000.00 will be made. The grant is designed to assist faculty as they develop new or modify preexisting courses based on the use of best practices in service learning course design and assessment. Proposals for the Community Engagement Course Development Grant are solicited for all areas of community engagement.

Eligibility

All full-time faculty at IU East are eligible to submit proposals. This includes faculty who have received other awards or grants within the same calendar year.

Responsibilities of the recipient

Recipients of the grant will be required to work in collaboration with CTL and service learning staff to design or modify courses that:
• Provide evidence of student learning and community outcomes,
• Have clear goals and adequate preparation for students and community partners,
• Clearly articulate learning and service outcomes, and
• Implement best practices in community-campus partnerships.

The courses selected for the grant will need to be taught no later than the Spring 2019 semester. The recipient will be required to commit to monthly meetings with CTL staff to discuss ideas and implementation.

The recipient will be required to submit a final assessment report and will be expected to present an overview of their project to the campus community by the end of the 2018-2019 academic year. The recipient of this award will be recognized at the IU East Honors Convocation at the end of the Spring semester.

Proposal Guidelines

Proposals should be no longer than five double-spaced pages (12 point font, 1 inch margins), and include the following:

1. Cover sheet (included in this call for proposals)
2. Detailed description of the project
3. Budget (part of the funding for this project is dedicated to materials needed for the course)

The project description should address the following:

• Description of the course
• Learning and service outcomes for the course and community partners
• Assignments/projects that might be used in the course
• Relationship with community partners (or how the instructor will solicit community partnerships for the project)
• How this course will help serve the needs of both students and community partners
• How learning and service outcomes will be assessed

Important Dates
All proposals are due to Stephanie Whitehead, the Director of the Center for Teaching & Learning (Hayes Hall 064) by Friday, December 1, 2017. Please submit via email attachment to snwhiteh@iue.edu.

Proposals will be reviewed by the Chancellor’s Office, the Center for Service Learning, and the Center for Teaching and Learning.
Cover Sheet

2017-2018
Chancellor’s Community Engagement
Course Development Grant

Applicant Information:

Name

School

Title

Email

Phone

Title of Project

Brief Description of Project:

Dean’s statement of support:

_________________________________________  _________________________
Dean signature      Date

Applicant’s statement:
I understand and agree to fulfill all requirements, if awarded this grant.

_________________________________________  _________________________
Applicant signature      Date