Dear Honors Student,

Welcome to Honors! By joining the Honors Program at IU East, you become a valued member of an engaged community of students who enjoy academic pursuits and challenges. Being an Honors student allows you to explore all that higher education has to offer in the company of other students and faculty who relish learning and all that goes with it! During the Spring 2018 commencement, we celebrated the graduation of our 100th Honors Program member at Indiana University East. This fall, we anticipate an enrollment of more than 100 students in the Honors Program and are eager to begin the next season of our program.

As the incoming Honors Program Director, I am excited to meet you and hear your hopes and expectations, your questions and suggestions, and – for continuing Honors students – your feedback on experiences and observations you have gathered in your time in the Honors Program so far. As high-achieving students with a passion for learning, you have much to offer and I value your input!

At the Honors Welcome and in the Honors Room (Whitewater Hall 202A), you can meet wonderful fellow Honors students in many majors at all stages of their educational experience at IU East. Whether you are just beginning the Honors Program, looking for the best combination of H-options for your own career goals and interests, or working on your culminating Honors Thesis/Project, the Honors Committee and I look forward to helping you make the most of your experience at IU East.

Please take some time to acquaint yourself with the program guidelines in this handbook as well as the program website at https://www.iue.edu/honors/. You are more than welcome to come see me anytime throughout the semester in my office (Whitewater Hall 273) or the Honors Room (Springwood Hall 202A) or send me a message by email at spetersh@iue.edu. If you would like to set up a meeting (office, phone, videoconference), please send an email to me or the Honors secretary Judith Ford at juford@iue.edu.

Best wishes as you live the Honors Experience at IU East!

Sincerely,

Steven Petersheim
Honors Program Director
WHAT IS THE HONORS PROGRAM?

It is for students who love to learn, work closely with their teachers, design their own coursework, engage in extra-curricular experiences, and forge close friendships with similar-minded students. If any of these academic and social learning opportunities motivate you, the Honors Program is designed with you in mind! Read on to find out more about the enriched program for Honors students at IU East.

MISSION STATEMENT: The Honors Program at IU East provides an intellectually enriched curriculum for highly motivated students, allowing them to demonstrate academic excellence through Honors coursework, independent research, creative work, service-learning, and extra-curricular opportunities. The Honors Program creates a personally challenging curriculum as well as a close, mentally stimulating, and engaged community on campus. Its goal is to foster and create students who are:

• Culturally well-rounded
• Strong researchers
• Academic leaders
• Good citizens in the community and on campus

We also have an Online Honors Program! See iue.edu/online/honors for more details!
Facility Ties: While in the program, students work more closely with faculty doing Honors course work. These relationships can help in future endeavors (letters of recommendation, etc.) and last a lifetime!

Curriculum Choice: Through H-options and a senior thesis, students can pursue scholarship that is personally meaningful, sculpting the college experience to their own interests and ambitions.

Conference Opportunities: Students attend and present papers at the Mid-East Honors Association annual conference and IU East’s Student Research Day for unique presentation experiences.

Honors Club: While in the program, students are also members of the Honors Club which coordinates fun, informal, and exciting events for students, their families, and their friends. Serving as an officer offers excellent leadership experience for your resume.

Scholarships: The Lingle Scholars Program recognizes incoming freshmen from Wayne County, while other annual Honors scholarships recognize the active participation of students in the program, especially in the areas of Research, Community Engagement, and the all-around Helen Lees Scholarship.

Honors Room: Honors students have their own space on campus, Room 202A Springwood, where students can come to relax, study, or just “hang out” with each other.

Recognition: Completion of the program is reflected on the student's transcript, recognition at a special awards ceremony, and at graduation.

Career Opportunities: Graduation from an Honors Program gives students added advantages to getting into graduate schools and acquiring good jobs.
WHO CAN APPLY? HOW?

All interested students who are enrolled or enrolling in a baccalaureate program at IU East are eligible to apply for the Honors Program. Students with a 3.7 or higher will be notified of automatic acceptance and do not need to apply. Paramount is an excitement to learn, to pursue academic challenges, and take ownership of one’s education. In terms of GPA, a cumulative GPA of 3.5 or higher is expected; however, applications from students with a GPA between 3.0 and 3.5 will be seriously considered if the candidate demonstrates intellectual curiosity and indicates strong desire to become an active participant of the Honors Program. Students must have at least two academic years (4 semesters) of study remaining to allow enough time for Honors work. Interested students should complete an application found on our website at https://www.iue.edu/honors application.php
WHAT IS REQUIRED FOR THE PROGRAM?
There are academic requirements and extra-curricular requirements:

1. **Academic Requirements (at least 21 credit hours)**
   - HON H100 First-Year Honors Seminar (3 credits): “Learning and Global Citizenship.” This is an introductory course for Honors students only as you begin the program. Because this course also includes goals of the First-Year Seminar, it replaces the UCOL U101 requirement for incoming students. Critical thinking, research skills, service-learning opportunities, portfolio development, and more that is crucial to your success as an Honors student will begin to be developed in this course. Returning or transfer students may take H100 face-to-face in the fall or may opt to take the online HON H209 Intro to Honors at IUE Seminar in the spring. Incoming distance education Honors students take H209 in the spring (instead of H100) but may qualify to take an H-option in the fall, with the consent of the Honors Program Director.

   - 15 credit hours of H-option courses: An Honors student takes at least 15 credits (usually 5 courses) as H-options, which involve creating an exciting addition or alternative to class work as agreed upon by the student and instructor. Interested instructors may integrate this option into their courses or offer Honors-only sections; an Honors student may also request an H-option from an instructor. Members of the Honors Committee (Director and School representative) must approve the H-option work.
H-Option Guidelines. Students should not take more than two H-options in one semester. All H-options are to be taught by full-time IU East faculty members. No more than 2 H-options should be at the 100-level, and at least one must be at the 300-level or higher. Also, if you are taking an H-option your final semester, the work must be done by mid-semester with a grade from the professor in order to turn in your portfolio.

Here are some examples of popular H-option work; work out your preference with your professor:

- an extended research opportunity to replace an existing assignment, or extending the paper 20% more.
- a small service-learning assignment applying course content in the community, usually 4-5 hours, minimum, of service.
- delivery of independent reading or research to the class in a creative way, possibly a 10-15 minute presentation.
- independent research with a professor, such as in his/her science lab.

For grading, faculty might think in terms of 20% more points for the work. For example, use a 120% scale for honors students. It should not be perceived as “20% more work,” rather, an exciting alternative to coursework in which the students expand their normal classroom experience and even design their own learning.
• H499, Honors Senior Thesis/Project (3-6 credits): Students can and should work on their honors project for several semesters with a faculty mentor, but they must enroll in H499 by the semester before they graduate to complete the project and receive a grade from their mentor. The faculty mentor must be in a full-time professor or lecturer at IU East. By the time of enrolling in H499, the Honors student must submit a project proposal to the Honors Director or school Committee member, and it should involve the following: research, creative work, service-learning, and/or job shadowing options. It may relate to the student’s major or minor, but in any case, it should be a project for which a student is well-prepared and that excites the student and showcases some of his/her most impressive work.

a. Independent Research Project: Using extensive research, writing 20 pages or more, as worked out by the student, mentor, and Director.

b. Creative Project: Writing a novel, book of poetry, or a play; performing a musical concert or creating an art exhibition; or creating a travelogue of photographs and commentary to present in public setting. All options should include a written explanation of the process and any relevant research.

c. Service Learning Project: Working with a community organization in leading or creating an important program related to the student’s major or simply of interest to the student. The mentor and student should use the Service Learning office on campus. 30 hours of service, minimum, and 10+ pages of detailed reflection, are required.

d. Submission and Delivery of a Professional Presentation: Creating a conference paper, creative/art project, or poster-board presentation, then submit and present at an Honors-committee approved professional conference in the student’s field with mentor oversight.

e. Job Shadowing/Research: Job-shadowing a professional in one’s field for 20+ hours, then writing a 10+ page researched-paper which relates the job-shadowing experience to current research on the topic.

f. Great Books Project: Creating a list of books that have been and are most influential in a given field, then reading as many as the student and mentor determine upon. The end product should be a thoroughly annotated bibliography (or possibly a paper).
Extra-curricular Requirements

• Cultural Requirements: To become culturally well-rounded and good citizens in the community and on campus, Honors students are required to attend five extra-curricular culture events as offered on the IU East campus or by an IU East organization during their time in the Honors Program.

• Participation: 1 activity/event per semester. These activities may be academic or social, but they typically mix fun and learning. And food!

The Honors Club will be organizing some of these events. The Honors Club is sanctioned by both Campus Life and the Honors Program. Officers (President, Vice-President, Treasurer, and Secretary) are voted on by Honors students, but must be in good standing with the Program to remain in office.

Student leadership is important to the Honors Program. Besides serving as club officers, Honors students are eligible to apply as Work-Studies in the Honors Room, Peer Mentors in H100, and in other important ways. Contact your student leaders or the Honors Program Director if you have suggestions or are interested in leadership positions.

Keep up-to-date about all Honors events and requirements on the Honors Canvas site and our quarterly newsletters.
Advising & Progress Requirements

- The Honors Director or an area-specific faculty member of the Honors Program Committee will also hold advising appointments with all students to help you plan your Honors schedule. So use him/her to help you through the program!
- The August Welcome Back is required of all Honors students: it enables you to re-connect with Honors students and learn about any changes to the program. In emergency cases and with approval of the Director, you may miss and are then required to complete TWO participation events in the fall semester.
- Surveys will be conducted after H100 and before graduation to receive feedback on students’ Honors experiences.

Submission of a Final Portfolio

An electronic portfolio must be submitted two months prior to graduation (Oct. 15 or Feb. 28). The portfolio is graded pass/fail or with the option to revise. The following portfolio contents are required:

- Title/homepage with student information.
- Honors Program Reflective Essay (1200-1800 words).
- HON H100/H208 Honors Intro Course Materials: Unit reflections, final copies of assignments, research paper evaluation form, course reflection.
- H-option Course Materials (for each course): overview and reflection, Instructor’s Evaluation form, final copy of H-option work.
- Honors Senior Thesis/Project Materials: H499 Proposal, Overview and Reflection, Draft, Final Copy and supplementary materials (as needed), H499 Evaluation Form.
- 5 Culture Event reports (event details, photos, description and analysis).
- Skill-based resumé.

Grades

A student must receive a 3.0 GPA or better in H100, on all H-option work and in all H-option courses, and in H499, for the work to count towards the Honors Program. A student must also maintain a 3.5 overall GPA to stay in the Honors Program (one-semester probations and appeals may be granted). In order to graduate with an Honors diploma, a student must achieve an overall GPA of 3.5 or better; if lower, the student may appeal to the Honors Committee.
HOW AM I RECOGNIZED?

Honors Students are recognized formally twice throughout the year:
1) Fall Induction Ceremony to induct new Honors Students into the program.

2) Spring Honors Recognition Ceremony to honor graduates. This also includes a Pinning Ceremony for those who have completed H100 and 3 H-option courses. At the all-campus Honors Convocation, graduates earn a bronze medallion which they wear at Graduation. Graduates are also recognized when receiving their diploma at Graduation.

3) Additionally, Honors Scholarships honor student success annually. The Helen Lees Award recognizes the top Honors student in terms of the GPA and participation, the Joanne Passet Research Award recognizes the best researcher, and the Community Engagement Award honors service-learning and community outreach.

4) The Honors Program also gives three Honors Program Senior Thesis Awards in Research, Creative Work, and Service-Learning, and two H100 Research Project Awards annually.
CHECK-LIST FOR FACULTY:

For teaching H-options:
1) Submit a proposal to the Honors Committee the semester before the class in which the H-option would be offered. Submission forms are found at our website: iue.edu/honors.

2) Make sure H-Option students are in a separate section by the end of Week 1 and that they complete the H-Option work by the end of the semester. See this handbook for H-Option ideas and the Director if more guidance is needed.

3) Fill out the H-Option form for the student (also available on the program website) and electronically send to the student for their portfolio. This must be filled out right after the completion of the course.

For mentoring Honors Senior theses:
1) Students will come to you based on your academic specialty and willingness to work with them. They can begin the project whenever you both are ready; it may be a 1-2 year project.

2) Meet to set up the guidelines and perimeters of the project. See this handbook for suggested page length or hours spent.

3) Students will enroll in H-499 as an independent study with you the semester they are to complete the project; this must be at least the semester *before* they graduate. Notify the Honors director of your intention and with the final grade: he/she is the instructor of record for the course.
HONORS COMMITTEE MEMBERS

Steven Petersheim (Director)
Whitewater Hall 273, (765)-973-8504
Honors Room 202A, (765) 973-8621
spetersh@iue.edu

Sheila Armstead (Social Work)
Tom Raper Hall 170
(765) 973-8534
sarmstea@iue.edu

Paula Baumann (Nursing)
Hayes Hall 209
(765) 973-8338
pkbaumann@iue.edu

INTERESTED?
Please contact the Honors Director, Dr. Steven Petersheim, at
spetersh@iue.edu or iuehonor@iue.edu, to talk about the program!
Joshua Beal (N.S.M.)
Whitewater Hall 256
(765)-973-8321
jobeal@iue.edu

Ron Itnyre (N.S.M.)
Whitewater Hall 284
(765) 973-8580
ritnyre@iue.edu

Dianne Moneypenny (H.S.S.)
Whitewater Hall 296
765-973-8339
dburke01@iue.edu

Tim Scales (Business)
Hayes Hall 127
(765)-973-8620
tiscales@indiana.edu

Joshua Tolbert (Education)
Tom Raper Hall 353
(765) 973-8462
jbtolber@iue.edu

Stephanie Whitehead (H.S.S.)
Tom Raper Hall 362
765-973-8507
snwhiteh@iue.edu
HONORS PROGRAM ADVISING FORM (STUDENT-COPY)

Student Name_____________________________ Date admitted _________________
Student ID # ______________________________ Email address _________________
Major ____________________________________ Major Advisor _________________
Honors Program Student Mentor ___________________________________________

<table>
<thead>
<tr>
<th>Required Honors Courses (21-24cr)</th>
<th>Course#/Title</th>
<th>Cr. Hrs.</th>
<th>Sem./Yr.</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1: H100 or H209, Fresh. H-Sem.</td>
<td>H100</td>
<td>3</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>#2: H-Options; 15 credits total:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>H-Option Course #1</td>
<td></td>
<td>________</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>H-Option Course #2</td>
<td></td>
<td>________</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>H-Option Course #3</td>
<td></td>
<td>________</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>H-Option Course #4</td>
<td></td>
<td>________</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>H-Option Course #5</td>
<td></td>
<td>________</td>
<td>________</td>
<td>_______</td>
</tr>
<tr>
<td>#3: H499, Honors Senior Thesis (3-6cr)</td>
<td></td>
<td>______</td>
<td>________</td>
<td>_______</td>
</tr>
</tbody>
</table>

Title of Honors Project & Faculty Member:

H499 must be completed at least one semester BEFORE graduation.

Cultural requirements:
1. 
2. 
3. 
4. 
5.

Portfolio completed (date): ________________
CURRENT Students:
Keep up with Honors announcements on our Honors Canvas site!

iue.edu/honors

Accepted into the Honors Program? Join our Facebook Group, “Honors Program at IU East!”