Staff Council Service Award – Nomination Form

Nominator's Name: _____

School/Dept/Office: _____

Campus Phone: _____

Campus Email: _____

I nominate the following individual for the Staff Council Service Award:

Nominee Name: _____

I would like my nomination materials to (choose one):

- ○ be kept confidential
- ○ be shared with the nominee

The recipient of the IU East Staff Council Service Award is selected based on his/her attitude, commitment, teamwork, contribution, and inspiration to the mission, goals and strategic initiatives of IU East. This award is qualitative, not quantitative. The winner will not be selected upon the number of nominations received, but on the quality of the individual's service to IU East that includes the following:

Attitude	Personal and professional interaction with co-workers, faculty, students, community, and visitors as well as responsibility shown toward the daily routines of the individual's position.

Commitment	Continued commitment to increase the overall University performance, projecting a “can-do” image to everyone both on and off the IU East campus.
Teamwork	Consistently works well with others to reach a common goal, complete a project, etc.

Contribution	Personal and professional acts that aid the University in fulfilling its mission, goals, and initiatives.
Inspiration	Is a good role model, encourages others, and helps inspire thoughts and ideas which may lead to success.