what can I do with a degree in... management

Occupational Titles

- Retail Store Manager
- Personnel Manager
- Human Resources Administrator
- Personnel Recruiter
- Personnel Specialist
- Employee Training Instructor
- Job Analyst
- Quality Control Coordinator
- Credit and Collections Manager
- Compensation & Benefits Administrator
- Labor Relations Specialist
- Employee Benefits Analyst
- Small Business Owner
- Job Development Specialist
- Management Consultant
- Personnel Administrator
- Employment Interviewer
- Entrepreneur
- Operations Manager
- Account Executive
- Branch Manager
- Equal Employment Opportunity Representative
- Management Trainee
- Manufacturing Supervisor
- Industrial Relations Director
- Hotel Manager
- Credit Analyst

Employment Settings

- Retail stores
- Human Resources Department
- Banks & financial institutions
- Consulting firms
- Restaurants and food service
- Manufacturing companies
- Hospitality industry
- Telecommunication firms
- Health services
- Computer industries
- Wholesalers
- Hospital administration
- Public utilities
- Insurance companies

Typical Work Activities

- Problem solving and trouble shooting
- Working independently and as a team member
- Tolerating ambiguity and change
- Planning and organizing events
- Delegating authority to others
- Supervising and managing the work of others
- Prioritizing tasks to make efficient use of time and resources

Skills & Abilities

- Communicating (oral and written)
- Team work
- Team Building
- Managing
- Planning
- Prioritizing
- Interviewing
- Establishing goals
- Delegating
- Recruiting
- Organizing
- Visionary thinking
- Leading
- Motivating
- Decision making
- Negotiating
- Conceptualizing
- Training
- Analyzing
- Implementing
- Supervising
- Problem solving

Resources and Internet Sites

- American Management Association:  www.amanet.org
- American Society of Association Executives: www.asaecnet.org
- Indiana Society of Association Executives:  www.isaec.org
- Association for Corporate Growth:  www.acg.org
- The Association for Work Process Improvement:  www.tawpi.org
- Management Occupations:  www.acinet.org/acinet/library.htm?category=3.2.15
- Business Resources on the Web:  www.lib.auburn.edu/socsci/docs/business.html
- Project Management Jobs:  www.pmi.org/careerhq/index.htm
- MBA Job Search:  www.iusb.edu/~gradbus/jobsearch.htm
- MBA Depot:  www.mbadepot.com
- MBA Jobs:  www.mbajobs.net

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